



**Auburn Vocational Board of Education
Agenda
June 25, 2019
6:30 pm**

Item #1 Roll Call

- | | | |
|---|--|--|
| <input type="checkbox"/> Mrs. Jean Brush | <input type="checkbox"/> Mr. Geoffrey Kent | <input type="checkbox"/> Mr. Terry Sedivy |
| <input type="checkbox"/> Mr. Kenneth Cahill | <input type="checkbox"/> Mr. Ken Klima | <input type="checkbox"/> Mr. Erik Walter |
| <input type="checkbox"/> Dr. Susan Culotta | <input type="checkbox"/> Mr. Roger Miller | <input type="checkbox"/> Mrs. Mary Wheeler |
| <input type="checkbox"/> Mrs. Mary Javins | <input type="checkbox"/> Mr. Paul Stefanko | |

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #4 Approve Minutes of June 4, 2019 Regular Board Meeting

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Public Participation

Item #6 Administrative Reports

- 2019 Construction Home Unveiling ~ Sunday, June 30, 2019 1:00 pm – 4:00 pm
7113 Auburn Road, Concord Twp., OH

Item #7 Facilities/Finance Committee Report – Update

TREASURER’S AGENDA

Item #8 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending May 31, 2019 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment Item #8)

No Action Required.

Item #9 Approve Final Appropriation Measure

It is my recommendation that the Board approve the Final Appropriation Measure for the FY19. (Attachment Item #9)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #10 Approve Final Advances and Transfers

It is my recommendation that the Board approve the advances and transfers for FY19. (Attachment Item #10)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #11 Approve Donation

It is my recommendation that the Board approve the following donation of NexGrill Deluxe 6 Burner Gas Grill with Side Burner from Home Depot of Chardon, Ohio for district events.

Motion _____

Second _____

Vote: Pass _____ Fail _____

SUPERINTENDENT'S AGENDA

Item #12 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #12)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #13 Approve Part-time Salary Schedule

It is my recommendation that the Board approve the part-time salary schedule for the 2019-2020 school year. (Attachment Item #13)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #14 Approve Treasurer Contract

Pursuant to R.C. 3313.22, R.C. 3313.24, and all applicable laws, the Auburn Vocational School District Board of Education appoints Sherry Williamson as Treasurer for the contract period commencing August 1, 2020, and ending July 31, 2025, pursuant to the terms and conditions set forth in the contract of employment attached hereto and incorporated herein. (Attachment Item #14)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #15 Approve Kent State University Geauga Campus and Regional Academic Center’s Advisory Board

The Auburn Vocational School District Board of Education (“Auburn”) appoints Superintendent Brian Bontempo to serve on the Kent State University Geauga Campus and Regional Academic Center’s Advisory Board in his official capacity as Superintendent only, on behalf of Auburn only, and with any and all expenses to be paid by Auburn only.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#16 Approve High School Student Handbook for 2019-2020 School Year

It is my recommendation that the Board of Education approve the High School Student Handbook for the 2019-2020 school year. (See Attachment Item #16: Emailed)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#17 Approve High School Teacher Handbook for 2019-2020 School Year

It is my recommendation that the Board of Education approve the High School Teacher Handbook for the 2019-2020 school year. (See Attachment Item #17: Emailed)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#18 Approve Adult Workforce Student Handbook for 2019-2020 School Year

It is my recommendation that the Board of Education approve the Adult Workforce Student Handbook for the 2019-2020 school year. (See Attachment Item #18: Emailed)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #19 Approve Resolution in Support of Fair Housing for Block Grant

WHEREAS, 2019 marks the 51st Anniversary of the passage of Title VIII of the Civil Rights Act; commonly referred to as the Fair Housing Act (of 1968); and

WHEREAS, the effort to create equal housing opportunities for all people is encouraged at every level so that the rights of every person to buy, rent, and sell housing, without regard to race, color, sex, religion, familial status, national origin or disability is assured; and

WHEREAS, Title VIII of the Civil Rights Act and Presidential Executive Order 12892 initially described the obligation to Affirmatively Further Fair Housing (AFFH); and

WHEREAS, The responsibility of participants using CDBG/HOME funds to Affirmatively Further Fair Housing is specified in great detail in the Code of Federal Regulations at 24CFR 5.150 – 5.180; and

WHEREAS, Auburn Career Center agrees that it is important to accord those we serve with an enhanced quality of life through the development of opportunities in housing, employment, education and services by the implementation of plans that assure all people are afforded their rights thus fostering open inclusive communities; notably the HUD-accepted *Assessment of Fair Housing - Lake County, Ohio 2017-2021* <http://www.lakecountyohio.gov/Portals/57/forms/AssessmentofFairHousingLakeCountyOhio2017-2021.pdf> ; and

WHEREAS, as an applicant or potential recipient of federal funds this agency Auburn Career Center agrees that it will take specified actions to Affirmatively Further Fair Housing (AFFH) and confidently asserts that that all policies and practices adopted and in place are in conformance with applicable fair housing law and that prior to the CDBG/HOME application due date of May 20, 2019 that any outstanding civil rights matters are resolved in conformance with the most current published HUD grant eligibility documentation; and

NOW, THEREFORE BE IT FURTHER RESOLVED, the Auburn Career Center recognizes the broad duty to Affirmatively Further Fair Housing and the month of April 2019 Fair Housing Month in Lake County, Ohio.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #20 Approve Textbook for Patient Care Technician Program

It is my recommendation that the Board of Education approve the following textbook for the patient care technician program.

Textbooks:

Nix, Staci. *Williams' Basic Nutrition and Diet Therapy*. 15th ed., Elsevier/Mosby, 2017.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#21 Approve Resolution for Sale of Auburn House 7113 Auburn Road, Concord Twp., OH 44077

It is the recommendation of the Superintendent that the Board of Education approve the following resolution.

Whereas, the house on Auburn Road is completed and the law requires a 30-day notice to be published prior to “sale at public auction” (ORC 3313.41), and

Whereas, the minimum bid is established at \$297,000 for the house, and the house has not sold at auction but only twice during the past eleven years;

Therefore, be it resolved the Board of Education directs the Treasurer and the Superintendent to enter into contract with Dan O’Reilly, Real Estate Auctioneer of Chardon, Ohio; if the Auburn house is not sold at auction for minimum bid or above, the house will be listed with a realtor.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #22 Consent Agenda: Contracts/Affiliation Agreements

Resolution to approve the following contracts and affiliation agreements:

a. Lake Hospital Systems – Occupational Health Services

Agreement between Auburn Career Center and Lake Hospital Systems, Inc. will provide prospective employees and employees with Occupational Health Services. (Attachment Item #22a)

b. Business Partnership Affiliation Agreements (Attachment Item #22b)

Ohio Ordnance Works Fischer Special Tools Yardmaster Inc.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #23 Approve ACEware Systems, Inc. Support Agreement

It is my recommendation that the Board approve ACEware Systems, Inc. annual support agreement for student manager for the Adult Workforce Education Department from 7/1/2019 to 6/30/2020 for \$6,012.80. (Attachment Item #23)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#24 Approve FA Solutions, LLC Services Agreement

It is my recommendation that the Board of Education approve the services agreement with FA Solutions, LLC. They will provide Auburn Career Center Adult Workforce Education Department with financial aid servicing and support. FA Solutions fees for financial aid processing service is \$1,805.88/mo. flat fee if student FA applicants range is up to 170 students and \$125.00/per file a one-time fee for any Financial Aid application processed in excess of 170 applicants. Effective date through June 30, 2020. (Attachment Item #24)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #25 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #26 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

Time: _____

Please Notice Enclosures: Attachments
Regular Board Meeting
August 6, 2019 @ 6:30 pm