

Auburn Career Center



Auburn Vocational Board of Education Agenda May 7, 2019 6:30 pm

Item #1 Roll Call

___ Mrs. Jean Brush

___ Mr. Geoffrey Kent

___ Mr. Terry Sedivy

___ Mr. Kenneth Cahill

___ Mr. Ken Klima

___ Mr. Erik Walter

___ Dr. Susan Culotta

___ Mr. Roger Miller

___ Mrs. Mary Wheeler

___ Mrs. Mary Javins

___ Mr. Paul Stefanko

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #4 Approve Minutes of April 2, 2019 Regular Board Meeting and April 9, 2019 Special Board Meeting

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Public Participation

Item #6 Administrative Reports

- Completion Ceremony ~ May 22, 2019 at 12:15 pm
Lakeland Community College, Athletic Fitness Center
- Teachers Last Day ~ May 24, 2019
- Senior Recognition Night ~ May 16, 2019 from 6:00pm – 8:00pm
Auburn Presentation Center
- 2019 Aspire Recognition Ceremony ~ June 13, 2019 at 6:30 pm – 8:00 pm
Auburn Presentation Center
- Construction House Building Project – Update

Item #7 Recruitment/Curriculum Subcommittee Report – Update

Item #8 Facilities/Finance Committee Report – Update

Treasurer’s Agenda

Item #9 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending March 31, 2019 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment Item#9)

No Action Required.

Item #10 Approve Five-Year Forecast

It is my recommendation that the Board approve the FY2019-2023 Five-Year Forecast. The forecast and assumptions were sent to the Board electronically and they are believed to represent the most probable scenario for the forecast period. Raises have not been assumed but steps and educational advancement continue to be estimated. State Aid is projected at the FY2019 funding level. Finally, the full Five-Year Facility Plan is not included due to lack of funding. It is possible that projects may be assumed as debt is paid down and the Forecast may be revised when such decisions are made. (Attachment Item #10)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item # 11 Fund Transfer

Resolution to approve the transfer of \$3,957.20 from fund 022 9010-9013 Unclaimed Funds to fund 001 0000 General Fund. The unclaimed funds are generated from un-cashed vendor checks. Per Ohio Revised Code 9.39, if the funds are not claimed within a period of five years, the money shall revert to the general fund of the public office. Only funds through FY 2013 have been included for this transfer.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#12 Approve Healthcare Benefits Program

It is recommended the Board approve the healthcare premium rates for 2019-2020 as approved by the Lake County School Healthcare Consortium and outlined in the Lake County Schools Council Health Care Benefit program spreadsheet. Employees not on Standard Plan 2 pay the difference (Attachment Item #12)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #13 Approve Donation

It is my recommendation that the Board approve the monetary donation of \$1,000 for a Plant, Turf and Landscape Management Scholarship from Wildwood Garden Club of Mentor, Ohio.

It is my recommendation that the Board approve a donation of a 2000 Chevy Silverado for the Automotive Collision Repair program from Mr. Jeffrey Zahn of Mentor, Ohio.

It is my recommendation that the Board approve the monetary donation of \$200 for Automotive Collision Repair from Vintage & Auto Rebuilds, Inc. of Chardon, Ohio.

It is my recommendation that the Board approve the donation of a trailer for the Construction Technology program from Technical Space Inc.

Motion _____

Second _____

Vote: Pass _____ Fail _____

SUPERINTENDENT'S AGENDA

Item #14 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #14)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #15 Approve Board Resolution to Accept Resignations, Employ Personnel, Abolish Positions and Suspend Employment Contracts

It is my recommendation that the Board of Education approve the Board Resolution to accept R.C. 3319.02 Resignations, Employ R.C. 3319.02 Personnel, Abolish R.C. 3319.02 positions, and Suspend R.C. 3319.02 Employment Contracts. (Attachment Item #15)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #16 Approve MOU between Middlefield Volunteer Fire Department Inc. and Auburn Career Center

Whereas, Middlefield Fire will donate 22 used Scott SCBA Air Packs and 40 Scott SCBA Air Bottles, to be used for the purpose of Firefighter training programs offered by Auburn Career Center, and Auburn Career Center will become the owner of SCBA equipment.

Whereas, Auburn Career Center will accept the donation of said firefighting apparatus from Middlefield Fire in its current state, as is with all known or unknown defects, at no cost, to be used as training asset for the remainder of its usable life. Auburn Career Center shall maintain the SCBA equipment and make necessary repairs as/when needed to ensure the safe operation of the SCBA equipment during training classes and evolutions. All attempts shall be made to keep the SCBA equipment in service as a training asset.

Whereas, said SCBA equipment, shall never be used for emergency response and shall never be sold to be used in emergency responses.

Whereas, when Auburn Career Center believes that SCBA equipment may be beyond its usable life, said fire SCBA equipment shall be disposed of with the approval of Middlefield Fire, to ensure that the asset is disposed of in accordance with the Assistance to Firefighter Grant Program.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #17 Approve the Authorization for Superintendent & Treasurer HUD Investment Partnership

It is my recommendation that the Board of Education authorizes the Superintendent and Treasurer to provide information relevant to meet the application requirements for Lake County Office of Planning Community Development for HUD Investment Partnership Program for 2019.

The plan includes a request for funds for transportation, for students and first responder training house and/or renovation at 8221 Auburn Road, Concord Twp., OH 44077.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #18 Consent Agenda: Contracts/Affiliation Agreements

Resolution to approve the following contracts and affiliation agreements:

a. Lake County Community College District Agreements

Event proposal agreement between Lakeland Community College and Auburn Career Center for the Completion Ceremony on Wednesday, May 22, 2019. (Attachment Item #18A)

b. HiSET Agreement

HiSET Agreement effective April 4, 2019 between Educational Testing Service and Auburn Career Center, a State-approved test center selected by the State of Ohio, for the delivery of high school equivalency examination in the state. (Attachment Item #18B)

c. Consultative Contract with Diversity Initiatives Inc.

Consultative contract between Diversity Initiatives, Inc. and Auburn Vocational School District for Assessing and Improving the Diversity Awareness and Competency of the Auburn Career Center Community. Contract covers from July 1, 2019 through May 31, 2020 total cost of \$23,500.00. (Attachment Item #18C)

d. Articulation Agreement for Patient Care Technician Program

Articulation Agreement between Auburn Career Center High School Patient Care Technician program and Adult Workforce Education Licensed Practical Nursing. (Attachment Item #18D)

e. Clinical Site & Preceptor Agreement

Clinical site & Preceptor Agreement between Auburn Career Center and Chardon Healthcare Center for the Practical Nursing students. (Attachment Item #18E)

f. Master Service Agreement with Strategic Solutions

Approve the Master Service Agreement with Strategic Solutions for \$8,258.75 per year. An additional Enhancement Request with Strategic Solutions for an estimated amount of \$22,500.00. (Attachment Item#18F)

g. Contract for Services with Lake County Educational Service Center

The contract for services between Lake County Educational Service Center and Auburn Career Center agreement from August 1, 2019 through July 31, 2020. (Attachment Item #18G)

A consent agenda provide for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#19 Policies Modifications: Second and Final Reading

I recommend that the Board of Education make the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at www.neola.com/auburnjvs-oh and clicking on the policy number. (Attachment Item#19: Emailed)

Section	Title	Revised/New Policy/Delete
Bylaws 0100	Definitions	Revised
Finances 6320	Purchasing and Bidding	Revised
Finances 6325	Procurement – Federal Grants/Funds	Revised
Finances 6605	Crowdfunding	Revised
Operations 8400	School Safety	Revised
Operations 8500	Food Services	Revised
Property 7540	Technology	Revised
Property 7540.02	Web Accessibility, Content, Apps, and Services	Revised
Property 7540.04	Staff Technology Acceptable Use and Safety	Revised
Property 7544	Use of Social Media	New Policy
Students 5113.02	School Choice Options	Revised
Students 5610	Removal, Suspension, Expulsion & Permanent Exclusion of Students	Revised
Students 5610.03	Emergency Removal of Students	Revised

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #20 Executive Session

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- b) Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.

___ Mrs. Jean Brush

___ Mr. Geoffrey Kent

___ Mr. Terry Sedivy

___ Mr. Kenneth Cahill

___ Mr. Ken Klima

___ Mr. Erik Walter

___ Dr. Susan Culotta

___ Mr. Roger Miller

___ Mrs. Mary Wheeler

___ Mrs. Mary Javins

___ Mr. Paul Stefanko

Motion _____

Time In: _____

Second _____

Time Out: _____

Item #21 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #22 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

Time: _____

Please Notice Enclosures: Attachments

**Regular Board Meeting
June 4, 2019 @ 6:30 pm**