



**Auburn Vocational School District
Board Meeting Agenda
November 1, 2016
7:00 pm**

Item #1 Roll Call

- | | | |
|-----------------------|-------------------------|-----------------------|
| ___ Mrs. Jean Brush | ___ Mr. Ken Klima | ___ Mr. Erik Walter |
| ___ Dr. Susan Culotta | ___ Dr. Brian Kolkowski | ___ Mrs. Kelly Wanyek |
| ___ Mrs. Mary Javins | ___ Mr. Roger Miller | ___ Mrs. Mary Wheeler |
| ___ Mr. Geoffrey Kent | ___ Mr. Paul Stefanko | |

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #4 Approve Minutes of Regular Meeting on October 4, 2016 and Special Meeting on October 11, 2016

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Public Participation

Item #6 Administrative Report

- a. 2016 OACTS Capital Conference Breakfast – Tuesday, November 15, 2016
- b. Holiday Buffet – December 6, 2016 ~ 6:00 pm ~ Save the Date
- c. Winter Wonderland Holiday Craft Show and Breakfast with Santa – December 3, 2016
- d. Poinsettia Sale Begins November 28, 2016
Monday thru Friday 8:30am – 10:30 am & Noon – 2:00 pm
- e. Career Tech Vision 2020 (Blueprint for the Future)
- f. Update on Blackboard

Item #7 Facilities Committee Report – No Report

Item #8 Student Achievement Report – Mrs. Jean Brush

Item #9 Legislative Report – Mrs. Mary Javins

Item #10 Recruitment/Curriculum Report – No Report

Item #11 Financial Committee Report – Meeting, November 10, 2016 at 4:30 pm

TREASURER’S AGENDA

Item #12 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending September 30, 2016 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachment Item#12)

No Action Required.

Item # 13 Approve Donations

It is my recommendation that the Board approve the monetary donation of \$75.00 for the Landscape Horticulture program. This donation is from Wildwood Garden Club of Mentor, Ohio.

It is my recommendation that the Board approve 300 tubes of hair color from Ms. Mitzi Coso of “Hair I Go” hair salon of Chardon, Ohio.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #14 Approve Lake County Schools Council Stipend Payments

It is my recommendation that the Board of Education approve the Lake County Schools Council stipend payments to be paid in June, 2017 to the following employees:

Dee Stark	Wellbeing Co-Champion	\$375
Dorothy Bentley	Wellbeing Co-Champion	\$375
Dee Stark	Building Rep	\$300
Dorothy Bentley	Building Rep	\$300

In addition, Auburn Career Center will make payments to employees who have earned incentives through our Lake County Schools Council Wellbeing Program, run by Bodies Done Right (BDR) and/or district initiatives. Payments will be made through payroll and Auburn Career Center will be reimbursed by the Lake County Schools Council Wellbeing budget.

Motion _____

Second _____

Vote: Pass _____ Fail _____

SUPERINTENDENT’S AGENDA

Item #15 Approve Substitutes for the 2016-2017 School Year

It is my recommendation that the Board of Education approve the following substitute for the 2016-2017 school year.

Suzanne Cad	Substitute Kitchen Helper
Jonna Mazza	General Education

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #16 Family Medical Leave and Extended Leave

Family Medical Leave & Extended Leave for Mrs. Judy Falcone, Guidance Counselor. Based on the collective bargaining agreement article 16.5.5.

NO ACTION REQUIRED

Item #17 Approve Evening Receptionist/Administrative Assistant

It is my recommendation that the Board of Education approve Mrs. Jonna Mazza as the evening receptionist/administrative assistant for the Adult Workforce Education Department for the 2016-2017 school year. Mrs. Mazza will be a 260-day employee at the hourly amount of \$17.60.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #18 Motion to Untable Geauga County Educational Service Center Interdistrict Service Area Contract for 2016-2017

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#19 Approve Geauga County Educational Service Center Interdistrict Service Area Contract for 2016-2017

It is my recommendation that the Board of Education approve the Geauga County Educational Service Center interdistrict service area contract for the 2016-2017 school year. The Geauga County Education Service Center provides an administrator to Auburn Career Center for the 2016-2017 school year for the term of one school year. The actual cost of for services needed will be \$30,000.00. This cost is to assist in the salary and benefits of the Vocational Director. (See Attachment Item #19)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #20 Approve Ohio Association of Career-Technical Superintendents

It is my recommendation that the Board approve the 2016-2017 dues for the Ohio Association of Career and Technical Superintendent's (OACTS) in the amount of \$3,000.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #21 Approve Ohio Association of Career-Technical Superintendents Leadership Support Dues

It is my recommendation that the Board approve the Ohio Association of Career Technical Superintendents Leadership Support Dues in the amount of \$1,000.00. These additional dues include the creation of an OTC Executive Director, to act as a liaison for the 49 Ohio Career Centers Adult Workforce Education program in areas of state and federal legislative issues, funding and other service areas.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #22 Approve Seasonal Snow Removal Quote

It is my recommendation that the Board approve the following seasonal quote from S.A.M. Landscaping, Inc. of Chardon, Ohio in the amount of \$17,400.00 for the unlimited amounts of snow removal and salting of Auburn Career Center parking lots for the 2016-2017 school year. We have received a total of three quotes; the other two quotes are from Yardmaster of Painesville, Ohio; Mapledale Landscaping of Chardon, Ohio. (See Attachment Item #22)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #23 Approve Screen Vision Media Advertising

It is my recommendation that the Board of Education approve the Screen Vision Media advertising at the Atlas Great Lakes Mall and Atlas Diamond Centre for 52 weeks in the amount of \$5,616.00.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #24 2016-2017 Housing Project – 7070 Auburn Road

A. Approve Plumbing

It is my recommendation that the Board of Education approve the plumbing quote from Edgell Plumbing of Painesville, Ohio in the amount of \$8,800.00. There were a total of three quotes submitted, the other two quotes are from Headwaters Plumbing Contractors LLC of Thompson, Ohio and Monroe Plumbing Inc. of Chagrin Falls, Ohio. (See Attachment Item #24)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #25 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #26 Executive Session

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- b) Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.
- c) Pursuant to Ohio Revised Code Section 121.22(G)(3), I hereby recommend that the Board make a motion to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

___ Mrs. Jean Brush

___ Mr. Ken Klima

___ Mr. Erik Walter

___ Dr. Susan Culotta

___ Dr. Brian Kolkowski

___ Mrs. Kelly Wanyek

___ Mrs. Mary Javins

___ Mr. Roger Miller

___ Mrs. Mary Wheeler

___ Mr. Geoffrey Kent

___ Mr. Paul Stefanko

Motion _____

Time In: _____

Second _____

Time Out: _____

Item #27 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

**NEXT BOARD MEETING
DECEMBER 6, 2016 @ 6:00 pm**