



**Auburn Vocational School District  
Board Meeting Agenda  
September 6, 2016  
7:00 pm**

**Item #1 Roll Call**

\_\_\_ Mrs. Jean Brush

\_\_\_ Mr. Ken Klima

\_\_\_ Mr. Erik Walter

\_\_\_ Dr. Susan Culotta

\_\_\_ Dr. Brian Kolkowski

\_\_\_ Mrs. Kelly Wanyek

\_\_\_ Mrs. Mary Javins

\_\_\_ Mr. Roger Miller

\_\_\_ Mrs. Mary Wheeler

\_\_\_ Mr. Geoffrey Kent

\_\_\_ Mr. Paul Stefanko

**Item #2 Pledge of Allegiance**

**Item #3 Approve Agenda**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #4 Approve Minutes of Last Meeting**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #5 Public Participation**

**Item #6 Administrative Report**

- a. Report Card Update, *Maggie Lynch*
- b. We Lead Survey Report, *Maggie Lynch*
- c. Brighton Excellence in Education Award Presented to Ms. Brandi Holland
- d. Update on Adult Welding

**1. Approve Settlement Agreement & Release**

It is my recommendation that the Board of Education approve the Settlement Agreement and Release. (See Attachment Item #6f1)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #7 Facilities Committee Report - Ms. Mary Javins**

- a. Final Punch List of the Technology Learning Center

**Item #8 Student Achievement Report – Mrs. Jean Brush**

**Item #9 Legislative Report – Mrs. Mary Javins**

**Item #10 Recruitment/Curriculum Committee Report- Ms. Maggie Lynch**

- a. 2016-2017 Challenges for Recruiting Class of 2017-2018
- b. I-X Center Discussion

**1. Approve Landscaper Agreement**

It is my recommendation that the Board of Education approve the Landscaper Agreement from The Great Big Home and Garden Show at Cleveland’s I-X Center February 3 -12, 2017. This letter of agreement between Auburn Career Center and Marketplace Events for the installation and removal of a feature garden at the 2017 Great Big Home & Garden Show at the I-X Center. (See Attachments Item #10b1)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_



**2. Approve Extended Work Days 2016-2017 School year**

It is my recommendation that the Board of Education approve 11 extended work days for Mr. David Richards for the 2016-2017 school year ending July 31, 2017. Daily rate of \$421.05 equals a total amount of \$4,631.65.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #11 Financial Committee Report – No Report**

# Treasurer’s Agenda

**Item #12 Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending July 31, 2016 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachment Item#12)

**No Action Required.**

**Item #13 Approve Permanent Appropriations for Fiscal Year 2016-2017**

It is my recommendation that the Board of Education approve the permanent appropriations for fiscal year 2016-2017. (See Attachment Item #13)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #14 Approve Transfer**

It is my recommendation that the Board approve the following transfer for the healthcare deductible in the amount of \$18,455.95, effective July 1, 2016.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_



## Item #15 Approve Donations

It is my recommendation that the Board approve the donation of a 1995 Road Rescue Ambulance from Plymouth Township Fire Department of Ashtabula OH 44004.

It is my recommendation that the Board approve the donation of Telecomm tools and equipment from Mr. David Fries of Painesville OH 44077.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

# Superintendent's Agenda

## Item #16 Human Resources

### *A. Employ Adult Workforce Education Staff 2016-2017*

It is my recommendation that the Board employ the following adult workforce education staff for the 2016-2017 school year. One-Year Limited Contracts.

First Name	Last Name	Title	Hourly Rate
John	Bitonti	Firefighter Instructor	\$30.00
Clement	Bojanowski	CNC Instructor	\$30.00
Carol	Brafford	Geauga One-Stop	\$18.00
Dennis	Calhoun	Firefighter Instructor	\$30.00
Joe	Caranci	Automotive Technology Instructor	\$30.00
Michael	Fearing	Firefighter Instructor	\$30.00
Scott	Hildenbrand	Firefighter Instructor	\$30.00
Luigi	Ianaro	Firefighter Instructor	\$30.00
Ronald	Jonovich	Firefighter Instructor	\$30.00
Kenneth	Ledford	Firefighter Instructor	\$30.00
Dan	Morrow	Automotive Technology Instructor	\$30.55
Katherine	Nieman	Firefighter Instructor	\$30.00
James	Powers	Firefighter Instructor	\$30.00
Douglas	Riedel	Firefighter Instructor	\$30.00
Matthew	Sabo	Firefighter Instructor	\$30.00
Dale	Smith	Firefighter Instructor	\$30.00
Ronald	Terriaco	Firefighter Instructor	\$30.00
Mark	Toth	Firefighter Instructor	\$30.00
Richard	Vandevander	Firefighter Instructor	\$30.00
Joseph	Warner	Firefighter Instructor	\$30.00
Mike	Warner	Firefighter Instructor	\$30.00
Adam	White	Firefighter Instructor	\$30.00
Gabe	Wilson	FAB Lab	\$18.00
Linda	Yoo	PN Faculty	\$31.99

*B. High School Instructor Staffing 2016-2017*

It is my recommendation that the Board approve Mrs. Amie Irving as the Online Mathematics Instructor for the 2016-2017 school year. Mrs. Irving will be placed on step 5, column 5 in the amount of \$54,785.00. (pro-rated in the amount of \$54,488.86)

*C. Approve Substitutes for the 2016-2017 School Year*

<b>Name</b>	<b>Subject Area Certified</b>
Karen Altenweg	Integrated Language Arts (050145)/Integrated Social Studies (150004)
Mike Guerni	Short Term Substitute – General Education
Vincent Frusteri	Long Term Substitute – Integrated Social Studies (150004)
Christine Lange	General Education (Short Term)
Mary Peterson	General Education (Short Term)
Julie Loncar	General Education (Short Term)
Gretchen Molnar	General Education (Short Term)
Dawn Tubman	Substitute Kitchen Helper
Cindy Johnson	Culinary Arts & Food Service Management (090203)

*D. Approve Fire Officer I & II & III Program Instructors*

It is my recommendation that the Board of Education approve the following certified instructors for the Fire Officer I & II & III program. These instructors will be paid based on if they are Lead Instructor for the program at the flat rate of \$250 or if they are an Assistant Instructor for the program at the flat rate of \$125.

Matthew Sabo	Firefighter Instructor Certified
Ronald Terriaco	Firefighter Instructor Certified
Jim Powers	Firefighter Instructor Certified
Mike Warner	Firefighter Instructor Certified
George Brown	Firefighter Instructor Certified
Edward Koziol	Firefighter Instructor Certified
John Frazier	Firefighter Instructor Certified
Michael Carroll	Firefighter Instructor Certified
William Shaw	Firefighter Instructor Certified

*E. Approve Additional Education*

It is my recommendation that the Board approve per CATA agreement 18.1.2.2 movement into a higher salary column for Mrs. Laura Ciszewski. She has completed an additional 15 credit hours above and beyond. Mrs. Ciszewski would be at step 8, column 7 (MA+30) in the amount of \$64,685.00.

It is my recommendation that the Board approve per CATA agreement 18.1.2.2 movement into a higher salary column for Mrs. Michelle Rodewald. She has completed an additional 30 credit hours above and beyond. Mrs. Rodewald would be at step 12, column 5 (MA) in the amount of \$70,609.00.

It is my recommendation that the Board approve per CATA agreement 18.1.2.2 movement into a higher salary column for Mr. Darrin Spondike. He has completed an additional 15 credit hours above and beyond. Mr. Spondike would be at step 9, column 3 (BA+15) in the amount of \$60,764.00.

*F. Approve ABLE Staff 2016-2017*

It is my recommendation that the Board employ the following teachers/staff for the 2016-2017 school year. These employees cover the Auburn, Eastlake, Geauga, Lakeland, Lake County Jail, Madison and Painesville areas for ABLE and GED. (ABLE 501 Fund)

<b>Name</b>	<b>Title</b>	<b>Location</b>	<b>Hourly Amount</b>
William McSherry, Jr.	ABLE Instructor	Painesville	\$21.00
Jeanna Purses	ESOL Instructor	Painesville	\$21.00
Carol Brafford	ABLE Instructor	Gauga	\$21.00
Catherine Coyne	Administrative Assistant	Auburn	\$17.89
Cheryl General	ABLE Instructor/Orientation Specialist	Auburn	\$21.00

*G. Approve Licensed Continuing Contract*

It is my recommendation that the Board approve the continuing contract for Mrs. Michelle Rodewald, Business Partnership Coordinator, based on the CATA Agreement 11.2.1. Mrs. Rodewald has been with Auburn Career Center for over eight years and has obtained a Master’s Degree in Educational Administration.

*H. Approve Supplemental Contract*

It is my recommendation that the Board of Education approve the supplemental contract for Mrs. Dawn Bubonic in the amount up to \$13,020.00, (\$26.25 an hour for up to 496 hours) for the Geauga iStem. This supplemental has been budgeted out of the Geauga iStem agreement and will be renewed annually based upon the said agreement. Effective for the 2016-2017 school year.

*I. Approve Supplemental Contracts for the 2016-2017 School Year*

It is my recommendation that the Board of Education approve the following teacher’s/staff supplemental contracts for the duties that extend throughout the school year. These amounts below will be divided into two installments, one in December and one in June.

<b>Employee</b>	<b>Title</b>	<b>Category</b>	<b>Total Amount</b>
Terry Colescott	Moderator	AWT RoboBots	\$715.11
Bob Hill	Skills USA	Club	\$806.31
Dan Crail	National Technical Honor Society	Club	\$570.44
Dan Crail	Bullying Prevention	Club	\$570.44
Dave Richards	FFA	Club	\$778.96
Jane Metrisin	FCCLA	Club	\$693.91
Jeff Slavkovsky	Drug Free American Club	Club	No Stipend Taken
John Blauch	SADD	Club	\$822.17
Sue Lefler	Skills USA	Club	\$822.01
Angela Nelson	DECA	Club	\$626.03

*J. Approve Classified Administrative Assistant Transfer*

It is my recommendation that the Board of Education approve the transfer of Ms. Cindy Coin from part time Evening Receptionist/Administrative Assistant to full time Administrative Assistant for Enrollment Specialist and Business Partnership departments at the salary amount of \$33,003.90 for 220 days. (Salary will be prorated based off official start date)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #17 Approve Resignation**

It is my recommendation that the Board of Education approve the resignation from Mrs. Natasha Humar, Technology Instructor, effective August 1, 2016.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #18 Approve Stipend for the District EMS Responder**

It is my recommendation that the Board of Education approve Mr. John Blauch, the District EMS Responder for the 2016-2017 school year. This amount of \$8,221.70 will be divided into two installments, one in December and one in June.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #19 Approve Stipends for LPDC Committee 2016-2017 School Year**

It is my recommendation that the Board of Education approve the stipends for the following LPDC Committee coordinator and members for the 2016-2017 school year. These amounts below will be divided into two installments, one in December and one in June.

Employee	Title	Category	Total Amount
Wayne Reed	Member	LPDC Committee	\$1,143.61
Ginny Gontero	Member	LPDC Committee	\$1,143.61
Jeff Slavkovsky	Member	LPDC Committee	No Stipend Taken
Robin Nunes	Member	LPDC Committee	\$1,143.61
Rodney Kozar	Coordinator/Chair	LPDC Committee	\$2,750.00

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_



## Item #20 Approve Stipends for the Resident Educators Program

It is my recommendation that the Board approve the stipends for the following resident educators program for the 2016-2017 school year. These amounts below will be divided into two installments, one in December and one in June.

Employee Mentor	Title	Category	Total Amount
Brandi Holland	Educator Mentor (A. Ryan)	Resident Educator	\$726.28
Dan Agardi	Educator Mentor (T. Welk/D. Spondike)	Resident Educator	\$1,424.22
Gregg Evans	Educator Mentor (D. Bentley, S. Weincek)	Resident Educator	\$1,257.26
Jason Gardner	Educator Mentor (J. Malvicino, S. Pirzada)	Resident Educator	\$1,593.08
Sue Lefler	Educator Mentor (C. Tredent)	Resident Educator	\$822.01
Terry Colescott	Educator Mentor (J. Rogge)	Resident Educator	\$715.11

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item#21 Approve Blackboard Five-Year Renewal Contract

It is my recommendation that the Board of Education approve a five-year renewal of the Blackboard License and Service Agreement contract for October 1, 2016 thru September 30, 2021, in the amount of \$250,000.00 which will be coming out of the VEPD Grant. This renewal includes contract and the users. The clients that participate in the use of Blackboard are Perry High School, Hall of Fame Akron Stem, and Lake County Educational Service Center. (See Attachment Item #21)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #22 Approve Adult Workforce Education Teacher Handbook for 2016-2017

It is my recommendation that the Board approve the Adult Workforce Education teacher handbook for the 2016-2017 school year. Note any of the changes are highlighted to meet federal standards and/or board policies. (See Attachment Item #22)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_



### **Item #23 Approve Adult Workforce Education 2016-2017 Calendar**

It is my recommendation that the Board approve the Adult Workforce Education 2016-2017 calendar. (See Attachment Item #23)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item#24 Policies Modifications: First/Second Reading**

I recommend that the Board of Education make the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at [www.neola.com/auburnjvs-oh](http://www.neola.com/auburnjvs-oh) and clicking on the policy number. (Attachment Item #24)

<b>Section</b>	<b>Title</b>	<b>Revised/New Policy</b>
Professional Staff 3223	Standard-Based School Counselor Evaluation	New Policy

**No Action Required.**

### **Item #25 2016-2017 Housing Project – 7070 Auburn Road**

#### *A. Approve Windows*

It is my recommendation that the Board of Education approve the window quote from Carter Lumber of Chardon, Ohio in the amount of \$5,743.78. There were a total of three quotes submitted, the other two quotes are from Mentor Lumber of Chardon, Ohio and 84 Lumber Company of Concord, Ohio. (See Attachment Item #25A)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #26 Approve Removal of Tuition Balance**

It is my recommendation that the Board approve the removal of Mr. Kyle Hunley’s tuition balance of \$3,350.00 from the Adult Workforce Paramedic program due to Mr. Hunley’s passing.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #27 Approve ACEware Systems, Inc. Support Agreement

It is my recommendation that the Board approve ACEware Systems, Inc. annual support agreement for student manager for the Adult Workforce Education Department from 7/1/2016 to 7/1/2017 in the amount of \$5,547.00. (See Attachment Item #27)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #28 Other

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #29 Executive Session

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- b) Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.
- c) Pursuant to Ohio Revised Code Section 121.22(G)(3), I hereby recommend that the Board make a motion to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

\_\_\_ Mrs. Jean Brush

\_\_\_ Mr. Ken Klima

\_\_\_ Mr. Erik Walter

\_\_\_ Dr. Susan Culotta

\_\_\_ Dr. Brian Kolkowski

\_\_\_ Mrs. Kelly Wanyek

\_\_\_ Mrs. Mary Javins

\_\_\_ Mr. Roger Miller

\_\_\_ Mrs. Mary Wheeler

\_\_\_ Mr. Geoffrey Kent

\_\_\_ Mr. Paul Stefanko

Motion \_\_\_\_\_

Time In: \_\_\_\_\_

Second \_\_\_\_\_

Time Out: \_\_\_\_\_



**Item #30 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

*Please Notice Enclosures: Attachments  
Agenda and Attachments are on Blackboard*

**Next Board Meeting:  
October 4, 2016 @ 7:00 pm**