



Auburn Vocational School District BOARD OF EDUCATION

Minutes of April 4, 2017

The April 4, 2017 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 7:00 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mr. Kent	Mr. Miller	Mr. Walter
Dr. Culotta	Mr. Klima	Mr. Sedivy	Mrs. Wheeler
Mrs. Javins	Dr. Kolkowski	Mr. Stefanko	

Administrators: Brian Bontempo, Sherry Williamson, Jeff Slavkovsky, Dee Stark, and Victoria Bryant

053-17 Approve Agenda and Addendum

A motion was made by Dr. Kolkowski and seconded by Mr. Miller to approve the April 4, 2017 agenda and addendum.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

054-17 Approve Minutes of Regular Meeting on March 7, 2017 and Special Meeting on February 23, 2017

A motion was made by Mr. Miller and seconded by Dr. Kolkowski to approve the minutes of the February 23, 2017 Special Board meeting and the March 7, 2017 Regular Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

Abstain: Mr. Klima

Nays: None
Mr. Walter declared the motion passed

Public Participation – There was no Public Participation at this meeting.

Administrative Report

- All Boards Dinner – May 3, 2017 @ 6:00 pm – Holiday Inn Express & Suites LaMalfa Center Notify Lori by April 13th

Recruitment/Curriculum Committee Report – *Next Meeting – May 31, 2017 at 4:00 pm*

Facilities Committee Report – Mrs. Mary Javins updated on summer projects

Student Achievement Report – Mrs. Jean Brush – Monthly update

Legislative Report – Mrs. Mary Javins presented the monthly update

Finance Committee Report – *Next Meeting – April 20, 2017 at 4:00 pm*

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending February 28, 2017 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #12)

No Action Required.

055-17 Approve Dollar Bank as Main Depository

A motion was made by Mr. Sedivy and seconded by Mr. Kent to approve Dollar Bank as the main depository effective April 4, 2017. It is my recommendation for the Board to approve the Memorandum of Agreement for Deposit of Public Funds. The Treasurer is authorized to execute the Signature Card and any other items necessary for this transaction. An RFP process was conducted and this recommendation is based primarily on the location proximity and lowest unit cost. It is anticipated the depository will become fully functional by July 1, 2017 and this agreement is in place through June 30, 2022.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

056-17 Approve Designation of Depositories for Interim Funds

A motion was made by Mr. Klima and seconded by Mrs. Brush to approve the following financial institutions as public depository for active and/or interim funds of Auburn Career Center Board of Education for the period of July 1, 2017 to and including June 30, 2022.

First Merit	JP Morgan Chase
Fifth-Third Bank	Star Ohio
Home Savings	Tri State CDARS
Huntington National Bank	

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

057-17 Approve Authorization for Investment Management Services

A motion was made by Mrs. Wheeler and seconded by Mr. Sedivy to authorize the Treasurer to utilize the services of UBS Financial Services for the purposes of investment management on behalf of Auburn Career Center.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

058-17 Approve Adult Workforce Education Personnel

A motion was made by Mr. Klima and seconded by Mrs. Javins to employ the following teachers/staff for the 2016/2017 school year.

Dave Litterst	Facilities Maintenance Instructor	\$30.00/hourly
Christine Tredent	PN Faculty	\$30.00/hourly

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

059-17 Approve 2016-2017 Housing Project – 7070 Auburn Road

A motion was made by Dr. Kolkowski and seconded by Mr. Miller to approve the following quotes:

A. Approve Counter Tops Quote

The counter tops quote from Sims-Lohman of Willoughby, Ohio for \$6,425.00. There were three quotes submitted, the other two quotes are from Lowe's of Concord, Ohio and Home Depot of Chardon, Ohio. (See Attachment Item# 17A)

B. Approve Stone Quote

The stone quote from Raymond Builders Supply Inc. of Geneva, Ohio for \$3,309.75. There were three quotes submitted, the other two quotes are from the Home Depot of Chardon, Ohio and Lowe's of Concord, Ohio. (See Attachment Item# 17B)

C. Approve Carpet Quote

The carpet quote from Location Carpet of Painesville, Ohio for \$2,717.00. There were three quotes submitted, the other two quotes are from Carpet and Flooring Mill Outlet of Willoughby, Ohio and the Home Depot of Chardon, Ohio. (See Attachment Item# 17C)

D. Approve Hardwood Flooring Quote

The hardwood flooring quote from Location Carpet of Painesville, Ohio for \$2,541.50. There were three quotes submitted, the other two quotes are from Carpet and Flooring Mill Outlet of Willoughby, Ohio and the Home Depot of Chardon, Ohio. (See Attachment Item# 17D)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

060-17 Executive Session

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to enter into executive session at 7:17 p.m. for the following purpose:

- Pursuant to Ohio Revised Code Section 121.22(G) (1), **for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees** or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

- Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Pursuant to Ohio Revised Code Section 121.22(G) (5), discussion of matters required to be kept confidential by federal law, rules or state statues.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

Return to public session at 8:44 p.m.

061-17 Approve Cancellation of the Lease Agreement with Lake/Geauga Educational Assistance Foundation (LEAF)

A motion was made by Mrs. Javins and seconded by Mr. Stefanko to approve the cancellation of the lease agreement with Lake/Geauga Educational Assistance Foundation. LEAF will vacate its offices on or before September 30, 2017.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

062-17 Adjourn

A motion was made by Dr. Kolkowski and seconded by Dr. Culotta to adjourn the meeting at 8:47 p.m.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed



Treasurer



Board President

Treasurers Note: The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.

