



Office of Accessibility for Adult Students Auburn Career Center

The goal of the Office of Accessibility is to help provide access and reasonable accommodations to students with disabilities attending Auburn Career Center as adult students and to act as a resource to faculty and staff.

All accommodations will be based upon documentation that indicates the student has a disability that substantially limits some major life activity, including learning.

Procedure for Documentation of Disability

Under the Americans With Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973, individuals with disabilities are guaranteed certain protections and rights to accommodations based upon documentation. The documentation must indicate that the disability substantially limits some major life activity. The following guidelines are provided in the interest of assuring that documentation is appropriate to verify eligibility and to support requests for accommodations, academic adjustments and/or auxiliary aids.

- Documentation must be comprehensive and current.
- The report must include a specific diagnosis.
- Actual test scores must be provided.
- Tests used to document eligibility must be technically sound.
- A description of requested accommodations, including the rationale, must be provided.
- A qualified professional must conduct the evaluation.

The Office of Accessibility will protect student privacy rights by maintaining a confidential file for each student. Disability - related information will be shared only when express permission is given by the student to release such information in order to provide appropriate support services.

We recommend that students needing our services contact the Office of Accessibility as soon as they know they will be attending Auburn Career Center. The Office of

Accessibility will review each student's documentation and, if found to be eligible for accommodations, will contact the student to begin the process.

The Americans With Disabilities Act of 1990, as amended defines Disability as follows:

“(1) Disability

The term ‘disability’ means, with respect to an individual

- (A) physical or mental impairment that substantially limits one or more major life activities of such individual;
- (B) a record of such impairment; or
- (C) being regarded as having such an impairment

(2) Major Life Activities

(A) In general

For the purpose of paragraph (1), major life activities include, but are not limited to, caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working.

(B) Major bodily functions

For the purposes of paragraph (1), a major life activity also includes the operation of a major bodily function, including but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.”

Application Form

The Office of Accessibility can provide a Disability Verification Letter for you to send to your Health Care Provider.

Office of Accessibility
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