



**Auburn Vocational School District
Board Meeting Agenda
September 5, 2017
7:00 pm**

Item #1 Roll Call

- | | | |
|--|--|--|
| <input type="checkbox"/> Mrs. Jean Brush | <input type="checkbox"/> Mr. Ken Klima | <input type="checkbox"/> Mr. Paul Stefanko |
| <input type="checkbox"/> Dr. Susan Culotta | <input type="checkbox"/> Dr. Brian Kolkowski | <input type="checkbox"/> Mr. Erik Walter |
| <input type="checkbox"/> Mrs. Mary Javins | <input type="checkbox"/> Mr. Roger Miller | <input type="checkbox"/> Mrs. Mary Wheeler |
| <input type="checkbox"/> Mr. Geoffrey Kent | <input type="checkbox"/> Mr. Terry Sedivy | |

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #4 Approve Minutes of Last Meeting

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Public Participation

Item #6 Administrative Report

- a. Guidance Program
- b. Student Services
- c. IT – New Employee
- d. Adult Workforce
 - i. Enrollment
 - ii. Curriculum
 - iii. Financing, Student
 - iv. PR/Marketing
- e. House Project

Item #7 Facilities Committee Report

- a. TLC Projects - Update

Item #8 Student Achievement Report – Mrs. Jean Brush

TREASURER’S AGENDA

Item #9 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending July 31, 2017 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachments Item#9)

No Action Required.

Item #10 Approve Permanent Appropriations for Fiscal Year 2017-2018

It is my recommendation that the Board of Education approve the permanent appropriations for fiscal year 2017-2018. (See Attachment Item #10)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #11 Approve Removal of Inventory

It is my recommendation that the Board of Education approve the Old Fire Truck to remove from inventory. The fire truck will be removed by the buyer with no cost to Auburn, and we will be receiving the scrap value of approximately \$1,200.

It is my recommendation that the Board approve to remove tag number 12441 BOSE radio from inventory; as well as, tag number 11685 HP desk printer. These items are not repairable.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #12 Approve Donations

It is my recommendation that the Board approve the donation of a 1995 Road Rescue Ambulance from Plymouth Township Fire Department of Ashtabula OH 44004.

It is my recommendation that the Board approve the donation of Telecomm tools and equipment from Mr. David Fries of Painesville OH 44077.

It is my recommendation that the Board approve the donation of dry cleaning our 24 Skills USA jackets for free from Jay Dee Cleaners of Mentor OH 44060.

It is my recommendation that the Board approve the donation of Striker Power Lift Cot from Perry Joint Fire District of Perry OH 44081.

It is my recommendation that the Board approve the donation of SCBA's and Masks from Lubrizol Corporation of Painesville OH 44077.

It is my recommendation that the Board approve the donation of office chairs and blueprint printer from Ms. Bookavic of Madison OH 44057.

It is my recommendation that the Board approve the donation of 33 reference and textbooks on Nursing, Pharmacology, anatomy and other nursing related topics from Mrs. Jane Metrisin of Willoughby OH 44094.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #13 Approve CRA Tax Abatement

It is my recommendation that the Board of Education approve the CRA tax abatement request for 100% abatement for 4 years and the terms of the CRA exemption for Old State Road Properties. (See Attachment Item #13)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #14 Approve Lake County Schools Council Stipend Payments

It is my recommendation that the Board of Education approve the Lake County Schools Council stipend payments to be paid in June, 2018 to the following employees:

Dee Stark	Wellbeing Co-Champion	\$375
Dorothy Bentley	Wellbeing Co-Champion	\$375
Dee Stark	Building Rep	\$300
Dorothy Bentley	Building Rep	\$300

In addition, Auburn Career Center will make payments to employees who have earned incentives through our Lake County Schools Council Wellbeing Program, run by Bodies Done Right (BDR) and/or district initiatives. Payments will be made through payroll and Auburn Career Center will be reimbursed by the Lake County Schools Council Wellbeing budget.

Motion _____

Second _____

Vote: Pass _____ Fail _____

SUPERINTENDENT’S AGENDA

Item #15 Approve 2017-2018 School Crisis Plan

It is my recommendation that the Board approve the school crisis plan for the 2017-2018 school year. The plan consists of updates from the policies and/or laws that have been modified at the state level. Additions are in green, deletions in red and updates are highlighted. (See Attachment Item #15 Emailed)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #16 Approve 2017-2018 Adult Workforce Education Handbook

It is my recommendation that the Board approve the adult workforce education handbook for the 2017-2018 school year. Note any of the changes meet federal standards and/or board policies. (See Attachment Item #16 Emailed)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #17 Approve Curriculum Consulting Services Agreement with Lake County Educational Service Center

It is my recommendation that the Board approve curriculum-consulting services with Lake County ESC from September 1, 2017 through July 31, 2018 for up to 150 hours at \$49.00 per hour. This does not include mileage for travel, which will be reimbursed to Lake ESC upon receipt of payment documentation. This will be out of Adult Workforce Education budget. (See Attachment Item #17)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #18 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations and Student Intern positions. (See Attachment Item #18)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #19 Approve Plant, Turf and Landscape Management Field Trip

It is my recommendation that the Board of Education approve our Plant, Turf and Landscape Management program to attend a field trip with two current students, two volunteers and two instructors to the Big E Nursery/Landscape competition in Springfield, Massachusetts. The field trip will take place on September 15 thru 18, 2017.

Motion _____

Second _____

Vote: Pass _____ Fail _____

**Item #20 2017-2018 Housing Project
Sub Lot 13 Bridgecreek Drive, Concord OH 44077**

A. Approve Foundation Quote

It is my recommendation that the Board approve the foundation quote from La Vigne Poured Walls of Willoughby, Ohio in the amount of \$25,626.55. There were three (3) quotes requested; the other one (1) quote is from Precision Poured Walls of Shreve, Ohio. (See Attachment Item #20A)

B. Approve Excavation Quote

It is my recommendation that the Board approve the excavation quote from Pillar Excavating & Demolition of Painesville, Ohio for \$7,500.00. There were three (3) quotes requested; the other one (1) quote is from O’Neil Excavating LTD of Concord, Ohio. (See Attachment Item #20B)

C. Approve Lumber Quote

It is my recommendation that the Board approve the lumber quote from Mentor Lumber & Supply Co. of Chardon, Ohio for \$29,194.00. There were three (3) quotes requested; however, only Mentor Lumber & Supply Co. responded. (See Attachment Item #20C)

The other two (2) companies contacted were Carter Lumber of Chardon, Ohio and 84 Lumber Co. of Concord, Ohio. If either of these companies come in lower then Mentor Lumber, then we will use said company.

D. Approve Steel Quote

It is my recommendation that the Board approve the steel quote from Jab Supply of Wickliffe, Ohio for \$2,450.00. There were a total of three (3) quotes requested the other two (2) quotes are from Mason Structural Steel, Inc. of Walton Hills, Ohio and Airgas of Painesville, Ohio. (See Attachment Item #20D)

E. Approve Tree Removal Quote

It is my recommendation that the Board approve the tree removal quote from Dash Tree Service of Newbury, Ohio for \$1,800.00. (See Attachment Item #20E)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #21 Approve District Organizational Chart 2017-2018

It is my recommendation that the Board approve the district organizational chart for the 2017-2018 school year, for the purpose Auburn’s Practical Nursing accreditation for the Ohio Board of Nursing. (See Attachment Item #21)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #22 Approve Practical Nursing Calendar - Day Program

It is my recommendation that the Board approve the Practical Nursing Calendar for the day program beginning January 9, 2018. (See Attachment Item #22)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #23 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #24 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

Please Notice Enclosures: Attachments

**Regular Board Meeting
October 3, 2017 @ 7:00 pm**