

Auburn Vocational School District BOARD OF EDUCATION

Minutes of December 3, 2019

The December 3, 2019 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 6:30 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mrs. Javins	Mr. Miller	Mr. Walter
Mr. Cahill	Mr. Kent	Mr. Stefanko	Mrs. Wheeler
Dr. Culotta	Mr. Klima	Mrs. Sedivy	

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

184-19 Approve Agenda

A motion was made by Mr. Miller and seconded by Mr. Klima to approve the December 3, 2019 agenda.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

185-19 Approve Minutes Last Meeting

A motion was made by Mr. Sedivy and seconded by Mr. Kent to approve the minutes of the November 7, 2019 Regular Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

186-19 Executive Session

A motion was made by Mr. Stefanko and seconded by Mr. Sedivy to recess into consecutive executive sessions at 7:35 p.m. Pursuant to R.C. 121.22(G) for the following purposes, in no particular order: (1) considering the employment, dismissal, discipline of a public employee; (2) considering the employment of a public employee; (3) conferencing with an attorney for the public body concerning disputes involving the public body that are the subject of pending and imminent court action and (4) preparing for negotiations with public employees concerning their compensation and other terms and conditions of their employment. Upon conclusion of this executive session, the Board President shall gavel the Board back into open session at this location. All matters discussed in this executive session are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Return to public session at 8:15 p.m.

Public Participation – None

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending October 31, 2019 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #8)

No Action Required.

187-19 Approve Donation

A motion was made by Dr. Culotta and seconded by Mrs. Brush to approve the following donations:

Breathing Air Systems, Air Cascade and Air Compressor for SCBA's from South Euclid Fire Department of Cleveland, Ohio.

The monetary donation of \$500.00 from Marci's Hair on the Square of Chardon, Ohio. This donation will be for the Interactive Multimedia Technology program.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

188-19 Approve Human Resources

A motion was made by Mr. Miller and seconded by Dr. Culotta to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations and Student Intern positions. (Attachment Item #10)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

189-19 Approve Resolution to Abolish Positions and Suspend Contracts – Reduction in Staff

A motion was made by Mrs. Javins and seconded by Mr. Miller to approve the abolishment of the following positions and suspend the following contracts as a result of Reduction in Staff:

WHEREAS, as a result of the merger of the Newbury Local School District with the West Geauga Local School District (“Newbury Merger”), the Board will face decreased enrollment of pupils, territorial changes affecting the Auburn Vocational School District (“District”), and the financial loss of approximately \$260,000 in annual tax revenue.

WHEREAS, as a result of the September 30, 2019 magistrate decision in the case of *Career & Technical Association v. Auburn Vocational School District Board of Education*, Lake County C.P. Case No. 11 CV 003318 (“CATA Litigation”), the Board may face the imminent financial loss of approximately \$1.7 million dollars in potential civil damages.

WHEREAS, the Board is facing decreased enrollment of pupils, low student job placement, and financial losses in various programs notwithstanding the Newbury Merger and CATA Litigation.

WHEREAS, as a result of current and imminent decreased enrollment of pupils, low student job placement, territorial changes affecting the District, and/or financial reasons, the Board directed the Superintendent to submit reduction recommendations including, but not limited to, uniform salary reductions for all employees as part of a uniform plan affecting the entire District pursuant to the applicable provisions of R.C. 3313.24, R.C. 3319.01, R.C. 3319.02, R.C. 3319.082, R.C. 3319.12, R.C. Chapter 4117, and applicable laws to the Board in January 2020. As a result, the instant resolution does not address any potential uniform salary reduction plans that may be recommended by the Superintendent in January 2020.

WHEREAS, as a result of the imminent financial loss of approximately \$1.7 million dollars in potential civil damages due to the CATA Litigation, the Board directed the Superintendent to submit reduction in staff recommendations pursuant to R.C. 3319.17, R.C. 3319.171, R.C. 3319.172, and applicable laws to the Board in January 2020. As a result, the instant resolution does not address any potential reductions in staff that may be recommended by the Superintendent to the Board in January 2020 due to the CATA Litigation.

WHEREAS, as a result of the decreased enrollment of pupils, territorial changes affecting the District, and the financial loss of approximately \$260,000 in annual tax revenue due to the Newbury Merger, the Board directed the Superintendent to submit reduction in staff recommendations pursuant to R.C. 3319.17, R.C. 3319.171, R.C. 3319.172, and applicable laws to the Board at this board meeting of December 3, 2019. As a result, the instant resolution addresses reductions in staff recommended by the Superintendent to the Board due to the Newbury Merger. Nothing in the instant resolution shall preclude the Superintendent from making further reductions in staff recommendations.

WHEREAS, as a result of decreased enrollment of pupils, low student job placement, and financial losses in various programs notwithstanding the Newbury Merger and CATA Litigation, the Board directed the Superintendent to submit reduction in staff recommendations pursuant to R.C. 3319.17, R.C. 3319.171, R.C. 3319.172, and applicable laws to the Board at this board meeting of December 3, 2019. As a result, the instant resolution addresses reductions in staff recommended by the Superintendent to the Board notwithstanding the Newbury Merger and CATA Litigation. Nothing in the instant resolution shall preclude the Superintendent from making further reductions in staff recommendations.

WHEREAS, the Auburn Vocational School District Board of Education (“Board”) adopted Board Policy 3131 (“Reduction in Staff”) pursuant to R.C. 3319.17 (“Reduction in Number of Teachers”).

WHEREAS, the Board adopted Board Policy 4131 (“Reduction in Staff”) pursuant to R.C. 3319.172 (“Reasonable Reductions in Nonteaching Employees”).

WHEREAS, Board Policy 3131, Board Policy 4131, R.C. 3319.17, R.C. 3319.172, Article XIV of the Master Agreement between the Board and the Career and Technical Association (“Master Agreement”), and applicable laws permit the Board to proceed in achieving a reduction in staff by abolishing positions – in whole and/or part – in accordance with the recommendation of the Superintendent due to decreased enrollment of pupils, low student job placement, territorial changes affecting the District, and other due and/or just cause, including financial reasons.

WHEREAS, Board Policy 3131, Board Policy 4131, R.C. 3319.17, R.C. 3319.172, Article XIV of the Master Agreement, and applicable laws permit the Board to proceed in achieving a reduction in staff by suspending employment contracts – in whole and/or part – in accordance with the recommendation of the Superintendent due to decreased enrollment of pupils, low student job placement, territorial changes affecting the District, and other due and/or just cause, including financial reasons, after giving preference first, within each applicable teaching field (teaching employees) and/or pay classification (nonteaching employees) affected, to employees on continuing contracts.

WHEREAS, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following position in part by fifty percent (50%) and suspending the following employment contract in part by fifty percent (50%) due to decreased enrollment of pupils, territorial changes affecting the District, and other due and just cause, including financial reasons, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective June 30, 2020:

One (1) On-Line Math Instructor Position – in part by fifty percent (50%), and
Employment Contract of Amie Irving – in part by fifty percent (50%).

WHEREAS, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following position in part by fifty percent (50%) and suspending the following employment contract in part by fifty percent (50%) due to territorial changes affecting the District and other due and just cause, including financial reasons, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective June 30, 2020:

One (1) Cosmetology Instructor Position – in part by fifty percent (50%), and
Employment Contract of Mary “Justine” Malvicino – in part by fifty percent (50%).

WHEREAS, pursuant to Board Policy 4131, R.C. 3319.172, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following position in part by forty (40) work days and suspending the following employment contract in part by forty (40) work days due to territorial changes affecting the District and other due and just cause, including financial reasons, after giving preference first, within each applicable pay classification affected, to employees on continuing contracts, effective June 30, 2020:

One (1) High School Administrative Assistant Position – in part by forty (40) work days,
and

Employment Contract of Carol Szoka – in part by forty (40) work days.

WHEREAS, pursuant to Board Policy 4131, R.C. 3319.172, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following positions in whole by one hundred percent (100%) and suspending the following employment contracts in whole by one hundred percent (100%) due to territorial changes affecting the District and other due and just cause, including financial reasons, after giving preference first, within each applicable pay classification affected, to employees on continuing contracts, effective June 30, 2020:

Three (3) Teacher Assistant Positions – in whole by one hundred percent (100%),
Employment Contract of Phillip Stropkey – in whole by one hundred percent (100%),
Employment Contract of Jessica Szoka – in whole by one hundred percent (100%), and
Employment Contract of Victoria Tutolo – in whole by one hundred percent (100%).

WHEREAS, notice was issued to Amie Irving, Mary “Justine” Malvicino, Carol Szoka, Phillip Stropkey, Jessica Szoka, and Victoria Tutolo – prior to this board meeting of December 3, 2019 – that the Superintendent intended to recommend that the Board abolish their respective positions – in whole or in part – and suspend their respective employment contracts – in whole or in part – due to decreased enrollment of pupils, territorial changes affecting the District, and other due and just cause, including financial reasons, as applicable and after giving preference first, within each applicable teaching field (teaching employees) and/or pay classification (nonteaching employees) affected, to employees on continuing contracts.

WHEREAS, the notice requirements of R.C. 121.22, R.C. 3313.16, and applicable laws were complied with for this board meeting of December 3, 2019.

WHEREAS, all formal action of the Board concerning and relating to the adoption of the instant resolution were taken in an open meeting of the Board and all deliberations of the Board that resulted in such formal action were in meetings open to the public in compliance with the law.

NOW THEREFORE BE IT RESOLVED THAT, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following position in part by fifty percent (50%) and

suspending the following employment contract in part by fifty percent (50%) due to decreased enrollment of pupils, territorial changes affecting the District, and other due and just cause, including financial reasons, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective June 30, 2020:

One (1) On-Line Math Instructor Position – in part by fifty percent (50%), and
Employment Contract of Amie Irving – in part by fifty percent (50%).

NOW THEREFORE BE IT FURTHER RESOLVED THAT, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following position in part by fifty percent (50%) and suspending the following employment contract in part by fifty percent (50%) due to territorial changes affecting the District and other due and just cause, including financial reasons, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective June 30, 2020:

One (1) Cosmetology Instructor Position – in part by fifty percent (50%), and
Employment Contract of Mary “Justine” Malvicino – in part by fifty percent (50%).

NOW THEREFORE BE IT FURTHER RESOLVED THAT, pursuant to Board Policy 4131, R.C. 3319.172, Article XIV of the Master Agreement, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following position in part by forty (40) work days and suspending the following employment contract in part by forty (40) work days due to territorial changes affecting the District and other due and just cause, including financial reasons, after giving preference first, within each applicable pay classification affected, to employees on continuing contracts, effective June 30, 2020:

One (1) High School Administrative Assistant Position – in part by forty (40) work days,
and
Employment Contract of Carol Szoka – in part by forty (40) work days.

NOW THEREFORE BE IT FURTHER RESOLVED THAT, pursuant to Board Policy 4131, R.C. 3319.172, Article XIV of the Master Agreement, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following positions in whole by one hundred percent (100%) and suspending the following employment contracts in whole by one hundred percent (100%) due to territorial changes affecting the District and other due and just cause, including financial reasons, after giving preference first, within each applicable pay classification affected, to employees on continuing contracts, effective June 30, 2020:

Three (3) Teacher Assistant Positions – in whole by one hundred percent (100%),
Employment Contract of Phillip Stropkey – in whole by one hundred percent (100%),
Employment Contract of Jessica Szoka – in whole by one hundred percent (100%), and
Employment Contract of Victoria Tutolo – in whole by one hundred percent (100%).

NOW THEREFORE BE IT FURTHER RESOLVED THAT, this resolution shall be in full force and effect from and immediately upon its adoption by the Board.

WHEREAS, the Auburn Vocational School District Board of Education (“Board”) adopted Board Policy 3131 (“Reduction in Staff”) pursuant to R.C. 3319.17 (“Reduction in Number of Teachers”).

WHEREAS, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement between the Board and the Career and Technical Association (“Master Agreement”), and applicable laws permit the Board to proceed in achieving a reduction in Career and Technical Association (“CATA”) teaching staff by abolishing CATA R.C. 3319.08 teaching positions in accordance with the recommendation of Superintendent Brian Bontempo (“Superintendent”).

WHEREAS, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws permit the Board to proceed in achieving a reduction in CATA teaching staff by abolishing CATA R.C. 3319.08 teaching positions due to decreased enrollment of pupils, territorial changes affecting the Auburn Vocational School District, and other due or just cause, including financial reasons.

WHEREAS, notice was issued to Virginia Gontero – prior to the November 7, 2019 regularly-scheduled board meeting – that the Superintendent intended to recommend that the Board abolish the CATA R.C. 3319.08 teaching position of Sports Medicine Instructor and suspend Virginia Gontero’s CATA R.C. 3319.08 teaching contract, effective June 30, 2020, at the November 7, 2019 regularly-scheduled board meeting due to decreased enrollment of pupils, territorial changes affecting the Auburn Vocational School District, and other due or just cause, including financial reasons.

WHEREAS, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws; the Superintendent recommends that the Board achieve a reduction in CATA teaching staff at the November 7, 2019 regularly-scheduled board meeting by abolishing the CATA R.C. 3319.08 teaching position of Sports Medicine Instructor, effective June 30, 2020, due to decreased enrollment of pupils, territorial changes affecting the Auburn Vocational School District, and other due or just cause, including financial reasons.

WHEREAS, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws; the Superintendent has recommended and is recommending that the Board – after giving preference first, within each teaching field affected, to CATA teachers on continuing contracts – achieve a reduction in the CATA teaching staff at the November 7, 2019 regularly-scheduled board meeting by suspending the CATA R.C. 3319.08 teaching contract of Virginia Gontero, effective June 30, 2020, due to decreased enrollment of pupils, territorial changes affecting the Auburn Vocational School District, and other due or just cause, including financial reasons.

NOW THEREFORE BE IT RESOLVED THAT, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws; the Board (1) hereby accepts the Superintendent's abolishment recommendations and (2) hereby abolishes the CATA R.C. 3319.08 teaching position of Sports Medicine Instructor, effective June 30, 2020, due to decreased enrollment of pupils, territorial changes affecting the Auburn Vocational School District, and other due or just cause, including financial reasons.

NOW THEREFORE BE IT FURTHER RESOLVED THAT, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws; the Board (1) hereby accepts the Superintendent's suspension recommendations; (2) hereby determines that the selection for layoff occurred after giving preference first, within each teaching field affected, to CATA teachers on continuing contracts; and (3) hereby suspends the CATA R.C. 3319.08 teaching contract of Virginia Gontero, effective June 30, 2020, due to decreased enrollment of pupils, territorial changes affecting the Auburn Vocational School District, and other due or just cause, including financial reasons.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

190-19 Approve Certification of Standards Governing Types of Foods & Beverages Sold on School Premises for the 2018-2019 & 2019-2020 School Year

A motion was made by Mr. Klima and seconded by Mr. Stefanko to approve the certification of standards Governing Types of food and beverages sold on school premises for the 2018-2019 and 2019-2020 School year. Auburn Vocational School District is compliant with regulations for all snack food sold by adhering to the USDA Smart Snacks at school and Ohio's food and beverage standards sold as outlines in SB 210 (whichever is stricter).

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

191-19 Approve Auburn Practical Nursing Program 2020 Day Calendar

A motion was made by Mrs. Wheeler and seconded by Mr. Stefanko to approve the Auburn Practical Nursing Program 2020 Day Calendar with a starting date of January 21, 2019 to December 17, 2020. (Attachment Item #13)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

192-19 Consent Agenda: Contracts/Affiliation Agreements

A motion was made by Mr. Sedivy and seconded by Mr. Klima to approve items 14a-14c as a Consent Agenda item.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

193-19 Consent Agenda: Contracts/Affiliation Agreements

A motion was made by Mr. Stefanko and seconded by Mr. Kent to approve the following contracts and affiliation agreements:

a. *Practical Nursing Affiliation Agreements*

Chardon Healthcare Center

b. *Business Partnership Affiliation Agreements (Attachment Item #14B)*

c. *Pipefitters Local #120 and Mechanical Service Contractors' Association School-to-Work (Attachment Item #14C)*

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

194-19 Election of President Pro-Temp

A motion was made by Mrs. Javins and seconded by Mr. Miller to elect Mr. Erik Walter as the Board President pro-temp for the January 2020 organizational meeting. The Board President pro-temp is elected to call to order the 2020 Organizational Board meeting and the election of officers.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

195-19 Organizational Meeting

A motion was made by Mr. Klima and seconded by Mr. Miller to establish the date, time and location for the Organizational Board meeting.

Date: Wednesday, January 15, 2020

Time: 6:30 p.m.

Location: Auburn – TLC Building, 8221 Auburn Rd. Concord Twp. OH 44077

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

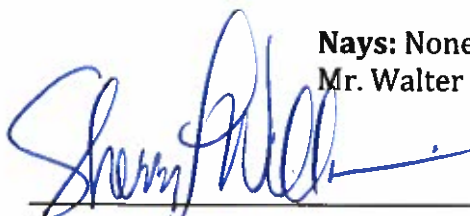
Nays: None
Mr. Walter declared the motion passed

196-19 Adjourn


A motion was made by Mr. Cahill and seconded by Mr. Kent to adjourn the meeting at 8:35 p.m.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

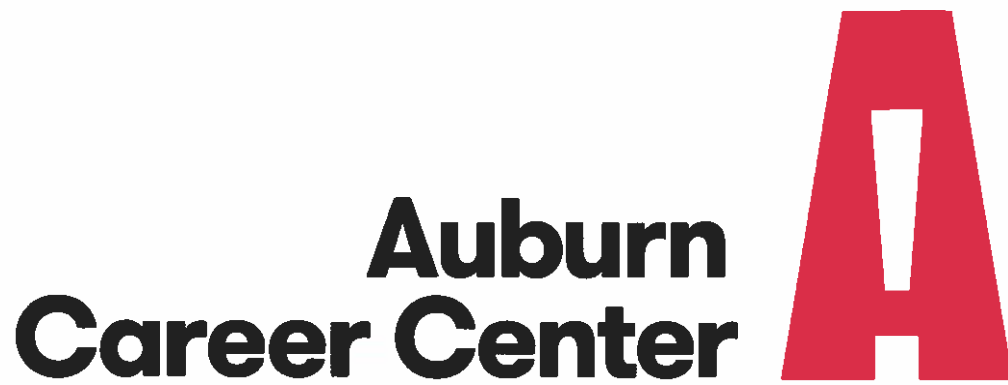
Nays: None
Mr. Walter declared the motion passed



Treasurer



Board President



Attachment Item #8

Render Financial Reports

Auburn Career Center
Cash Fund Balance Report
October 31, 2019

A

Fund	Description	FY Beginning Fund Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$ 6,474,056.44	\$ 695,186.80	\$ 4,351,161.80	\$ 912,761.91	\$ 4,054,160.85	\$ 6,771,057.39	\$ 1,220,532.27	\$ 5,550,525.12
002	Bond Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
003	Permanent Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
004	Building	\$ 1,093,230.30	\$ 15,416.67	\$ 35,416.67	\$ 79,140.00	\$ 1,019,583.90	\$ 109,063.07	\$ 97,863.98	\$ 11,199.09
006	Food Service	\$ -	\$ 17,706.89	\$ 66,463.55	\$ 23,654.71	\$ 51,721.46	\$ 14,742.09	\$ 27,798.20	\$ (13,056.11)
009	USSF	\$ 22,101.11	\$ 991.00	\$ 7,769.00	\$ 4,800.00	\$ 20,750.44	\$ 9,119.67	\$ 1,347.00	\$ 7,772.67
011	Rotary	\$ 1,207.21	\$ 3,543.75	\$ 4,980.78	\$ 7,468.93	\$ 7,759.99	\$ (1,572.00)	\$ 17,117.50	\$ (18,689.50)
012	Adult Education	\$ 108,927.89	\$ 145,679.76	\$ 449,540.72	\$ 148,172.86	\$ 498,642.61	\$ 59,826.00	\$ 185,745.93	\$ (125,919.93)
014	Rotary Internal Service Fund	\$ 2,605.73	\$ 133.23	\$ 157.03	\$ -	\$ 1,096.20	\$ 1,666.56	\$ -	\$ 1,666.56
018	Principal Fund	\$ 12,934.14	\$ 74.63	\$ 51,829.63	\$ -	\$ 9,786.34	\$ 54,977.43	\$ 41,265.21	\$ 13,712.22
019	Trust Fund-Camp Discovery	\$ 162,070.36	\$ 500.00	\$ 1,250.00	\$ 950.13	\$ 71,715.31	\$ 91,605.05	\$ 11,077.96	\$ 80,527.09
022	District Agency	\$ 10,304.76	\$ -	\$ -	\$ -	\$ 500.00	\$ 9,804.76	\$ 2,000.00	\$ 7,804.76
024	Employee Self Insurance Fund	\$ 9,330.40	\$ -	\$ -	\$ -	\$ -	\$ 32,596.85	\$ 28,231.17	\$ 4,365.68
70	Capital Projects	\$ 304,345.32	\$ -	\$ 29,386.76	\$ 1,477.27	\$ 6,120.31	\$ 710,797.19	\$ -	\$ 710,797.19
200	Student Activity Fund	\$ 79,290.07	\$ 6,219.10	\$ 700,000.00	\$ 5,250.00	\$ 9,557.85	\$ 76,016.40	\$ 22,696.27	\$ 53,320.13
451	Data Communication Fund	\$ -	\$ 900.00	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ -	\$ 900.00
467	Student Wellness and Success Fund	\$ -	\$ 28,354.26	\$ 28,354.26	\$ -	\$ -	\$ 28,354.26	\$ 2,200.00	\$ 26,154.26
499	Miscellaneous State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501	ABLE Literacy Fund	\$ 4,455.44	\$ 33,271.46	\$ 69,736.78	\$ 23,961.80	\$ 84,517.24	\$ (10,325.02)	\$ 14,888.93	\$ (25,213.95)
524	VEPD Secondary and Adult Fund	\$ 44,328.18	\$ 50,902.24	\$ 103,092.42	\$ 10,795.43	\$ 153,443.09	\$ (6,022.49)	\$ 22,789.22	\$ (28,811.71)
Grand Totals		\$ 8,329,187.35	\$ 998,879.79	\$ 5,906,323.58	\$ 1,309,879.64	\$ 6,282,903.72	\$ 7,952,607.21	\$ 1,695,553.64	\$ 6,257,053.57

This is an unaudited financial report.

Auburn Career Center
Appropriation Account Summary
 10/31/2019

B

Fund	Dec Description	FYTD Appropriated	Carryover Encumbrances	FYTD Expendable	FYTD Expenditures	MTD Expenditures	Encumbered	FYTD Remaining	Percent Exp/Enc
001	General Fund	\$ 10,471,062.29	\$ 121,716.65	\$ 10,592,778.94	\$ 4,054,160.85	\$ 912,761.91	\$ 1,220,532.27	\$ 5,318,065.82	49.90%
002	Bond Retirement	\$ 613,599.00	\$ -	\$ 613,599.00	\$ -	\$ -	\$ -	\$ 613,599.00	0.00%
003	Permanent Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
004	Construction	\$ 109,063.07	\$ 1,019,583.90	\$ 1,128,646.97	\$ 1,019,583.90	\$ 79,140.00	\$ 97,863.98	\$ 11,199.09	0.00%
006	Luncheon Fund	\$ 213,985.81	\$ -	\$ 213,985.81	\$ 51,721.46	\$ 23,654.71	\$ 27,798.20	\$ 134,466.15	37.16%
009	Uniform School Supply Fund	\$ 29,870.11	\$ -	\$ 29,870.11	\$ 20,750.44	\$ 4,800.00	\$ 1,347.00	\$ 7,772.67	0.00%
011	Customer Service Fund	\$ 6,187.99	\$ -	\$ 6,187.99	\$ 7,759.99	\$ 7,468.93	\$ 17,117.50	\$ (18,689.50)	402.03%
012	Adult Education Fund	\$ 1,528,934.12	\$ 12,114.08	\$ 1,541,048.20	\$ 498,642.61	\$ 148,172.86	\$ 185,745.93	\$ 856,659.66	44.41%
014	Rotary Internal Service Fund	\$ 1,312.76	\$ 1,450.00	\$ 2,762.76	\$ 1,096.20	\$ -	\$ -	\$ 1,666.56	39.88%
018	Principal Fund	\$ 153,079.63	\$ 11,684.14	\$ 164,763.77	\$ 9,786.34	\$ -	\$ 41,265.21	\$ 113,712.22	30.98%
019	Other Grants	\$ 159,423.58	\$ 2,646.78	\$ 162,070.36	\$ 71,715.31	\$ 950.13	\$ 11,077.96	\$ 79,277.09	24.32%
022	Scholarships	\$ 9,304.76	\$ 1,000.00	\$ 10,304.76	\$ 500.00	\$ -	\$ 2,000.00	\$ 7,804.76	24.32%
024	Employee Benefits	\$ 57,361.25	\$ 1,355.91	\$ 58,717.16	\$ 6,120.31	\$ 1,477.27	\$ 28,231.17	\$ 24,365.68	58.50%
70	Capital Projects	\$ 832,948.32	\$ 171,397.00	\$ 1,004,345.32	\$ 293,548.13	\$ 91,446.60	\$ -	\$ 710,797.19	29.23%
200	Student Activities	\$ 85,334.25	\$ 240.00	\$ 85,574.25	\$ 9,557.85	\$ 5,250.00	\$ 22,696.27	\$ 53,320.13	37.69%
451	School Net Connectivity	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ 1,800.00	0.00%
467	Student Wellness and Success Fund	\$ 51,090.00	\$ -	\$ 51,090.00	\$ -	\$ -	\$ 2,200.00	\$ 48,890.00	4.31%
499	Misc State Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
501	ABLE Literacy Fund	\$ 357,496.31	\$ 4,455.44	\$ 361,951.75	\$ 84,517.24	\$ 23,961.80	\$ 14,888.93	\$ 262,545.58	27.46%
524	VEPD Secondary and Adult	\$ 392,759.86	\$ 44,328.18	\$ 437,088.04	\$ 153,443.09	\$ 10,795.43	\$ 22,789.22	\$ 260,855.73	40.32%
	Grand Total	\$ 15,074,613.11	\$ 1,391,972.08	\$ 16,466,585.19	\$ 6,282,903.72	\$ 1,309,879.64	\$ 1,695,553.64	\$ 8,488,127.83	46.45%

Percent Expended/Enc is the calculation of expended plus encumbered divided by FYTD Expendable
 This is an unaudited financial statement

**Auburn Career Center
Monthly History Comparison-General Fund**

October 31, 2019

C

	Monthly Comparison				Annual Comparison				Remain 2020	Budget Expended
	Oct FY18	Oct FY19	Oct FY20	Avg Chg	Actual 2018	Actual 2019	Budget 2020			
Revenue										33%
Real Estate	\$ 2,639,733	\$ 2,566,948	\$ 2,778,673		\$ 4,916,774	\$ 5,781,137	\$ 5,001,229	\$ 2,222,556		56%
Commercial	\$ -	\$ -	\$ -		\$ 919,294	\$ -	\$ 859,906	\$ 859,906		0%
Tangible Personal (PU)	\$ 209,957	\$ 188,399	\$ 166,589		\$ 414,345	\$ 370,973	\$ 370,973	\$ 204,384		45%
Foundation	\$ 800,873	\$ 806,702	\$ 778,353		\$ 2,394,304	\$ 2,328,865	\$ 2,319,195	\$ 1,540,842		34%
Homestead & Rollback	\$ 204,393	\$ 411,172	\$ 211,190		\$ 809,948	\$ 830,183	\$ 830,183	\$ 618,993		25%
Other	\$ 338,064	\$ 401,027	\$ 366,486		\$ 409,978	\$ 772,987	\$ 512,566	\$ 146,080		72%
Subtotal	\$ 4,193,020	\$ 4,374,248	\$ 4,301,290		\$ 9,864,643	\$ 10,084,145	\$ 9,894,052	\$ 5,592,762		43%
Expense										(+) Good
Salaries	\$ 1,319,754	\$ 1,284,025	\$ 1,376,821	2.3%	\$ 3,821,328	\$ 4,028,581	\$ 4,150,794	\$ 2,773,973		33%
Benefits	\$ 564,758	\$ 585,996	\$ 651,160	7.4%	\$ 1,730,209	\$ 1,784,586	\$ 1,953,670	\$ 1,302,510		33%
Purchased Services	\$ 550,966	\$ 489,769	\$ 648,209	10.6%	\$ 1,441,037	\$ 1,542,845	\$ 1,659,918	\$ 1,011,709		39%
Supplies	\$ 237,185	\$ 240,184	\$ 283,512	9.7%	\$ 428,385	\$ 492,966	\$ 566,783	\$ 283,271		50%
Capital Outlay/Equipment	\$ 95,018	\$ 137,397	\$ 243,641	61.0%	\$ 175,255	\$ 251,690	\$ 395,185	\$ 151,544		62%
Other	\$ 54,392	\$ 49,474	\$ 59,858	6.0%	\$ 132,419	\$ 133,098	\$ 147,820	\$ 87,962		40%
Subtotal	\$ 2,822,073	\$ 2,786,845	\$ 3,263,202	7.9%	\$ 7,728,633	\$ 8,233,767	\$ 8,874,170	\$ 5,610,968		37%
Revenue/Expense (Operating Balance)	\$1,370,947	\$ 1,587,403	\$ 1,038,088		\$ 2,136,010	\$ 1,850,378	\$ 1,019,882			
Other Uses										
Advances Returned	\$ 40,575	\$ 59,233	\$ 49,872		\$ 57,516	\$ (42,605)				
Advances Out	\$ -	\$ 114,000	\$ -		\$ 82,468	\$ 178,129				
Transfers	\$ 403,169	\$ 434,605	\$ 790,959		\$ 989,772	\$ 1,121,528				
	\$ (362,594)	\$ (489,372)	\$ (741,087)		\$ (1,014,724)	\$ (1,342,262)				
Beginning Cash	\$ 6,110,598	\$ 7,289,567	\$ 6,988,633		\$ 7,069,633	\$ 7,568,876				
Ending Cash	\$ 5,853,006	\$ 7,063,973	\$ 6,771,057		\$ 5,965,939	\$ 6,474,056				
Encumbrances	\$ 980,832	\$ 1,197,619	\$ 1,220,532		\$ 115,351	\$ 121,717				

Information taken from Form SM-2 as reported to ODI
This is an unadited financial report.

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
Type: ACCOUNTS_PAYABLE										
Default Payment Type:	Check									
24475	50615	ACCOUNTS_PA	Check	10/4/2019	PUROCLEAN	41816	RECONCILED	10/8/2019		\$ 1,275.00
	YABLE									
24462	50616	ACCOUNTS_PA	Check	10/4/2019	AMY RYAN	41013	RECONCILED	10/7/2019		150.00
	YABLE									
24457	50617	ACCOUNTS_PA	Check	10/4/2019	LAKE COUNTY EDUCATIONAL	134	RECONCILED	10/7/2019		6,415.21
	YABLE									
24436	50618	ACCOUNTS_PA	Check	10/4/2019	LINCOLN ELECTRIC CO.	984	RECONCILED	10/7/2019		1,699.42
	YABLE									
24465	50619	ACCOUNTS_PA	Check	10/4/2019	AUBURN CAREER CENTER	499	RECONCILED	10/7/2019		43.75
	YABLE									
24449	50620	ACCOUNTS_PA	Check	10/4/2019	LBL PRINTING	13500	RECONCILED	10/7/2019		6,961.48
	YABLE									
24452	50621	ACCOUNTS_PA	Check	10/4/2019	VERITIV OPERATING COMPANY	13596	RECONCILED	10/7/2019		1,322.00
	YABLE									
24433	50622	ACCOUNTS_PA	Check	10/4/2019	CENGAGE LEARNING	10328	RECONCILED	10/8/2019		7,343.25
	YABLE									
24461	50623	ACCOUNTS_PA	Check	10/4/2019	LAKE HEALTH	4099	RECONCILED	10/7/2019		45.00
	YABLE									
24464	50624	ACCOUNTS_PA	Check	10/4/2019	WELLS FARGO VENDOR FIN SERV	41459	RECONCILED	10/9/2019		1,681.00
	YABLE									
24454	50625	ACCOUNTS_PA	Check	10/4/2019	4IMPRIINT, INC.	10665	RECONCILED	10/8/2019		1,765.54
	YABLE									
24434	50626	ACCOUNTS_PA	Check	10/4/2019	GEAUGA GROWTH PARTNERSHIP, INC	40116	RECONCILED	10/11/2019		275.00
	YABLE									
24469	50627	ACCOUNTS_PA	Check	10/4/2019	DE LAGE LANDEN FINANCIAL	41637	RECONCILED	10/10/2019		675.13
	YABLE									
24463	50628	ACCOUNTS_PA	Check	10/4/2019	CAMCOR, INC	41763	RECONCILED	10/7/2019		240.00
	YABLE									
24477	50629	ACCOUNTS_PA	Check	10/4/2019	VIVIANI FAMILY LIMITED OACTS	11774	RECONCILED	10/9/2019		1,580.63
	YABLE									
24440	50630	ACCOUNTS_PA	Check	10/4/2019		10827	RECONCILED	10/21/2019		4,000.00
	YABLE									
24458	50631	ACCOUNTS_PA	Check	10/4/2019	U S POSTAL SERVICE	7745	RECONCILED	10/7/2019		1,500.00
	YABLE									
24466	50632	ACCOUNTS_PA	Check	10/4/2019	SALONCENTRI C	13024	RECONCILED	10/7/2019		1,813.37
	YABLE									
24468	50633	ACCOUNTS_PA	Check	10/4/2019	AT&T	171	RECONCILED	10/9/2019		174.62
	YABLE									
24459	50634	ACCOUNTS_PA	Check	10/4/2019	MADISON LOCAL	10906	RECONCILED	10/7/2019		10,833.34
	YABLE									

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
24451	50635	ACCOUNTS_PA	Check	10/4/2019	SCHOOLS PLATTENBURG AND ASSOC, INC.	40994	RECONCILED	10/15/2019		\$ 1,300.00
24439	50636	ACCOUNTS_PA	Check	10/4/2019	IRON MOUNTAIN INC	11058	RECONCILED	10/8/2019		192.70
24435	50637	ACCOUNTS_PA	Check	10/4/2019	CHANNEY ELECTRONICS	1017	RECONCILED	10/8/2019		1,339.50
24437	50638	ACCOUNTS_PA	Check	10/4/2019	ASC D	10145	RECONCILED	10/8/2019		103.64
24447	50639	ACCOUNTS_PA	Check	10/4/2019	ELECTRONIX EXPRESS	7251	RECONCILED	10/15/2019		1,868.30
24444	50640	ACCOUNTS_PA	Check	10/4/2019	KEYSTONE	11900	RECONCILED	10/8/2019		375.00
24456	50641	ACCOUNTS_PA	Check	10/4/2019	BFG SUPPLY CO, LLC	1284	RECONCILED	10/8/2019		439.32
24470	50642	ACCOUNTS_PA	Check	10/4/2019	HPS, LLC	41409	RECONCILED	10/8/2019		760.00
24453	50643	ACCOUNTS_PA	Check	10/4/2019	MARIANNA	541	RECONCILED	10/7/2019		29,796.64
24450	50644	ACCOUNTS_PA	Check	10/4/2019	APPLIED EDUCATIONAL SYSTEMS, I	40782	RECONCILED	10/10/2019		4,800.00
24473	50645	ACCOUNTS_PA	Check	10/4/2019	SALON BIZ INC	41580	RECONCILED	10/18/2019		2,889.00
24441	50646	ACCOUNTS_PA	Check	10/4/2019	RIBBONS GALORE, INC	41207	RECONCILED	10/15/2019		67.59
24448	50647	ACCOUNTS_PA	Check	10/4/2019	HARTMAN PUBLISHING, INC.	12899	RECONCILED	10/11/2019		775.93
24460	50648	ACCOUNTS_PA	Check	10/4/2019	DP TECHNOLOGY CORP	40404	RECONCILED	10/9/2019		615.00
24471	50649	ACCOUNTS_PA	Check	10/4/2019	SHEAKLEY UNISERVICE, INC.	40167	RECONCILED	10/8/2019		300.00
24442	50650	ACCOUNTS_PA	Check	10/4/2019	KAREN HOWELL	41820	RECONCILED	10/15/2019		61.60
24443	50651	ACCOUNTS_PA	Check	10/4/2019	WORTHINGTON DIRECT	13971	RECONCILED	10/8/2019		5,035.86
24446	50652	ACCOUNTS_PA	Check	10/4/2019	ESCO INSTITUTE	11206	RECONCILED	10/8/2019		2,250.22
24455	50653	ACCOUNTS_PA	Check	10/4/2019	HERMAN LOSELY & SON INC.	7944	RECONCILED	10/7/2019		656.12
24445	50654	ACCOUNTS_PA	Check	10/4/2019	SALLY BEAUTY SUPPLY CO.	63	RECONCILED	10/9/2019		899.24
24472	50655	ACCOUNTS_PA	Check	10/4/2019	KENSTON BOARD OF EDUCATION	8340	OUTSTANDING			190.00

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
24467	50656	ACCOUNTS_PA	Check	10/4/2019	CYBTEK INC	41215	RECONCILED	10/9/2019		\$ 500.00
24476	50657	ACCOUNTS_PA	Check	10/4/2019	SITEONE LANDSCAPE SUPPLY, LLC	7719	RECONCILED	10/8/2019		327.58
24438	50658	ACCOUNTS_PA	Check	10/4/2019	FUTURE IMAGE PROMOTIONS	41176	RECONCILED	10/9/2019		1,980.25
24474	50659	ACCOUNTS_PA	Check	10/4/2019	VALUATION ENGINEERS, INC.	11296	RECONCILED	10/10/2019		1,411.00
24503	50663	ACCOUNTS_PA	Check	10/10/2019	AIR FORCE ONE, INC	41756	OUTSTANDING			77,299.00
24507	50664	ACCOUNTS_PA	Check	10/10/2019	GEAUGA MECHANICAL COMPANY, INC	11872	RECONCILED	10/16/2019		9,517.60
24519	50665	ACCOUNTS_PA	Check	10/10/2019	WARREN ROOFING & INSULATING CO	41569	RECONCILED	10/15/2019		51,400.00
24504	50666	ACCOUNTS_PA	Check	10/10/2019	AGM ENERGY SERVICES LLC	41355	RECONCILED	10/15/2019		2,750.00
24518	50667	ACCOUNTS_PA	Check	10/10/2019	MULTI VENDOR	13597	VOID		10/10/2019	623.38
24529	50668	ACCOUNTS_PA	Check	10/10/2019	AMERICA EXPRESS	40915	RECONCILED	10/15/2019		1,256.00
24539	50669	ACCOUNTS_PA	Check	10/10/2019	FUTURE IMAGE PROMOTIONS	41176	RECONCILED	10/15/2019		120.00
24535	50670	ACCOUNTS_PA	Check	10/10/2019	AT&T	171	RECONCILED	10/15/2019		2,945.52
24533	50671	ACCOUNTS_PA	Check	10/10/2019	LAKE COUNTY SHERIFFS OFFICE	11385	RECONCILED	10/11/2019		10.00
24525	50672	ACCOUNTS_PA	Check	10/10/2019	TIME WARNER CABLE - NORTHEAST	13042	RECONCILED	10/17/2019		75.65
24521	50673	ACCOUNTS_PA	Check	10/10/2019	ILLUMINATING COMPANY	925	RECONCILED	10/11/2019		1,890.76
24530	50674	ACCOUNTS_PA	Check	10/10/2019	WELLS FARGO FINANCIAL LEASING	40583	RECONCILED	10/16/2019		3,924.00
24505	50675	ACCOUNTS_PA	Check	10/10/2019	DOMINION ENERGY OHIO	4003	RECONCILED	10/17/2019		635.18
24512	50676	ACCOUNTS_PA	Check	10/10/2019	SJS EDUCATION	41552	RECONCILED	10/17/2019		18,606.00
24499	50677	ACCOUNTS_PA	Check	10/10/2019	CAMCOR, INC	41763	RECONCILED	10/15/2019		1,382.24
24502	50678	ACCOUNTS_PA	Check	10/10/2019	ALFRED NICKLES BAKERY INC	1071	RECONCILED	10/24/2019		104.00
24527	50679	ACCOUNTS_PA	Check	10/10/2019	HERSHEY	41725	RECONCILED	10/17/2019		125.76

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
24496	50680	YABLE ACACCOUNTS_PA	Check	10/10/2019	CREAMERY THE AMERICAN BOTTLING COMPANY	41426	RECONCILED	10/16/2019		\$ 305.10
24509	50681	YABLE ACACCOUNTS_PA	Check	10/10/2019	DUBICK FIXTURE & SUPPLY INC.	12277	RECONCILED	10/15/2019		6,360.00
24522	50682	YABLE ACACCOUNTS_PA	Check	10/10/2019	CENTRAL RESTAURANT PRODUCTS	7205	RECONCILED	10/17/2019		180.89
24524	50683	YABLE ACACCOUNTS_PA	Check	10/10/2019	JOSHEN PAPER & PACKAGING	7024	RECONCILED	10/15/2019		384.70
24537	50684	YABLE ACACCOUNTS_PA	Check	10/10/2019	BFG SUPPLY CO, LLC	1284	RECONCILED	10/16/2019		174.68
24492	50685	YABLE ACACCOUNTS_PA	Check	10/10/2019	GORDON FOOD SERVICE	8479	RECONCILED	10/16/2019		4,959.16
24506	50686	YABLE ACACCOUNTS_PA	Check	10/10/2019	JOHNSTONE SUPPLY	13078	RECONCILED	10/16/2019		2,769.89
24511	50687	YABLE ACACCOUNTS_PA	Check	10/10/2019	MCGOWN & MARKKLING CO, L.P.A	12253	RECONCILED	10/15/2019		5,413.10
24526	50688	YABLE ACACCOUNTS_PA	Check	10/10/2019	MCMMASTER- CARR SUPPLY CO.	10826	RECONCILED	10/16/2019		49.48
24523	50689	YABLE ACACCOUNTS_PA	Check	10/10/2019	ELBER SUPPLY	41457	RECONCILED	10/15/2019		48.20
24510	50690	YABLE ACACCOUNTS_PA	Check	10/10/2019	GRAINGER	466	RECONCILED	10/15/2019		283.48
24501	50691	YABLE ACACCOUNTS_PA	Check	10/10/2019	4IMPRIINT, INC.	10665	RECONCILED	10/15/2019		1,221.74
24516	50692	YABLE ACACCOUNTS_PA	Check	10/10/2019	LBL PRINTING	13500	RECONCILED	10/11/2019		1,469.48
24515	50693	YABLE ACACCOUNTS_PA	Check	10/10/2019	ASHLAND UNIVERSITY	4400	RECONCILED	10/17/2019		1,410.00
24497	50694	YABLE ACACCOUNTS_PA	Check	10/10/2019	SHOWTIME SOUND	41832	RECONCILED	10/15/2019		3,780.00
24491	50695	YABLE ACACCOUNTS_PA	Check	10/10/2019	OHIO NURSERY AND LANDSCAPING	10357	RECONCILED	10/24/2019		140.00
24493	50696	YABLE ACACCOUNTS_PA	Check	10/10/2019	SYSCO FOOD SERVICES OF	8412	RECONCILED	10/15/2019		5,393.90
24538	50697	YABLE ACACCOUNTS_PA	Check	10/10/2019	BROCK CONSTRUCTIO N COMPANY	41545	RECONCILED	10/29/2019		814.19
24508	50698	YABLE ACACCOUNTS_PA	Check	10/10/2019	DICK O'MALLEY DECORATING	41574	RECONCILED	10/16/2019		350.00
24498	50699	YABLE ACACCOUNTS_PA	Check	10/10/2019	BORDEN DAIRY COMPANY	154	RECONCILED	10/11/2019		383.09
24494	50700	YABLE ACACCOUNTS_PA	Check	10/10/2019	CDW GOVERNMENT	11547	RECONCILED	10/11/2019		2,640.82

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
24500	50701	ACCOUNTS_PA	Check	10/10/2019	ADVANCED GAS & WELDING	13407	RECONCILED	10/11/2019		\$ 1,372.49
24490	50702	ACCOUNTS_PA	Check	10/10/2019	JEFF SLAVKOVSKY	13632	RECONCILED	10/11/2019		193.85
24528	50703	ACCOUNTS_PA	Check	10/10/2019	BRIAN BONTEMPO	41373	RECONCILED	10/11/2019		169.01
24532	50704	ACCOUNTS_PA	Check	10/10/2019	DEE STARK-KURTZ	8279	RECONCILED	10/11/2019		123.52
24520	50705	ACCOUNTS_PA	Check	10/10/2019	SCOTT SITZ	41607	RECONCILED	10/11/2019		153.91
24495	50706	ACCOUNTS_PA	Check	10/10/2019	LAURA BARWIDI	41817	RECONCILED	10/16/2019		10.67
24513	50707	ACCOUNTS_PA	Check	10/10/2019	MONICA LEWIS	41822	OUTSTANDING			39.44
24536	50708	ACCOUNTS_PA	Check	10/10/2019	MICHELLE RODEWALD	11544	RECONCILED	10/11/2019		50.34
24534	50709	ACCOUNTS_PA	Check	10/10/2019	LISA SPROWLS	41755	RECONCILED	10/11/2019		89.32
24531	50710	ACCOUNTS_PA	Check	10/10/2019	JOYCE DICK	41353	RECONCILED	10/11/2019		37.47
24517	50711	ACCOUNTS_PA	Check	10/10/2019	CAYLEY VOLPIN	41417	RECONCILED	10/11/2019		19.26
24514	50712	ACCOUNTS_PA	Check	10/10/2019	BRENDA CARRAHER	1681	RECONCILED	10/11/2019		8.01
24540	50713	ACCOUNTS_PA	Check	10/10/2019	AGM ENERGY SERVICES LLC	41355	RECONCILED	10/15/2019		623.38
24592	50725	ACCOUNTS_PA	Check	10/23/2019	OHIO DEPT OF JOB & FAMILY	1877	RECONCILED	10/30/2019		1,647.09
24572	50726	ACCOUNTS_PA	Check	10/23/2019	BUCKEYE EDUCATIONAL AT&T	746	RECONCILED	10/29/2019		3,795.00
24583	50727	ACCOUNTS_PA	Check	10/23/2019		171	RECONCILED	10/28/2019		502.81
24611	50728	ACCOUNTS_PA	Check	10/23/2019	ILLUMINATING COMPANY	925	RECONCILED	10/24/2019		21,700.97
24615	50729	ACCOUNTS_PA	Check	10/23/2019	AUBURN CAREER CENTER	499	RECONCILED	10/24/2019		86.25
24591	50730	ACCOUNTS_PA	Check	10/23/2019	SPRINT	41733	RECONCILED	10/29/2019		89.52
24600	50731	ACCOUNTS_PA	Check	10/23/2019	OHIO SCHOOLS COUNCIL	812	RECONCILED	10/29/2019		4,128.00
24565	50732	ACCOUNTS_PA	Check	10/23/2019	TIME WARNER CABLE - NORTHEAST	13042	RECONCILED	10/29/2019		399.00
24576	50733	ACCOUNTS_PA	Check	10/23/2019	CITY OF P-VILLE UTIL.	215	RECONCILED	10/31/2019		1,202.80
24620	50734	ACCOUNTS_PA	Check	10/23/2019	GCA SERVICES GROUP	41167	RECONCILED	10/28/2019		16,724.73

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
24585	50735	ACCOUNTS_PA	Check	10/23/2019	AMERICAN TECHNICAL PUB, INC.	314	RECONCILED	10/29/2019		\$ 541.21
24557	50736	ACCOUNTS_PA	Check	10/23/2019	CHANEY ELECTRONICS	1017	RECONCILED	10/29/2019		1,125.50
24631	50737	ACCOUNTS_PA	Check	10/23/2019	PLATTENBURG AND ASSOC., INC.	40994	RECONCILED	10/29/2019		2,000.00
24628	50738	ACCOUNTS_PA	Check	10/23/2019	PEOPLE & WAGGONER, LTD.	12424	RECONCILED	10/28/2019		96.00
24623	50739	ACCOUNTS_PA	Check	10/23/2019	FUTURE IMAGE PROMOTIONS	41176	RECONCILED	10/28/2019		578.00
24619	50740	ACCOUNTS_PA	Check	10/23/2019	UH GAUGA MEDICAL CENTER	7298	OUTSTANDING			55.00
24608	50741	ACCOUNTS_PA	Check	10/23/2019	ACTIVE PLUMBING SUPPLY CO.	304	RECONCILED	10/25/2019		189.65
24610	50742	ACCOUNTS_PA	Check	10/23/2019	BURMAX COMPANY, INC.	482	RECONCILED	10/29/2019		276.08
24599	50743	ACCOUNTS_PA	Check	10/23/2019	TECHSOURCE TOOLS INC	41380	RECONCILED	10/29/2019		27,487.75
24614	50744	ACCOUNTS_PA	Check	10/23/2019	LAKE COUNTY SHERIFF'S OFFICE	11385	RECONCILED	10/25/2019		40.00
24559	50745	ACCOUNTS_PA	Check	10/23/2019	CHARDON OIL CO.	8287	RECONCILED	10/28/2019		19.80
24586	50746	ACCOUNTS_PA	Check	10/23/2019	MADISON LOCAL SCHOOLS	10906	RECONCILED	10/25/2019		10,833.34
24621	50747	ACCOUNTS_PA	Check	10/23/2019	AGM ENERGY SERVICES LLC	41355	OUTSTANDING			524.10
24588	50748	ACCOUNTS_PA	Check	10/23/2019	MASON STRUCTURAL STEEL INC.	7589	RECONCILED	10/28/2019		2,283.95
24594	50749	ACCOUNTS_PA	Check	10/23/2019	PILLAR EXCAVATING & DEMOLITION	40075	RECONCILED	10/29/2019		3,800.00
24609	50750	ACCOUNTS_PA	Check	10/23/2019	WEX BANK	41338	RECONCILED	10/30/2019		247.79
24597	50751	ACCOUNTS_PA	Check	10/23/2019	LANDSTYLES, INC	41366	OUTSTANDING			1,038.13
24607	50752	ACCOUNTS_PA	Check	10/23/2019	MAJOR WASTE DISPOSAL	570	OUTSTANDING			75.00
24626	50753	ACCOUNTS_PA	Check	10/23/2019	THYSSENKRUP P ELEVATOR CORP.	11792	RECONCILED	10/25/2019		1,475.57
24573	50754	ACCOUNTS_PA	Check	10/23/2019	ROLL OFF INC.	11290	OUTSTANDING			820.00

Monthly Check Summary

Reference Number	Check Number	Type	Detail Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
24595	50755	ACCOUNTS_PA	Check	10/23/2019	UNITED PARCEL SERVICE	2108 RECONCILED	10/28/2019			\$ 8.44
24633	50756	ACCOUNTS_PA	Check	10/23/2019	CDC MARS ELECTRIC CO.	1230 RECONCILED	10/25/2019			173.78
24622	50757	ACCOUNTS_PA	Check	10/23/2019	WASTE MANAGEMENT OF OHIO	734 RECONCILED	10/29/2019			947.83
24601	50758	ACCOUNTS_PA	Check	10/23/2019	CINTAS CORPORATION	532 RECONCILED	10/28/2019			277.50
24616	50759	ACCOUNTS_PA	Check	10/23/2019	BFG SUPPLY CO, LLC	1284 RECONCILED	10/28/2019			559.50
24606	50760	ACCOUNTS_PA	Check	10/23/2019	DAWNICHEM, INC.	600 RECONCILED	10/25/2019			1,573.23
24618	50761	ACCOUNTS_PA	Check	10/23/2019	EUCLID GLASS & DOOR, INC.	11291 RECONCILED	10/28/2019			636.00
24571	50762	ACCOUNTS_PA	Check	10/23/2019	GEAUGA MECHANICAL COMPANY, INC	11872 RECONCILED	10/25/2019			1,047.34
24568	50763	ACCOUNTS_PA	Check	10/23/2019	SHIFFLER	547 RECONCILED	10/25/2019			4,201.49
24560	50764	ACCOUNTS_PA	Check	10/23/2019	GENERAL PEST CONTROL CO.	11210 OUTSTANDING				204.75
24570	50765	ACCOUNTS_PA	Check	10/23/2019	GRAINGER	466 RECONCILED	10/28/2019			368.87
24563	50766	ACCOUNTS_PA	Check	10/23/2019	PREMIER PAINT	1141 RECONCILED	10/28/2019			3,122.69
24558	50767	ACCOUNTS_PA	Check	10/23/2019	AUTOMOTIVE SUPPLY, INC.	631 RECONCILED	10/30/2019			1,838.52
24562	50768	ACCOUNTS_PA	Check	10/23/2019	LOWE'S COMPANIES, INC.	11038 RECONCILED	10/29/2019			2,814.61
24580	50769	ACCOUNTS_PA	Check	10/23/2019	HOME DEPOT CREDIT SERVICES	10207 RECONCILED	10/29/2019			4,931.68
24603	50770	ACCOUNTS_PA	Check	10/23/2019	DECA, Inc.	11488 RECONCILED	10/30/2019			480.00
24613	50771	ACCOUNTS_PA	Check	10/23/2019	ALVORD'S LAWN & GARDEN	11879 RECONCILED	10/28/2019			748.33
24581	50772	ACCOUNTS_PA	Check	10/23/2019	COMPTIA LEARNING LLC	11951 RECONCILED	10/29/2019			2,699.00
24604	50773	ACCOUNTS_PA	Check	10/23/2019	WESTERN RESERVE	1065 RECONCILED	10/30/2019			147.33
24566	50774	ACCOUNTS_PA	Check	10/23/2019	OFFICE SUPPLY ELECTRONIX EXPRESS	7251 RECONCILED	10/31/2019			407.45
24630	50775	ACCOUNTS_PA	Check	10/23/2019	EASY GRAPHICS CORP.	1139 RECONCILED	10/28/2019			250.37

Monthly Check Summary

Reference Number	Check Number	Type	Debit Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
24627	50776	ACCOUNTS_PA	Check	10/23/2019	ELBER SUPPLY	41457	RECONCILED	10/28/2019		\$ 211.18
		YABLE								
24605	50777	ACCOUNTS_PA	Check	10/23/2019	HARTMAN PUBLISHING, INC.	12899	OUTSTANDING			48.32
		YABLE								
24567	50778	ACCOUNTS_PA	Check	10/23/2019	ALL ELECTRONICS CORP.	13748	RECONCILED	10/29/2019		499.73
		YABLE								
24632	50779	ACCOUNTS_PA	Check	10/23/2019	EASTERN LAKE COUNTY CHAMBER	1939	RECONCILED	10/31/2019		350.00
		YABLE								
24587	50780	ACCOUNTS_PA	Check	10/23/2019	MALLEY'S CHOCOLATES	7330	RECONCILED	10/28/2019		3,600.00
		YABLE								
24612	50781	ACCOUNTS_PA	Check	10/23/2019	VERIZON WIRELESS	41745	RECONCILED	10/29/2019		78.54
		YABLE								
24574	50782	ACCOUNTS_PA	Check	10/23/2019	WELLS FARGO VENDOR FIN SERV	41459	RECONCILED	10/28/2019		1,681.00
		YABLE								
24577	50783	ACCOUNTS_PA	Check	10/23/2019	EDUCATORS RISING OHIO	41419	OUTSTANDING			116.00
		YABLE								
24624	50784	ACCOUNTS_PA	Check	10/23/2019	SHETLER OFFICE SOLUTIONS	41656	RECONCILED	10/28/2019		122.62
		YABLE								
24564	50785	ACCOUNTS_PA	Check	10/23/2019	COUNCIL ON OCCUPATIONA L EDUC	40492	OUTSTANDING			1,350.00
		YABLE								
24617	50786	ACCOUNTS_PA	Check	10/23/2019	DOMINION ENERGY OHIO	4003	RECONCILED	10/25/2019		40.13
		YABLE								
24602	50787	ACCOUNTS_PA	Check	10/23/2019	FIRST COMMUNICATI ONS LLC	10610	RECONCILED	10/25/2019		154.44
		YABLE								
24593	50788	ACCOUNTS_PA	Check	10/23/2019	KEYSTONE	11900	RECONCILED	10/28/2019		375.00
		YABLE								
24582	50789	ACCOUNTS_PA	Check	10/23/2019	ANDY'S AUTO PARTS LLC	41410	RECONCILED	10/28/2019		1,790.12
		YABLE								
24561	50790	ACCOUNTS_PA	Check	10/23/2019	OHIO CARPENTERS JATC	41752	RECONCILED	10/31/2019		1,551.80
		YABLE								
24578	50791	ACCOUNTS_PA	Check	10/23/2019	LAVIGNE POURED WALLS	41196	RECONCILED	10/28/2019		28,845.50
		YABLE								
24629	50792	ACCOUNTS_PA	Check	10/23/2019	CLN PORTABLE RESTROOM	41790	RECONCILED	10/29/2019		160.00
		YABLE								
24625	50793	ACCOUNTS_PA	Check	10/23/2019	GALCO SALES INC	41842	RECONCILED	10/31/2019		250.00
		YABLE								
24589	50794	ACCOUNTS_PA	Check	10/23/2019	BARRINGTON CONSULTING	12900	RECONCILED	10/30/2019		304.00
		YABLE								
24584	50795	ACCOUNTS_PA	Check	10/23/2019	MARKS CRANE SERVICE	41186	RECONCILED	10/28/2019		300.00
		YABLE								
24598	50796	ACCOUNTS_PA	Check	10/23/2019	MENTOR	834	RECONCILED	10/25/2019		15,332.96

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
24575	50797	ACCOUNTS_PA	YABLE	10/23/2019	LUMBER & SUPPLY CO	240	RECONCILED	10/28/2019		\$ 1,566.86
24596	50798	ACCOUNTS_PA	YABLE	10/23/2019	CHAGRIN VALLEY AUTO PARTS	40813	RECONCILED	10/24/2019		3,855.44
24579	50799	ACCOUNTS_PA	YABLE	10/23/2019	O'REILLY AUTOMOTIVE, INC	41342	RECONCILED	10/29/2019		1,788.00
24569	50800	ACCOUNTS_PA	YABLE	10/23/2019	FA SOLUTIONS LLC	682	RECONCILED	10/30/2019		365.00
24590	50801	ACCOUNTS_PA	YABLE	10/23/2019	OHIO ACTE	13530	RECONCILED	10/29/2019		267.61
24636	50803	ACCOUNTS_PA	YABLE	10/24/2019	LAKE CTY DEPT OF JOB & FAMILY	41193	RECONCILED	10/25/2019		1,068.32
24635	50804	ACCOUNTS_PA	YABLE	10/24/2019	ALRO STEEL CORPORATION	11547	RECONCILED	10/25/2019		443.02
24637	50805	ACCOUNTS_PA	YABLE	10/24/2019	CDW GOVERNMENT	41509	RECONCILED	10/25/2019		39.90
24638	50806	ACCOUNTS_PA	YABLE	10/24/2019	ERICA ANDERSON	11544	RECONCILED	10/25/2019		177.48
24641	50807	ACCOUNTS_PA	YABLE	10/28/2019	MICHELLE RODEWALD	10092	RECONCILED	10/29/2019		275.00
24640	50808	ACCOUNTS_PA	YABLE	10/28/2019	HUNTINGTON NATIONAL BANK	925	RECONCILED	10/31/2019		11.88
24642	50809	ACCOUNTS_PA	YABLE	10/28/2019	ILLUMINATING COMPANY	10092	RECONCILED	10/29/2019		66.19
24643	50810	ACCOUNTS_PA	YABLE	10/28/2019	HUNTINGTON NATIONAL BANK	41186	OUTSTANDING			960.00
24644	50811	ACCOUNTS_PA	YABLE	10/28/2019	MARKS CRANE SERVICE	10092	RECONCILED	10/29/2019		759.64
24645	50812	ACCOUNTS_PA	YABLE	10/28/2019	HUNTINGTON NATIONAL BANK	41569	OUTSTANDING			29,620.00
24647	50813	ACCOUNTS_PA	YABLE	10/28/2019	WARREN ROOFING & INSULATING CO	10092	RECONCILED	10/29/2019		252.43
24646	50814	ACCOUNTS_PA	YABLE	10/28/2019	HUNTINGTON NATIONAL BANK	41843	RECONCILED	10/31/2019		155,845.25
24648	50815	ACCOUNTS_PA	YABLE	10/28/2019	URG, INC	41844	OUTSTANDING			2,500.00
24650	50816	ACCOUNTS_PA	YABLE	10/28/2019	MENTOR ICE BREAKERS	10092	RECONCILED	10/29/2019		583.15

Monthly Check Summary

Performance Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
24649	50817	ACACCOUNTS_PA	Check	10/28/2019	SAM'S CLUB	8469	RECONCILED	10/29/2019		\$ 1,997.86
		YABLE								
24652	50818	ACACCOUNTS_PA	Check	10/29/2019	ROBERT HILL	977	RECONCILED	10/31/2019		150.00
		YABLE								
24651	50819	ACACCOUNTS_PA	Check	10/29/2019	HUNTINGTON NATIONAL BANK	10092	RECONCILED	10/30/2019		3,444.25
		YABLE								
\$ 717,236.26										
Default Payment Type: Electronic										
24484		0 ACCOUNTS_PA	Electronic	10/7/2019	LAKE COUNTY SCHOOLS COUNCIL	999998	RECONCILED	10/12/2019		109,467.94
		YABLE								
24554		0 ACCOUNTS_PA	Electronic	10/22/2019	BANK ONE/MEMO/ME DICARE	900663	RECONCILED	10/26/2019		3,316.12
		YABLE								
24653		0 ACCOUNTS_PA	Electronic	10/30/2019	MEDICAL MUTUAL OF OHIO	999994	RECONCILED	10/30/2019		421.50
		YABLE								
24553		0 ACCOUNTS_PA	Electronic	10/22/2019	Workers Comp	900950	RECONCILED	10/26/2019		980.23
		YABLE								
24479		0 ACCOUNTS_PA	Electronic	10/10/2019	BANK ONE/MEMO/ME DICARE	900663	RECONCILED	10/12/2019		3,318.41
		YABLE								
24654		0 ACCOUNTS_PA	Electronic	10/31/2019	MEDICAL MUTUAL OF OHIO	999994	RECONCILED	10/31/2019		90.00
		YABLE								
24485		0 ACCOUNTS_PA	Electronic	10/7/2019	FLEX SAVE	999992	RECONCILED	10/12/2019		100.00
		YABLE								
24481		0 ACCOUNTS_PA	Electronic	10/10/2019	SCHOOL EMPLOYEES RETIRE-	7727	RECONCILED	10/12/2019		8,158.62
		YABLE								
24639		0 ACCOUNTS_PA	Electronic	10/25/2019	SERS	900926	RECONCILED	10/26/2019		1,186.13
		YABLE								
24555		0 ACCOUNTS_PA	Electronic	10/22/2019	SCHOOL EMPLOYEES RETIRE-	7727	RECONCILED	10/26/2019		7,917.71
		YABLE								
24482		0 ACCOUNTS_PA	Electronic	10/10/2019	Workers Comp	900950	RECONCILED	10/12/2019		980.57
		YABLE								
24483		0 ACCOUNTS_PA	Electronic	10/10/2019	BANK ONE/MEMO/FICA	900693	RECONCILED	10/12/2019		23.25
		YABLE								
24556		0 ACCOUNTS_PA	Electronic	10/22/2019	STATE TEACHERS RETIREMENT	480	RECONCILED	10/26/2019		26,595.45
		YABLE								
24486		0 ACCOUNTS_PA	Electronic	10/11/2019	SERS	900926	RECONCILED	10/12/2019		1,284.36
		YABLE								
24480		0 ACCOUNTS_PA	Electronic	10/10/2019	STATE TEACHERS RETIREMENT	480	RECONCILED	10/12/2019		26,309.48
		YABLE								

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
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Type: REFUND \$ 190,149.77

Default Payment Type: Check \$ 907,386.03

24432	50608 REFUND	Check		10/3/2019	RACHEL WILLIAMS	41740 RECONCILED		10/16/2019		\$ 1,150.00
24428	50609 REFUND	Check		10/3/2019	WESLEY CECIL	41751 RECONCILED		10/18/2019		180.00
24426	50610 REFUND	Check		10/3/2019	DANIEL WHITT	41764 RECONCILED		10/9/2019		1,583.50
24427	50611 REFUND	Check		10/3/2019	BRANDON MARTIN	41821 RECONCILED		10/17/2019		1,210.00
24430	50612 REFUND	Check		10/3/2019	MATHEW UHER	41825 RECONCILED		10/9/2019		630.00
24431	50613 REFUND	Check		10/3/2019	DON SHARPBACK	41826 RECONCILED		10/23/2019		630.00
24429	50614 REFUND	Check		10/3/2019	JOSEPH SMITH	41827 RECONCILED		10/24/2019		40.00
24487	50660 REFUND	Check		10/9/2019	RACHEL WILLIAMS	41740 RECONCILED		10/16/2019		200.00
24488	50661 REFUND	Check		10/9/2019	CITY OF WILLOUGHBY	765 RECONCILED		10/17/2019		1,000.00
24489	50662 REFUND	Check		10/9/2019	KARNAL KHALIL	41806 RECONCILED		10/21/2019		91.00
24541	50714 REFUND	Check		10/18/2019	ANTHONY ANGELESINO	41839 RECONCILED		10/25/2019		1,489.00
24542	50715 REFUND	Check		10/18/2019	AARON CHAPPELL	41838 RECONCILED		10/22/2019		1,489.00
24543	50716 REFUND	Check		10/18/2019	RYAN SHAFFER	41835 RECONCILED		10/28/2019		128.00
24544	50717 REFUND	Check		10/18/2019	JENNIFER GOULD	41837 RECONCILED		10/28/2019		103.00
24545	50718 REFUND	Check		10/18/2019	WILFREDO REYES-ORAN	41836 RECONCILED		10/22/2019		1,235.00
24546	50719 REFUND	Check		10/18/2019	JOSHUA SMITH	41834 RECONCILED		10/22/2019		1,343.00
24547	50720 REFUND	Check		10/18/2019	ADAM SPENCE	41833 RECONCILED		10/22/2019		2,289.00
24548	50721 REFUND	Check		10/18/2019	CAREN ELLINGER/HOP PER	41761 RECONCILED		10/23/2019		31.00
24549	50722 REFUND	Check		10/18/2019	MICHELLE HOUSER	41840 OUTSTANDING				29.10
24550	50723 REFUND	Check		10/18/2019	JACOB CZAKLICKI	41830 RECONCILED		10/21/2019		241.00
24551	50724 REFUND	Check		10/18/2019	MATTHEW BOBNAR	41824 RECONCILED		10/21/2019		3,354.00
24634	50802 REFUND	Check		10/23/2019	JOSHUA SMITH	41819 RECONCILED		10/24/2019		2,227.50

Type: PAYROLL

Default Payment Type:

\$ 20,673.10
\$ 20,673.10

Monthly Check Summary

Reference Number	Check Number	Type	Detail Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
24552	0	PAYROLL		10/25/2019	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	10/26/2019		\$ 217,812.28
24478	0	PAYROLL		10/10/2019	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	10/12/2019		217,898.75
Grand Total										<u>\$ 435,711.03</u>
										<u>\$ 435,711.03</u>
										<u>\$ 1,363,770.16</u>

Auburn Career Center
Bank Reconciliation
October 31, 2019

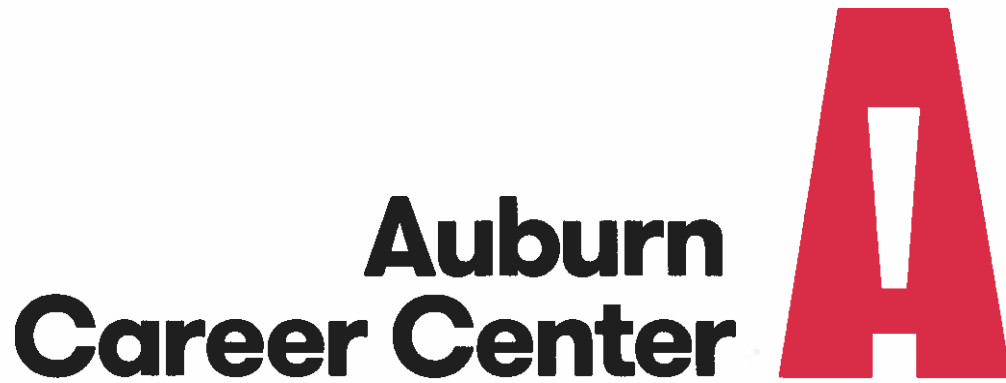
E

Dollar Bank - Main Depository	\$ 5,449,792.75
Huntington	\$ 80,448.31
O/S checks - a/p	\$ (116,073.00)
O/S checks - p/r	\$ (54.97)
Payroll Accum (O/S)-Checks NI	\$ (267.68)
Petty Cash	\$ 400.00
Change Funds	\$ 137.00
Net Operating Check + Cash	5,414,382.41
Health Care Deductible Pool - Dollar	\$ 28,244.48
Flexible Spending Account - Dollar	\$ 4,368.00
Star Ohio	\$ 106,413.65
Net Available Cash	\$ 5,553,408.54
Investments:	
UBS Financial	\$ 2,396,102.63
Total Investments	\$ 2,396,102.63
Balance per bank	\$ 7,949,511.17
Balance per books	\$ 7,952,607.21
+/- FSA Monthly Deduction Adjustment	\$ (3,096.04)
	\$ 0.00

Investments Report

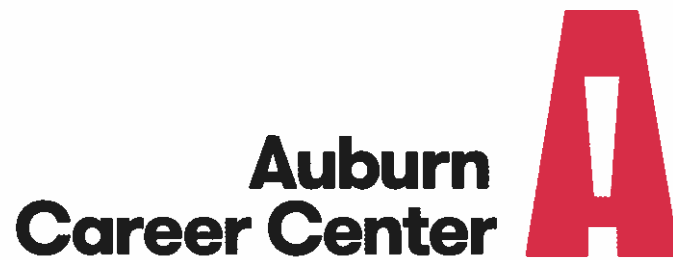
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Institution	Amount
UBS Financial	\$ 2,396,102.63
	\$2,396,102.63



Attachment Item #10

Human Resources



Human Resources
December 3, 2019

Adult Workforce Education
2019-2020

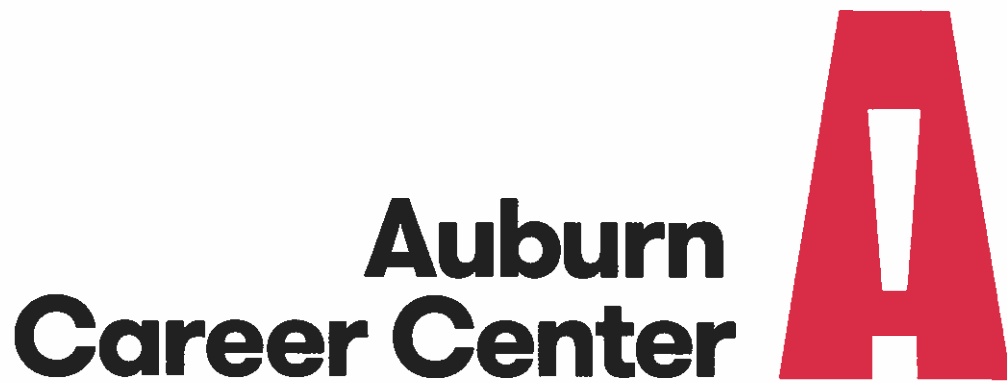
Name	Title	Hourly Amount
Scott Slagle	Welding Instructor	\$30.00
Laura Barwidi	Geauga One-Stop	\$18.00
Catherine Leonello	Geauga One-Stop	\$18.00

Extended Workdays
2019-2020

Name	Title	Days
Christine Tredent	Patient Care Technician Instructor	Up to 2 Days
Amy Ryan	Culinary Arts Instructor	Up to 2 Days

Van Drivers
2019-2020

Gary Cottrill
Brandi Holland
Amy Ryan
Jessica Szoka
John Wilson



Attachment Item #13

*Approve Auburn Practical
Nursing Program 2020
Day Calendar*

Auburn Career Center Auburn Practical Nursing Program 2020 Day Calendar



January 20						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 20						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 20						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 20						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 20						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 20						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 20						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 20						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 20						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 20						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 20						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 20						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2020

21st ~ Start of School

February 2020

17th ~ President's Day ~ No School

March 2020

23rd -27th ~ Spring Break ~ No School

April 2020

10th & 13th ~ Break ~ No School

May 2020

25th ~ Memorial Day ~ No School

July 2020

3rd ~ 4th of July ~ No School

September 2020

7th ~ Labor Day ~ No School

October 2020

9th ~ NEOEA Day ~ No School

November 2020

25th - 27th ~ Thanksgiving Break ~ No School

December 2020

17th ~ Last Day of School

Quarters Breakouts

1st - 1/21/20 - 4/7/20
2nd - 4/14/20 - 6/23/20
3rd - 7/13/20 - 9/21/20
4th - 10/5/20 - 12/17/20

**Auburn
Career Center**



Attachment Item #14B

Consent Agenda:

Contracts/Affiliation

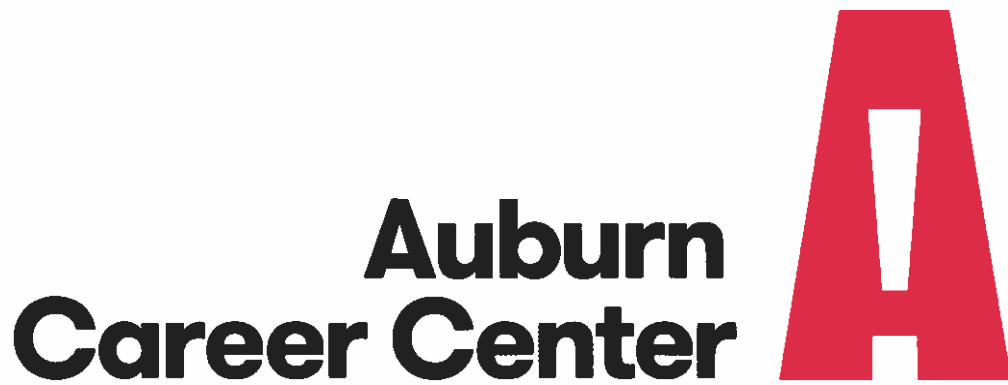
Agreements

Business Partnership



*List of Business & Industry
Affiliation Agreements for Business Partnerships*

Atrium
Bob Evans
Briar Hill
CVS
Divine Living
Drug Mart
IC Automation
Jennings
John F. Gallagher Plumbing
Kraft Maid
Lakeside Automotive
Lew's Reliable Heat and Air Conditioning
Litigation Management
Mangia Mangia
Marous Brothers
Ohio Paving & Construction
Panzica
Preston Superstore
Process Technologies
QualTech Technologies, Inc.
Soldiers to Sawyers
Spire Institute
Sumi Carbide
Taylor Home Services
Walgreens
Ways Welding



Attachment Item #14C

Consent Agenda:

Contracts/Affiliation Agreements

Pipefitters Local #120 and

Mechanical Service Contractors'

Association School-to-Work

**PIPEFITTERS LOCAL # 120
AND
MECHANICAL SERVICE CONTRACTORS' ASSOCIATION (MSCA)
LABOR/MANAGEMENT
TRAINING COMMITTEE
CLEVELAND, OHIO**

AND

AUBURN CAREER CENTER

**SCHOOL-TO-WORK (STW)
PROGRAM STANDARDS**

This Program has been formulated by and between the Pipe Fitters Labor/Management Training Committee of Cleveland (hereinafter referred to as the "LMTC") and the Polaris Career Center, the Cuyahoga Valley Career Center, and the Auburn Career Center (hereinafter referred to as the "Vocational School(s)).

The Pipe Fitters Labor/Management training Committee of Cleveland is sponsored by the Pipe Fitters Local #120 and the Mechanical Service Contractors Association (MSCA).

This Program is designed to serve as an effective transition from school to work by giving qualified high school students an outstanding academic education while instilling in them an understanding of the work and the skills necessary for competing in the world of work. To this end, the LMTC and the Vocational School(s) have developed this Program that is skill based, labor and industry approved and directly linked to explicit work place situations. In order to provide for the effective operation of this Program, the LMTC, the Vocational School(s), and the Student agree to abide by the following "School-to-Work Education Program Standards".

SECTION I - TERM OF PROGRAM

1. The term of the Program shall be a maximum of two (2) years beginning no earlier than the start of the junior year of high school and ending with the completion of the senior year of high school.
2. Students shall be required to work at the trade during the summer between their junior and senior years and during the senior school year. Additionally, students shall be required to complete a minimum of 135 hours of related classroom instruction per year at the Vocational School(s).

SECTION II - BASIC QUALIFICATIONS

1. In order to be considered for the Program, an applicant must meet the following requirements:
 - a. Be at least sixteen (16) years of age. Applicants will be required to provide a copy of their birth certificate or some other acceptable proof of age.
 - b. Have attended a minimum of ninety-five percent (95%) of scheduled classes during the freshman and sophomore years.
 - c. Have maintained a 3.0 grade point average ("B") on a 4.0 scale in classes related to the trade and a 2.5 grade point average since entering the vocational program.
 - d. Receive a written recommendation from at least one (1) teacher in a class related to the trade.
 - e. Be able to perform the essential functions of the trade with or without reasonable accommodation and without posing a direct threat to the safety or health of the individual or others.
 - f. Complete a substance abuse screening profile.

SECTION III - EQUAL EMPLOYMENT OPPORTUNITY

1. The recruitment, selection, employment and training of participants shall be without discrimination because of race, color, religion, national origin, sex age or disability.

SECTION IV - APPLICATION PROCEDURE

Application procedure for the Program shall be as follows:

1. When it is deemed by the LMTC, based upon employment conditions, that new students will be accepted in the Program from the Vocational School(s), the LMTC will notify the Vocational School(s) of the number of slots allocated to the Vocational School(s) and that applications are to be accepted from individuals in their junior year.
2. All applicants for the Program shall be given a standard application form and shall be given a copy of the Program Standards to read. Applicants must sign a register acknowledging receipt of the application form and Program Standards.
3. The LMTC Training Director and the Vocational School(s) representatives will review all applications to verify that the basic qualifications have been met.

SECTION V - SELECTION

1. The LMTC shall be solely responsible for determining:
 - a. The need for new Students in the jurisdiction
 - b. The total number of Students
 - c. The number of Student positions that will be allocated to the Vocational School(s).

The LMTC will base its determination on the present and future employment needs of the trade and the number of employers who can provide training consistent with the requirements of the program.

2. The Vocational School(s) shall be solely responsible for screening and selecting qualified individuals who meet the STW Program Standards.
3. Upon identifying qualified applicants for admission into the program, the Vocational School(s) shall notify the LMTC of the name(s), address(es) and telephone number (s) of each individual. The LMTC and Vocational School(s) representatives will jointly determine which applicants will participate in the Program.

SECTION VI – AGREEMENT

1. Each Student selected for the program and his/her parent or guardian shall sign and be governed by a written Program Agreement. Such Agreement shall contain language making these STW Program Standards a part of the Agreement and must be signed before the Student is admitted into the Program.

SECTION VII – CLASSROOM INSTRUCTION

1. Each Student shall successfully complete a minimum of 135 hours at the Vocational School(s) each year during the Program in the study of subjects related to the trade.
2. The classroom instruction shall be scheduled in consultation between the Vocational School(s) and the LMTC and may include concentration training (blocks of instruction of up to 40 hours per week).
3. The Vocational School(s) shall be solely responsible for providing the classroom instruction.
4. Each Student shall be required to complete a minimum of ten (10) hours of safety training. The safety training will be provided by the LMTC.
5. Each Student shall be required to attend all classroom sessions.
6. The time spent in classroom instruction shall not be considered as hours of work, nor shall wages be paid for it.

7. In the case of failure on part of any Student to fulfill his/her obligation as to school attendance, the LMTC may suspend or revoke his/her Program Agreement, after consultation with the LMTC in this respect.

SECTION VIII – WORK EXPERIENCE

1. The LMTC shall endeavor to assist the Students in finding work and as far as possible, to assist them in getting diversified work; with the objective of giving them well rounded training. This does not obligate the LMTC to actually employ the Students, but it means that the LMTC shall use its best efforts to keep the Students continuously employed and adequately instructed. LMTC will communicate on a regular basis with the Vocational School(s) to report on its efforts and success in providing employment and instruction.
2. The major processes in which the Students shall be trained are set forth in a Training Plan.
3. The LMTC may schedule work experience in concentrated training blocks (e.g. rotating one (1) week of classroom instruction and one (1) week of work experience.
4. The LMTC and Vocational School(s) shall jointly determine the adequacy of the employer to give proper training. Where it is not possible for one (1) employer to provide the diversity of experience necessary to give the Student well rounded instruction in the many branches of the trade, or where the employer's business is on such character not to provide continuous employment over the entire period of the program, the LMTC and Vocational School(s) shall transfer the Student to another employer.
5. The ration of Student to Journeypersons shall be one (1) Student per employer.
6. The Student is responsible to provide or obtain transportation to and from the workplace.
7. The hours of employment for Students shall be the same as for journeypersons employed in the trade and in conformity with state and Federal laws. In assigning work to the Student, however, due consideration shall be given to the variety of operations necessary to develop his/her trade skills.

8. No student shall be allowed to work any overtime.
9. Students shall be paid at a rate established by the LMTC. The current hourly rate of pay is \$12.50 per hour.
10. Students shall not receive any other wage and fringe benefits provided in the applicable collective bargaining agreement.
11. Upon the Student's graduation from high school, the following procedure will be adhered to:
 - a. If the student has successfully completed all of the requirements contained within the Program Standards, he/she will be granted automatic entry into the Trainee Program with the class starting after his/her graduation from high school. The assignment of the trainee to an employer will be made by the LMTC in the same manner utilized for the placement of new trainees.
 - b. If the Student has not successfully completed all of the requirements contained within the Program Standards, or does not wish to enter the Trainee Program, he/she can no longer work for his/her employer after graduation.

SECTION IX - PROBATIONARY PERIOD

1. Students participating in the Program, shall, upon being employed, serve a probationary period, to be determined jointly by the LMTC and Vocational School(s), which shall not be more than ninety (90) days or four hundred eighty (480) hours of reasonable continuous employment. Students shall be given the opportunity to acquire actual experience at the trade, during the probationary period
2. During the probationary period, the Student shall be observed by the Employer and training supervisor for the Employer. The Student may also be observed by a representative from the Vocational School(s). A report on the Student's ability and attitude shall be completed by the Employer and submitted to the LMTC and Vocational School(s) each month.

3. During the probationary period, the Student Program Agreement may be terminated by the LMTC, Vocational School(s), or the Student, without cause.

SECTION X - EMPLOYER OBLIGATIONS

1. To sign and provide the LMTC with a letter requesting an opportunity to employ Students and agreeing to employ with the STW Program Standards.
2. To see each Student is provided with reasonable continuous employment.
3. To see that Students are assigned to work so that they can obtain diversified experience and training in all phases of the trade on-the job as well as obtain the related and supplemental instruction in accordance with the Program Standards.
4. To see the work assignments do not interfere with required classroom attendance.
5. To see the Students work with and under the immediate supervision of qualified journeypersons who will devote the necessary time and interest to the Students' training.
 - a. An employer employing a student shall designate a particular person in the shop or on the job site (this may be a superintendent or a foreman) to be known as the "Supervisor of Students". The supervisor shall be responsible for the Student's work experience on the job and the recording of the same on the record form(s) adopted by the LMTC for this purpose. It shall be the supervisor's duty to see that the record form(s) are completed in all details and forwarded to the LMTC and Vocational School(s) in accordance with the LMTC's instructions.
 - b. The Supervisor of Students will cooperate with the Vocational School(s) to gain a better understanding of the Student's learning styles, the Ohio Competency Analysis Profiles, how to interact with and relate to youth, and completing/filling required paperwork.

6. To maintain and submit record and forms required by the LMTC for each Student indicating his/her work experience.
 - a. The failure of an employer to timely complete and return any employer reporting form(s) mandated by the LMTC shall be grounds for the LMTC and Vocational School(s) to withdraw any Student(s) and grounds for denying the employer further Students.
7. To sign a verification that the employer will comply with the Drug Free Workplace Act and will provide a safe, professional work environment free from discrimination, harassment alcohol or drug abuse.
8. To maintain Workers Compensation benefits for any student in its employ, in accordance with applicable state law.

SECTION XI – TERMINATION FROM THE PROGRAM

4. If a Student fails to apply himself/herself, and/or seems unwilling or unable to adapt to trade conditions, and/or shows a lack of interest, and/or does not have the ability to acquire required competencies, and/or is otherwise unsuited for the trade, all the facts of the case shall be placed before the LMTC and Vocational School(s) for review and appropriate action.
5. Upon a finding by the LMTC and Vocational School(s) that a Student has failed to apply himself/herself, and/or seems unwilling or unable to adapt to trade conditions, and/or shows a lack of interest, and/or does not have the ability to acquire required competencies, and/or is otherwise unsuited for the trade, the Program Agreement may be suspended or terminated.
6. In case of termination, all parties to the Agreement shall be notified.

SECTION XII – ADJUSTMENT OF DIFFERENCE

1. In case of any dissatisfaction between an Employer and a Student that they are unable to adjust between themselves, either party has the right and privilege of appeal to the LMTC and Vocational School(s) for adjustment of such matters as come within these standards.

2. A Student shall have the right to appear before the LMTC (upon submission of a written request) to discuss any question, problem or matter which he/she may be experiencing. The Vocational School(s) will be notified of any such request and given an opportunity to participate in the discussion.
3. The decision of the LMTC will be final.

SECTION XIII - LIMITATION OF LIABILITY

Each Party recognizes that every agreement represents an assumption of risk and that neither Party in performing their obligations under this Agreement underwrites or assumes the other's risks in any manner. Each Party shall be responsible for its negligent or intentional acts or omissions and the negligent or intentional acts or omissions of its officers, directors, employees, and agents under this Agreement.

SECTION XIV - INSURANCE/RESPONSIBILITY

1. **Limitation of Liability:** Except to the extent otherwise provided in Section XII, each Party shall only be responsible for the payment of claims for loss, personal injury, death, property damage, or otherwise, arising out of any act or omission of their respective employees or agents in connection with the performance of the services for which they may be held liable under applicable law.
2. **Insurance:** Each Party shall maintain at its sole expense adequate insurance or self-insurance coverage to satisfy its obligations under this Agreement.
3. **Immunity:** Nothing contained in this Agreement is intended to nullify, override, or otherwise limit the Auburn Career Center's immunities under Chapter 2744 of the Ohio Revised Code or any other limitations on liability provided under applicable law.

SECTION XV – AMENDMENT

1. These Program Standards may be amended at any time upon mutual consent of the LMTC and the Vocational School(s). Such amendments shall not alter the STW Program Agreements in effect at the time of such change without the expressed consent of all parties to such Agreements.
2. Nothing in these STW Program Standards shall be interpreted as being contrary to any present or subsequent collective bargaining agreement(s).

SECTION XV – DURATION

1. This Program shall become effective on the ____ day of _____, 2019, and shall remain in full force and effect until the ____ day of _____, 2021 and from year to year thereafter unless a party hereto gives the other party written notice of its intent to terminate the Program at least sixty (60) days before the expiration date or any anniversary date thereafter.

IN WITNESS WHEREOF, we have set our hand this ____ of _____ 20_____.

Pipe Fitters' Local # 120
Labor/Management
Training Committee

Auburn Career Center

MSCA, Chairman

Superintendent

Pipe Fitter's Local #120
Labor/Management
Training Committee

Local # 120 Business Mgr.

Pipe Fitter's Local #120
Labor/Management
Training Committee

Training Director