



**Auburn Vocational School District  
Board Meeting Agenda  
October 3, 2017  
7:00 pm**

**Item #1 Roll Call**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Mrs. Jean Brush   | <input type="checkbox"/> Mr. Ken Klima       | <input type="checkbox"/> Mr. Paul Stefanko |
| <input type="checkbox"/> Dr. Susan Culotta | <input type="checkbox"/> Dr. Brian Kolkowski | <input type="checkbox"/> Mr. Erik Walter   |
| <input type="checkbox"/> Mrs. Mary Javins  | <input type="checkbox"/> Mr. Roger Miller    | <input type="checkbox"/> Mrs. Mary Wheeler |
| <input type="checkbox"/> Mr. Geoffrey Kent | <input type="checkbox"/> Mr. Terry Sedivy    |  |

**Item #2 Pledge of Allegiance**

**Item #3 Approve Agenda**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #4 Approve Minutes of Last Meeting**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #5 Public Participation**

## **Item #6 Administrative Reports**

- a. Certification of Standards Governing Types of Foods and Beverages Sold on School Premises for the 2017-18 SY:

State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on school premises and report compliance annually to the Ohio Department of Education.

Auburn Joint Vocational Career Center is compliant with regulations for all snack food sold by adhering to the USDA Smart Snacks at school and Ohio's food and beverage standards sold as outlined in SB 210 (whichever is stricter).

- b. TWIST – Presentation
- c. Auburn Report Card Data
- d. Auburn Foundation

## **Item #7 Facilities Committee Reports**

- a. TLC Projects – Updates including pole barn
- b. Facilities Meeting – **Wednesday, October 25, 2017 at 3:30 pm** - Technology Learning Center

# **TREASURER'S AGENDA**

## **Item #8 Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending August 31, 2017 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachments Item #8)

**No Action Required.**

## Item #9 Approve Five-Year Forecast

It is my recommendation that the Board approve the FY2018-2022 Five-Year Forecast. The forecast and assumptions were sent to the Board electronically and they are believed to represent the most probable scenario for the forecast period. Raises have not been assumed but steps and educational advancement continue to be estimated. Foundation funding has been projected based on the current state aid estimates provided by the Department of Education and the Office of Budget and Management for FY 18-19. Finally, the Five-Year Facility Plan is not included due to lack of funding. It is possible that projects may be assumed as debt is paid down and the Forecast may be revised when such decisions are made. (See Attachment Item #9)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #10 Removal of Inventory

It is my recommendation that the Board remove the following items from inventory.

Make Description	Model Description	Identification Number
Chevrolet	Impala	2G1WF55E719206619
Pontiac	GFS	1G2WJ12M4SF259480
Toyota	Prius	JT2BK18U620048985
Ford	MLX	1FABP40A7HF159987
Ford	CVL	2FACP74F4LX115583
Ford	Windstar	2FMDA51UXWBA71903
Buick	LCF	1G4HP52L2SH432379
Mercury	SGL	1MEFM50U3WG622802
Ford	TAG	1FALP 5249RG288536

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #11 Approve Combining of Funds for Purpose Statement/Activity Budgets

It is my recommendation that the Board of Education approve the combining of funds for the purpose statement/activity budget for the Cosmetology Jr. (200-991A) and Cosmetology Sr. to be Cosmetology Jr. & Sr. (200-992A).

It is my recommendation that the Board of Education approve the combining of funds for the purpose statement/activity budget for the Cosmetology Jr. (200-991B) and Cosmetology Sr. to be Cosmetology Jr. & Sr. (200-992B).

It is my recommendation that the Board of Education approve the combining of funds for the purpose statement/activity budget for the Internet Program Development Jr. (200-981A) and Internet Program Development Sr. to be Internet Program Development Jr. & Sr. (200-982A).

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #12 Approve Closing of Activity Account

It is my recommendation that the Board of Education approve the closing of the following purpose statement/activity budgets accounts. Last year ending balance will be transferred into the general fund account.

Program	Acct. Number	Last Year Balance 6/30/17
D.C.T.	200-993A	\$215.74
Cosmetology Jr.	200-991A	\$0.00
Cosmetology Jr.	200-991B	\$0.00
Internet Program Development Jr.	200-981A	\$0.00

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #13 Approve 2017-2018 Purpose Statement/Activity Budgets

It is my recommendation that the Board of Education approve the following purpose statement/activity for the 2017-2018 school year.

Program	Acct. Number	Last Year Balance 6/30/17	Revenue Anticipated
Advance Manufacturing	200-902A	\$70.00	\$30.00
Allied Health Technology	200-901A	\$39.13	\$1,100.00
Architecture & Project Management	200-909A	\$40.00	\$600.00
Automotive Collision	200-985A	\$979.86	\$1,700.00
Automotive Technology Jr. & Sr.	200-912A	\$3,405.37	\$2,000.00

<b>Program</b>	<b>Acct. Number</b>	<b>Last Year Balance 6/30/17</b>	<b>Revenue Anticipated</b>
Bullying Prevention Team	200-914A	\$0.00	\$100.00
Computer Networking & Technology	200-903A	\$0.00	\$800.00
Construction Jr. & Sr.	200-987A	\$321.10	\$600.00
Cosmetology Jr. & Sr. / Holland	200-992A	\$921.43	\$3,700.00
Cosmetology Jr. & Sr. /Malvicino	200-992B	\$1,166.20	\$2,500.00
Culinary Arts Jr. & Sr.	200-940A	\$271.11	\$1,500.00
DECA	200-930A	\$0.00	\$6,500.00
Electrical Engineering Prep	200-996A	\$11.57	\$600.00
Emergency Medical Services	200-927A	\$191.25	\$200.00
Plant, Turf & Landscape Management	200-915A	\$50,650.99	\$46,000.00
HVAC Jr. & Sr.	200-937A	\$0.00	\$600.00
Information Support and Services	200-917A	\$0.00	\$800.00
Interactive Multimedia Jr. & Sr.	200-906A	\$5,955.22	\$6,000.00
Internet Program Development Jr. & Sr.	200-982A	\$2,023.39	\$1,000.00
Maintenance & Environmental Services	200-925A	\$6,972.78	\$2,200.00
National Technical Honor Society	200-908A	\$314.34	\$100.00
Patient Care Technician Jr. & Sr.	200-995A	\$589.89	\$200.00
Practical Nursing Adult	200-911A	\$829.83	\$0.00
SADD	200-950A	\$801.97	\$300.00
Skills USA	200-990A	\$295.00	\$11,500.00
Sports Medicine Jr. & Sr.	200-932A	\$122.75	\$200.00
Teaching Professions Pathway Jr. & Sr.	200-945A	\$347.60	\$3,250.00
Welding Jr. & Sr.	200-924A	\$439.04	\$1,000.00
<b>Total</b>		<b>\$76,759.82</b>	<b>\$95,080.00</b>

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## **SUPERINTENDENT'S AGENDA**

### **Item #14 Human Resources**

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations and Student Intern positions.  
(See Attachment Item #14)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #15 2017-2018 Housing Project**  
**Sub Lot 13 Bridgecreek Drive, Concord OH 44077**

*A. Approve Window Quote*

It is my recommendation that the Board of Education approve the window quote from Carter Lumber, of Chardon, Ohio at the amount of \$5,261.33. There were three quotes submitted, the other two quotes are from Home Depot of Chardon, Ohio and 84 Lumber Company of Concord, Ohio. (See Attachment Item #15A)

*B. Approve Siding Quote*

It is my recommendation that the Board of Education approve the siding quote from Apollo Siding Supply Inc., of Willoughby, Ohio, at the amount of \$7,185.00. There were three quotes submitted, the other two quotes are from ABC Supply Company Inc. of Mentor, Ohio and Modern Builders Supply, Inc. of Mentor, Ohio. (See Attachment Item #15B)

*C. Approve Roofing Quote*

It is my recommendation that the Board of Education approve the roofing quote from Apollo Siding Supply Inc., of Willoughby, Ohio, at the amount of \$5,370.00. There were three quotes submitted, the other two quotes are from ABC Supply Company Inc. of Mentor, Ohio and ABC Supply Company Inc. of Mentor, Ohio. (See Attachment Item #15C)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #16 Approve TWIST Creative**

It is my recommendation that the Board of Education approve TWIST creative master services agreement for approval for Brand Discovery at the amount of \$14,000, which includes: audits, interviews and customer perceptions; along with the approval of Brand Strategy/Tagline & Identity at the amount of \$38,000. To be paid from the 2017-18 Carl D. Perkins Secondary Grant. (See Attachment Item #16)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #17 Approve Authorization for FinalForms**

It is my recommendation that the Board of Education authorize the Treasurer to sign the contract with FinalForms registration system per quote. This includes a one-time set up fee for form building of the academic and staff forms, as well as a \$5.00 registration fee per student. (See Attachment Item #17)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #18 Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #19 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Regular Board Meeting  
November 7, 2017  
7:00 pm**