



**Auburn Vocational Board of Education  
Regular Board Meeting Agenda  
January 11, 2018  
7:\_\_\_ pm**

**Item #1 Roll Call**

\_\_\_ Mrs. Jean Brush

\_\_\_ Mr. Ken Klima

\_\_\_ Mr. Terry Sedivy

\_\_\_ Dr. Susan Culotta

\_\_\_ Dr. Brian Kolkowski

\_\_\_ Mr. Erik Walter

\_\_\_ Mrs. Mary Javins

\_\_\_ Mr. Roger Miller

\_\_\_ Mrs. Mary Wheeler

\_\_\_ Mr. Geoffrey Kent

\_\_\_ Mr. Paul Stefanko

**Item #2 Approve Agenda**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #3 Approve Minutes of Last Meeting**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #4 Public Participation**

**Item #5 Administrative Reports**

- A. TWIST - Presentation
- B. Auburn Education Foundation Update
- C. Semi- Annual Harassment Report
- D. ODE – Nutrition Services Admin Review
- E. Zoning for Pole Barn
- F. National Technical Honor Society Induction –  
*January 31, 2018 at 6:30 pm – 8:00 pm Presentation Center*

**Item #6 Facilities/Finance Committee Report –**

*January 30, 2018 at 3:30 pm -4:30 pm Technology Learning Center – Room 108*

**Item #7 Recruitment/Curriculum Committee Report –**

*February 27, 2018- 3:30 pm – 4:30 pm Technology Learning Center - Room 100*

**TREASURER’S AGENDA**

**Item #8 Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending November 30, 2017 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment Item#8)

**NO ACTION REQUIRED.**

**Item #9 Approve Tax Budget for FY 2018-2019**

It is my recommendation that the board approve the Tax Budget for FY 2018-2019. The tax budget is based upon the five year forecast approved by the Board in October 2017 and includes estimates of tax collection for both Lake and Geauga counties. The Lake County Auditor has provided a summary form of budget resulting from amendments to the ORC related to tax budgets. (Attachment Item #9)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_



## Item #10 Approve Advance

It is my recommendation that the Board approve the following advance from the general fund effective January 1, 2018. Funds will be returned to the general fund on a monthly basis.

<b>Fund</b>	<b>Amount</b>	<b>Purpose</b>
Flexible Spending Account	\$28,880.00	FSA-Claim Deductions

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #11 Approve Donations

It is my recommendation that the Board approve the following monetary donation of \$3,000.00 from Marketplace Events USD, of Solon, Ohio. This monetary donation is for Home and Garden Show expenses for the Horticulture Landscape program.

It is my recommendation that the Board approve the following monetary donation of \$6,500.00 from the Kennamental Foundation, as the first installment of a two-year commitment to support educational programs.

It is my recommendation that the Board approve the following monetary donation of \$500.00 from Fischer Special Tooling of Mentor, Ohio. This monetary donation is for the RoboBot expenses for the Advanced Manufacturing program.

It is my recommendation that the Board approve the following monetary contributions in honor of Kenneth C. Blair Jr.

<b>Contributor</b>	<b>Location</b>	<b>Amount</b>
Ms. Jeanne Mastro	Salisbury, NC	\$50.00
Burton Chamber of Commerce	Burton, OH	\$200.00
Northeastern Ohio Football Officials Association		\$25.00
Ms. Jenifer Black	Eastlake, OH	\$200.00
Newbury Township	Newbury, OH	\$80.00
Mr. & Mrs. Robert Lovell	Delaware, OH	\$50.00
VN Services, Inc.,	Chesterland, OH	\$100.00
Mr. & Mrs. Dwight Hall	Newbury, OH	\$50.00

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #12 Approve 2017-2018 Scholarships

I recommend the Board approve the following scholarships for the 2017-2018 school year from Mrs. Mildred Dennis of Perry, Ohio.

Mildred Dennis Teacher Education Scholarship Fund	\$1,000.00
Betty Dennis Health Education Scholarship Fund	\$1,000.00

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

# Superintendent's Agenda

## Item #13 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #13)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #14 Approve Practical Nursing Program

It is my recommendation that the Board approve the Practical Nursing day and evening programs that begins January 16, 2018 our current enrollment numbers are 11 students for the evening program and 28 for the day program.

It is my recommendation that the Board approve the student handbook for the program, day & evening program calendars, and tuition and fee breakdown [shown below]. (Attachments: Emailed)

Program Tuition	\$12,015.00
Application Fee	\$25.00
Uniform Fee	\$145.00
Supply Fee	\$400.00
Tools/Equipment Fee	\$130.00
Book Fee	\$900.00
Certification Testing	\$340.00
ATI Testing	\$161.00

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_



**Item #15 Approve Statements of Work with TWIST**

It is my recommendation that the Board of Education give authorization to the Superintendent and Treasurer to move forward with the marketing implementations for Auburn Career Center with TWIST. All funds to be paid from the Carl D. Perkins Secondary Grant.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #16 Approve MOU between Middlefield Volunteer Fire Department Inc. and Auburn Career Center**

Whereas, Middlefield Fire will donate 1995 E-ONE, Rear Mounted 75 foot aerial apparatus, with attached fire pump and water tank, VIN 4EN3AAA86S1004801, to be used for the purpose of Firefighter training programs offered by auburn Career Center, and Auburn Career Center will become the owner of said apparatus.

Whereas, Auburn Career Center will accept the donation of said firefighting apparatus from Middlefield Fire in its current state, as is with all known or unknown defects, at no cost, to be used as training asset for the remainder of its usable life. Auburn Career Center shall maintain the apparatus and make necessary repairs as/when needed to ensure the safe operation of the apparatus during training classes and evolutions. All attempts shall be made to keep the apparatus in service as a training asset.

Whereas, said fire apparatus, shall never be used for emergency response and shall never be sold to be used in emergency responses.

Whereas, when Auburn Career Center believes that apparatus may be beyond its usable life, said fire apparatus shall be disposed of with the approval of Middlefield Fire, to ensure that eh asset is disposed of in accordance with 2015 Assistance to Firefighter Grant Program. All funds generated from possible future sale of the fire apparatus shall be distributed back to Middlefield Fire. In the event Auburn Career Center desires to donate the fire apparatus to a non-profit entity, Auburn Career Center shall consider the Middlefield Historical Society as the donee.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item#17 Policies Modifications: First Reading**

I recommend that the Board of Education make the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at [www.neola.com/auburnjvs-oh](http://www.neola.com/auburnjvs-oh) and clicking on the policy number. (Attachments: Emailed)

Section	Title	Revised/New Policy/Delete
Finances 6470	Payment of Claims	Revised



Finances 6605	Crowdfunding	New Policy
Finances 6700	Fair Labor Standards Act (FLSA)	Revised
Operations 8210	School Calendar	Revised
Operations 8330	Student Records	Revised
Program 2271	College Credit Plus Program	Revised
Property 7300	Disposition of Real Property/Personal Property	Revised
Property 7540.03	Student Technology Acceptable Use and Safety	Revised
Property 7540.04	Staff Technology Acceptable Use and Safety	Revised
Property 7540.05	District Issued Staff E-Mail Account	Revised
Property 7540.06	District Issued Student E-Mail Account	Revised
Relations 9141	Business Advisory Council	Revised
Students 5136	Personal Communication Devices	Revised
Students 5136.01	Electronic Equipment	Revised
Students 5200	Attendance	Revised
Students 5330	Use of Medications	Revised
Students 5530	Drug Prevention	Revised

**NO ACTION REQUIRED.**

**Item #18 Approve Resolution Acknowledging And Approving The Community Reinvestment Area Agreement Between Geauga County Board Of Commissioners And Baa Land Management LLC/15332 Old State Road Properties, LLC/Third Dimension, Inc.**

WHEREAS, The Geauga County Board of Commissioners created the Community Reinvestment Area (CRA) in Burton Township in order to provide appropriate development incentives to support economic development projects, and

WHEREAS, BAA Land Management LLC/15332 Old State Road Properties, LLC/Third Dimension, Inc. plans to increase the size of the existing 25,000sf building by an additional 11,000 sf with an approximate cost of \$500,000, and the purchase of approximately \$100,000 in machinery and equipment, and

WHEREAS BAA Land Management LLC/15332 Old State Road Properties, LLC/Third Dimension, Inc. will over the course of four years add four (4) additional employees to this work site, and

WHEREAS, The Geauga County Board of Commissioners proposes to provide a four (4) year 100% tax abatement to BAA Land Management LLC/15332 Old State Road Properties, LLC/Third Dimension, Inc. for the planned construction and machinery and equipment purchases, and

WHEREAS, The proposed project is consistent with the Community Reinvestment Area (CRA) adopted by resolution 16.040 by the Geauga County Board of Commissioners on May 10, 2016.

NOW, THEREFORE, BE IT RESOLVED THAT AUBURN CAREER CENTER, COUNTY OF LAKE, STATE OF OHIO ACKNOWLEDGES AND APPROVES THIS PROJECT BY RESOLUTION AND FURTHERMORE HEREBY WAIVES ANY AND ALL NOTIFICATION PERIODS REQUIRED BY ORC INREGARDS TOTHS PROJECT.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_



**Item #19 Executive Session**

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the purpose of considering the appointment, employment, dismissal, **discipline**, promotion, demotion, or compensation **of public employees or regulated individuals**, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- b) Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.
- c) Pursuant to Ohio Revised Code Section 121.22(G)(3), I hereby recommend that the Board make a motion to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

\_\_\_ Mrs. Jean Brush

\_\_\_ Mr. Ken Klima

\_\_\_ Mr. Paul Stefanko

\_\_\_ Dr. Susan Culotta

\_\_\_ Dr. Brian Kolkowski

\_\_\_ Mr. Erik Walter

\_\_\_ Mrs. Mary Javins

\_\_\_ Mr. Roger Miller

\_\_\_ Mrs. Mary Wheeler

\_\_\_ Mr. Geoffrey Kent

\_\_\_ Mr. Terry Sedivy

Motion \_\_\_\_\_

Time In: \_\_\_\_\_

Second \_\_\_\_\_

Time Out: \_\_\_\_\_

**Item #20 Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #21 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

*Please Notice Enclosures: Attachments  
Agenda and Attachments are on Blackboard*

