



**Auburn Vocational School District  
Board Meeting Agenda  
December 5, 2017  
7:00 pm**

**Item #1 Roll Call**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Mrs. Jean Brush   | <input type="checkbox"/> Mr. Ken Klima       | <input type="checkbox"/> Mr. Paul Stefanko |
| <input type="checkbox"/> Dr. Susan Culotta | <input type="checkbox"/> Dr. Brian Kolkowski | <input type="checkbox"/> Mr. Erik Walter   |
| <input type="checkbox"/> Mrs. Mary Javins  | <input type="checkbox"/> Mr. Roger Miller    | <input type="checkbox"/> Mrs. Mary Wheeler |
| <input type="checkbox"/> Mr. Geoffrey Kent | <input type="checkbox"/> Mr. Terry Sedivy    |  |

**Item #2 Pledge of Allegiance**

**Item #3 Approve Agenda**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #4 Approve Minutes of Last Meeting**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #5 Public Participation**

## Item #6 Administrative Reports

- a. December Special Board Meeting – December \_\_, 2017 @ \_\_\_\_\_ p.m.

## Item #7 Facilities Committee Reports

- a. Survey Site Plan
- b. Roof – TLC
- c. Thendesign – Project Evaluation

## Item #8 Finance Committee Report - December 14, 2017 at 3:00 pm Technology Learning Center – Conference Room A

# TREASURER’S AGENDA

## Item #9 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending October 31, 2017 are hereby rendered and includes Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachments Item #9)

**No Action Required.**

## Item #10 Approve Removal of Inventory

It is my recommendation that the Board of Education approve the removal of inventory on the following items. These items are outdated, broken and/or unable to fix.

Description	Tag Number	Location
Hypertherm Powermax 1100	11412	Welding Lab
TIG Lincoln Square Wave 175	11408	Welding Lab
Hypertherm Powermax 600	11538	Welding Lab
Plasma Cam	11539	Welding Lab
Tool Exchange Drill Press	12226	Welding Lab
Roller Table		Welding Lab
Stainless Steel Table		Welding Lab

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

# SUPERINTENDENT'S AGENDA

## Item #11 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (See Attachment Item #11)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item#12 Approve New Textbooks for Business Management Technology

It is my recommendation that the Board approve the following textbooks as part of the Business Management Technology program.

Beskeen, David W. *Microsoft Office 365, Powerpoint 2016: Comprehensive*. Cengage Learning, 2017.

Parsons, June Jamrich, et al. *New Perspectives Microsoft® Office 365 & Excel 2016: Comprehensive*. Cengage Learning, 2017.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #13 Policy: Final Reading

It is my recommend that the Board of Education make the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at [www.neola.com/auburnjvs-oh](http://www.neola.com/auburnjvs-oh) and clicking on the policy number. (Attachments Item #13: Emailed)

Section	Title	Revised/New /Delete
Operations 8210	School Calendar	Revised
Operations 8300	Continuity of Organizational Operations Plan	New
Operations 8305	Information Security	New
Operations 8320	Personnel Files	Revised
Operations 8330	Student Records	Revised
Operations 8340	Letters of Reference	Revised
Operations 8452	Automated External Defibrillators (AED)	Revised
Operations 8453	Direct Contact Communicable Diseases	Revised
Operations 8453.01	Control of Blood-Borne Pathogens	Revised
Professional Staff 3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities	Revised
Program 2370	Educational Options	New
Program 2430	District-Sponsored Clubs & Activities	Revised

Section	Title	Revised/New /Delete
Program 2461	Recording of District Meetings Involving Students and/or Parents	Revised
Program 2623	Student Assessment and Academic Intervention Services	Program
Students 5111.01	Homeless Students	Revised
Students 5111.03	Children & Youth in Foster Care	New
Students 5200	Attendance	Revised
Students 5610	Removal, Suspension, Expulsion & Permanent Exclusion of Students	Revised
Students 5630.01	Positive Behavior Intervention & Supports & Limited us of Restraint and Seclusion	Revised
Operations 8453.04	Communicable and Infectious Diseases – Adult Education Students	Delete
Operations 8453.03	Communicable and Infectious Diseases – Employees	Delete

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #14 Approve Authorization to Facilitate the Public Safety Barn**

It is my recommendation that the Board authorize the Superintendent and Treasurer to contract with Cold Harbor to facilitate the construction of the public safety barn for no more than \$50,000 to be paid by the Lubrizol Foundation Grant.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #15 Organizational Meeting**

The Board of Education hereby establishes the date, time, location and president pro-temp for the Organizational Board meeting. The Board President pro-temp is elected to call to order the 2018 Organizational Board meeting and the election of officers.

Proposed Date: **Thursday, January 11, 2018**

Time: **7:00 pm**

Location: **Technology Learning Center, 8221 Auburn Road, Concord Twp. OH 44077**

**President Pro-Temp:** \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #16 Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #17 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_