

Auburn Vocational School District BOARD OF EDUCATION

Minutes of December 6, 2016

The December 6, 2016 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 7:00 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mr. Klima	Mr. Walter
Dr. Culotta	Dr. Kolkowski	Mrs. Wanyek
Mrs. Javins	Mr. Miller	

Absent: Mr. Kent, Mr. Stefanko, and Mrs. Wheeler

Administrators: Margaret Lynch, Sherry Williamson, Jeff Slavkovsky, Dee Stark and Victoria Bryant

193-16 Approve Agenda and Addendums

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve the December 6, 2016 agenda and addendums.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
Mr. Walter declared the motion passed

194-16 Approve Minutes Last Meeting

A motion was made by Mr. Klima and seconded by Mrs. Waynek to approve the minutes of the November 1, 2016 regular Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
Mr. Walter declared the motion passed

Public Participation – There was no Public Participation at the meeting.

Administrative Report

a) Auburn Vocational Board of Education Members Update

<i>Board Member</i>	<i>District</i>	<i>Board Approved</i>	<i>Appointment</i>
Ken Klima	Cardinal School District	November 9, 2016	1/1/17-6/30/19
Erik Walter	Lake County ESC	November 1, 2016	1/1/17-6/30/19
Paul Stefanko	Chardon School District	October 17, 2016	1/1/17-6/30/19
Susan Culotta	Lake County ESC	November 1, 2016	1/1/17-6/30/19
Geoffrey Kent	Lake County ESC	November 1, 2016	1/1/17-6/30/19
Roger Miller	Berkshire School District	November 7, 2016	1/1/17-6/30/19
Mary Javins	Fairport Harbor District	November 21, 2016	1/1/17-6/30/19
	Newbury School District	Board Meeting December 12th	
	Kenston School District	Board Meeting December 12th	

Facilities Committee Report – Mrs. Mary Javins

- Levy Next Steps – Mrs. Sherry Williamson shared the precinct results to the Board
- TLC Signage Update – Ms. Maggie Lynch gave an update to the Board

Student Achievement Report – Mrs. Jean Brush- Gave monthly update to the Board

Legislative Report – Mrs. Mary Javins-None

Recruitment/Curriculum Committee Report – Ms. Maggie Lynch - None

Finance Committee Report – Mrs. Sherry Williamson gave update to the Board

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending October 31, 2016 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachments Item #12)

No Action Required

195-16 Approve Donations

A motion was made by Dr. Kolkowski and seconded by Mr. Klima to approve the following donations to Auburn Career Center:

A MIG 135 Welder (estimated value \$525.00) from Mr. Timothy Cahill of Painesville, Ohio.

The monetary donation of \$2,500 from Star Precision Technologies of Mentor, Ohio. This donation will be used for the Robobot competition.

One-year membership to eduFACTOR from AWT (Alliance for Working Together Foundation) {value of \$1500} of Mentor, Ohio.

A 2001 Chevy Impala from Mr. Logan Norred of Concord, Ohio. This donation will benefit the Automotive Collision program.

The monetary donation of \$500 from Concord Garden Club of Concord, Ohio. This donation will benefit the Landscape Horticulture program.

Canvass portfolio, drawing board, paper, t-square, rulers, cutting mat, scissors, art knife and mitre box and saw from Mr. Chris O'Leary of Concord, Ohio. This donation will benefit the Interactive Multimedia and Architecture Project Management programs.

Plant material from Mr. Larry Finley of Terra Nova Nurseries of Canby, Oregon. This donation is for the Great Big Home & Garden Show and Easter Bunny Display at the Great Lakes Mall for the Landscape Horticulture program.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
Mr. Walter declared the motion passed

196-16 Approve Removal of Inventory

A motion was made by Mr. Miller and seconded by Dr. Kolkowski to approve the removal of old cubicles from inventory.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
Mr. Walter declared the motion passed

197-16 Approve Agreement between Auburn Career Center and FirstEnergy Nuclear Operating Company

A motion was made by Mr. Miller and seconded by Mrs. Brush to enter into contract with FirstEnergy Nuclear Operating Company (FENOC), an Ohio Corporation. FENOC is required to provide a Joint Information Center (JIC), for use during scheduled drills and/or emergencies at the Perry Nuclear Power Plant (PNPP). Auburn Career Center has the facilities, equipment, and services required for use by FENOC for the JIC during scheduled drills/emergencies at the PNPP. This agreement will be in effect for a forty-eight (48) month period up to and including December 31, 2020. The FENOC will reimburse the district for retainer fees and daily rates for the facilities, equipment and services used for the JIC. The FENOC will provide a certificate of insurance as additional insured. (See Attachment Item #15)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
Mr. Walter declared the motion passed

198-16 Approve Resignation of Retirement

A motion was made by Mrs. Brush and seconded by Dr. Kolkowski to approve the resignation of retirement from Ms. Suzanne Holmen, VOSE Coordinator. Ms. Holmen is retiring with 30 years in a school district. Effective on June 1, 2017.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
Mr. Walter declared the motion passed

199-16 Approve Student Paid Internship

A motion was made by Dr. Kolkowski and seconded by Mr. Miller to approve the following students paid internship for the 2016-2017 school year. This internship is an educational work experience for these students. Effective December 8, 2016.

<i>Student Name</i>	<i>Student Program</i>	<i>Internship/Mentoring</i>	<i>Amount</i>
Tim Bakale	Computer Networking	Mr. John Dicks & Mr. Tim Marek (2 days a week)	\$8.98
Kelsey Lawler	Computer Networking	Mr. John Dicks & Mr. Tim Marek (1 day a week)	\$8.98

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
 Mr. Walter declared the motion passed

200-16 2016-2017 Housing Project (Concrete Quote) – 7070 Auburn Road

A motion was made by Mr. Miller and seconded by Mrs. Brush to approve the concrete quote from Hart and Son Concrete of Mentor, Ohio in the amount of \$16,875. This 4500sq ft. area includes the basement, garage, front porch, back patio, driveway and front walk for the 7070 Auburn Road house. There were two other quotes submitted from Phil Miller Construction Inc. of Middlefield, Ohio and B. Hoover and Sons Contracting of Perry, Ohio.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
 Mr. Walter declared the motion passed

201-16 Organizational Meeting

A motion was made by Dr. Kolkowski and seconded by Mrs. Javins to establish the date, time, location and president pro-temp for the Organizational Board meeting. The Board President pro-temp is elected to call to order the 2017 Organizational Board meeting and the election of officers.

Date: January 5th, 2017

Time: 7:00 p.m.

Location: Auburn – TLC Building

President Pro-Temp: Erik Walter

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
 Mr. Walter declared the motion passed

202-16 Approve Textbook for Allied Health Technician

A motion was made by Mr. Miller and seconded by Dr. Kolkowski to approve the following textbook as part of the Allied Health Technician program.

Pharmacology Clear & Simple

ISBN – 9780803625884 (textbook)

Watkins, Cynthia J. *Pharmacology Clear & Simple: a Drug Classification & Dosage Calculations Approach*. Second, Philadelphia, F.A. Davis, 2013. Print.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
 Mr. Walter declared the motion passed

203-16 Approve Resolution to Amend Board Policies

A motion was made by Mrs. Javins and seconded by Mr. Klima to approve the resolution to amend Auburn Vocational Board of Education policies. (See Attachment Item #21)

Section	Title	Resolution - Policies
Administration 1240	Evaluation of the Superintendent	Amended
Administration 1240.01	Non-Reemployment of the Superintendent	Amended
Administration 1330	Evaluation of the Treasurer	Amended
Administration 1340	Non-Reemployment of the Treasurer	Amended

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None
 Mr. Walter declared the motion passed

204-16 Executive Session

A motion was made by Mr. Miller and seconded by Dr. Kolkowski to enter into executive session at 8:06 p.m. for the following purpose:

- Pursuant to Ohio Revised Code Section 121.22(G) (1), for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to **consider the purchase of property or the sale of property**, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Pursuant to Ohio Revised Code Section 121.22(G) (5), discussion of matters required to be kept confidential by federal law, rules or state statutes.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None

Mr. Walter declared the motion passed

Return to public session at 8:19 p.m.

205-16 Adjourn

A motion was made by Dr. Kolkowski and seconded by Mr. Miller to adjourn the meeting at 8:19 p.m.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Walter and Mrs. Wanyek

Nays: None

Mr. Walter declared the motion passed



Treasurer



Board President

Treasurers Note: The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.



Attachment Item #12

Render Financial Reports

Auburn Career Center
Cash Fund Balance Report
October 31, 2016

A

Fund	Description	FY Beginning Fund Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	FYTD Fund Balance	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$ 4,427,067.11	\$ 204,231.05	\$ 4,042,562.82	\$ 763,841.38	\$ 2,915,568.07	\$ 5,554,061.86	\$ 1,155,256.34	\$ -	\$ 4,398,805.52
002	Bond Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
003	Permanent Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
004	Building	\$ 50,583.00	\$ 55.62	\$ 235.70	\$ (35,221.42)	\$ 49,392.10	\$ 1,426.60	\$ -	\$ -	\$ 1,426.60
006	Food Service	\$ 2,738.07	\$ 17,066.35	\$ 103,247.75	\$ 23,654.37	\$ 68,608.49	\$ 37,377.33	\$ 5,523.22	\$ -	\$ 31,854.11
009	USSF	\$ 10,196.82	\$ 905.00	\$ 7,349.00	\$ 10,196.82	\$ 10,196.82	\$ 7,349.00	\$ -	\$ -	\$ 7,349.00
011	Rotary	\$ 91,779.53	\$ 1,386.59	\$ 2,536.88	\$ 6,560.15	\$ 10,085.45	\$ 84,230.96	\$ 17,779.38	\$ -	\$ 66,451.58
012	Adult Education	\$ 136,667.16	\$ 224,935.15	\$ 521,975.22	\$ 157,507.64	\$ 572,959.87	\$ 85,682.51	\$ 126,578.59	\$ -	\$ (40,896.08)
014	Rotary Internal Service Fund	\$ 2,261.27	\$ 59.05	\$ 118.22	\$ -	\$ 1,418.78	\$ 960.71	\$ 1,511.25	\$ -	\$ (50.54)
018	Principal Fund	\$ 3,261.00	\$ -	\$ 25,000.00	\$ -	\$ 610.91	\$ 27,650.09	\$ 585.65	\$ -	\$ 27,064.44
019	Trust Fund-Camp Discovery	\$ 431,938.70	\$ -	\$ 15,000.00	\$ 1,759.96	\$ 21,077.15	\$ 425,861.55	\$ 17,805.88	\$ -	\$ 408,055.67
022	District Agency	\$ 14,544.28	\$ 29,815.80	\$ 29,815.80	\$ 29,815.80	\$ 31,149.13	\$ 13,210.95	\$ 1,666.65	\$ -	\$ 11,544.30
024	Employee Self Insurance Fund	\$ 11,544.05	\$ -	\$ 18,455.95	\$ 706.61	\$ 4,206.54	\$ 25,793.46	\$ 25,793.46	\$ -	\$ -
031	Underground Storage Tank Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
200	Student Activity Fund	\$ 80,204.69	\$ 1,015.20	\$ 2,016.00	\$ 10,314.25	\$ 16,832.19	\$ 65,388.50	\$ 12,854.54	\$ -	\$ 52,533.96
451	Data Communication Fund	\$ -	\$ 900.00	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ -	\$ -	\$ 900.00
501	ABLE Literacy Fund	\$ 2,505.38	\$ 14,940.30	\$ 33,179.60	\$ 23,453.07	\$ 59,138.05	\$ (23,453.07)	\$ 12,884.15	\$ -	\$ (36,337.22)
524	VEPD Secondary and Adult Fund	\$ -	\$ -	\$ 18,409.76	\$ 43,822.34	\$ 62,232.10	\$ (43,822.34)	\$ 108,760.00	\$ -	\$ (152,582.34)
573	Title V Innovative Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
584	Drug Free Grant Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
590	Improving Teacher Quality	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
599	Miscellaneous Fed Grants (REAP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Totals	\$ 5,265,291.06	\$ 495,310.11	\$ 4,820,802.70	\$ 1,036,410.97	\$ 3,823,475.65	\$ 6,262,618.11	\$ 1,486,999.11	\$ -	\$ 4,775,619.00

This is an unaudited financial report.

Auburn Career Center
Appropriation Account Summary
 10/31/16

B

Fund	Dec Description	FYTD Appropriated	Carryover Encumbrances	FYTD Expendable	FYTD Expenditures	MTD Expenditures	Encumbered	FYTD Remaining	Percent Exp/Enc
001	General Fund	\$ 9,332,151.07	\$ 59,426.01	\$ 9,391,577.08	\$ 2,915,568.07	\$ 763,841.38	\$ 1,155,256.34	\$ 5,320,752.67	43.35%
002	Bond Retirement	\$ 475,595.50	\$ -	\$ 475,595.50	\$ -	\$ -	\$ -	\$ 475,595.50	0.00%
003	Permanent Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
004	Construction	\$ 56,318.67	\$ 50,583.00	\$ 106,901.67	\$ 49,392.10	\$ (35,221.42)	\$ -	\$ 57,509.57	0.00%
006	Lunchroom Fund	\$ 232,470.07	\$ -	\$ 232,470.07	\$ 68,608.49	\$ 23,654.37	\$ 5,523.22	\$ 158,338.36	31.89%
009	Uniform School Supply Fund	\$ 17,545.82	\$ -	\$ 17,545.82	\$ 10,196.82	\$ 10,196.82	\$ -	\$ 7,349.00	0.00%
011	Customer Service Fund	\$ 94,316.41	\$ -	\$ 94,316.41	\$ 10,085.45	\$ 6,560.15	\$ 17,779.38	\$ 66,451.58	29.54%
012	Adult Education Fund	\$ 1,624,387.13	\$ 22,580.99	\$ 1,646,968.12	\$ 572,959.87	\$ 157,507.64	\$ 126,578.59	\$ 947,429.66	42.47%
014	Rotary Internal Service Fund	\$ 3,460.71	\$ 1,418.78	\$ 4,879.49	\$ 1,418.78	\$ -	\$ 1,511.25	\$ 1,949.46	60.05%
018	Principal Fund	\$ 25,750.00	\$ 2,511.00	\$ 28,261.00	\$ 610.91	\$ -	\$ 585.65	\$ 27,064.44	4.23%
019	Other Grants	\$ 442,238.70	\$ 4,700.00	\$ 446,938.70	\$ 21,077.15	\$ 1,759.96	\$ 17,805.88	\$ 408,055.67	0.00%
022	Scholarships	\$ 12,877.62	\$ 1,666.66	\$ 14,544.28	\$ 31,149.13	\$ 29,815.80	\$ 1,466.65	\$ (18,271.50)	225.63%
024	Employee Benefits	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 4,206.54	\$ 706.61	\$ 25,793.46	\$ -	100.00%
200	Student Activities	\$ 81,983.66	\$ 237.00	\$ 82,220.66	\$ 16,832.19	\$ 10,314.25	\$ 12,854.54	\$ 52,533.93	36.11%
451	School Net Connectivity	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ 1,800.00	0.00%
501	ABLE Literacy Fund	\$ 265,475.10	\$ 2,505.38	\$ 267,980.48	\$ 59,138.05	\$ 23,453.07	\$ 12,884.15	\$ 195,958.28	26.88%
524	VEPD Secondary and Adult	\$ 323,741.99	\$ -	\$ 323,741.99	\$ 62,232.10	\$ 43,822.34	\$ 108,760.00	\$ 152,749.89	52.82%
590	Improving Teacher Quality	\$ 1,243.07	\$ -	\$ 1,243.07	\$ -	\$ -	\$ -	\$ 1,243.07	0.00%
599	REAP	\$ 58,991.00	\$ -	\$ 58,991.00	\$ -	\$ -	\$ -	\$ 58,991.00	0.00%
	Grand Total	\$ 13,080,346.52	\$ 145,628.82	\$ 13,225,975.34	\$ 3,823,475.65	\$ 1,036,410.97	\$ 1,486,999.11	\$ 7,915,500.58	40.15%

Percent Expended/Enc is the calculation of expended plus encumbered divided by FYTD Expendable
 This is an unaudited financial statement

Auburn Career Center
Monthly History Comparison-General Fund
October 31, 2016

C

	Monthly Comparison			Note	Annual Comparison			Budget 2017 - Estimate	Remain 2017	Budget Expended
	Oct FY15	Oct FY16	Oct FY17		Actual 2015	Actual 2016	Actual 2017 - Estimate			
Revenue										
Real Estate	\$ 2,527,735	\$ 2,542,762	\$ 2,116,647		\$ 5,398,396	\$ 4,612,462	\$ 4,559,376	\$ 2,442,729		46%
Commercial	\$ 142,695	\$ 202,999	\$ 418,446	-8.1%	\$ 399,421	\$ 880,675	\$ 880,799	\$ 462,353		48%
Tangible Personal (PU)	\$ -	\$ -	\$ 194,533	74.2%	\$ -	\$ 412,393	\$ 395,066	\$ 200,533		49%
Foundation	\$ 655,352	\$ 670,277	\$ 666,940	#DIV/0!	\$ 1,976,358	\$ 2,012,256	\$ 2,159,929	\$ 1,492,989		31%
PU Reimb	\$ 4,359	\$ -	\$ -	0.9%	\$ -	\$ -	\$ -	\$ -		#DIV/0!
Homestead & Rollback	\$ 389,785	\$ 394,764	\$ 193,084	#DIV/0!	\$ 817,295	\$ 784,736	\$ 792,584	\$ 599,500		24%
Other	\$ 99,173	\$ 69,410	\$ 394,027	-24.9%	\$ 243,693	\$ 199,220	\$ 211,329	\$ (182,698)		186%
Subtotal	\$ 3,819,099	\$ 3,880,212	\$ 3,983,677	2.1%	\$ 8,835,163	\$ 8,901,742	\$ 8,999,083	\$ 5,015,406		44%
Expense										
Salaries	\$ 1,485,586	\$ 1,364,855	\$ 1,370,211	-3.9%	\$ 4,531,297	\$ 4,024,840	\$ 4,213,337	\$ 2,843,126		33%
Benefits	\$ 520,233	\$ 543,066	\$ 565,786	4.3%	\$ 1,636,795	\$ 1,565,727	\$ 1,753,744	\$ 1,187,958		32%
Purchased Services	\$ 441,982	\$ 328,327	\$ 486,825	11.3%	\$ 1,506,175	\$ 1,191,991	\$ 1,377,751	\$ 890,926		35%
Supplies	\$ 207,612	\$ 191,183	\$ 220,830	3.8%	\$ 470,293	\$ 406,676	\$ 418,876	\$ 198,046		53%
Capital Outlay/Equipment	\$ 266,944	\$ 132,976	\$ 20,213	-67.5%	\$ 262,034	\$ 153,859	\$ 285,000	\$ 264,787		7%
Summer Projects	\$ -	\$ -	\$ 83,221	#DIV/0!	\$ -	\$ -	\$ 300,000	\$ 216,779		28%
Parking Lot	\$ -	\$ 348,532	\$ -	#DIV/0!	\$ -	\$ 348,532	\$ -	\$ -		#DIV/0!
Other	\$ 53,562	\$ 62,524	\$ 52,280	0.2%	\$ 161,285	\$ 198,199	\$ 276,145	\$ 223,865		19%
Subtotal	\$ 2,975,919	\$ 2,971,463	\$ 2,799,366	-3.0%	\$ 8,567,879	\$ 7,889,824	\$ 8,624,853	\$ 5,825,488		
Revenue/Expense (Operating Balance)	\$ 843,180	\$ 908,749	\$ 1,184,312		\$ 267,284	\$ 1,011,918	\$ 374,230			
Other Uses										
Advances Returned	\$ 400,000	\$ 9,503	\$ 58,884		\$ 456,805	\$ 9,503	\$ 9,503			
Advances Out	\$ -	\$ -	\$ -		\$ 9,503	\$ 58,884	\$ 58,884			
Transfers	\$ 434,033	\$ 120,219	\$ 116,202		\$ 905,906	\$ 644,792	\$ 644,792			
	(\$34,033)	(\$110,716)	(\$7,318)		(\$458,604)	(\$694,173)				
Beginning Cash	\$ 5,627,031	\$ 5,384,533	\$ 6,113,670		\$ 4,408,785	\$ 5,540,489				
Ending Cash	\$ 5,109,791	\$ 4,907,358	\$ 5,554,060		\$ 4,109,324	\$ 4,427,070				
Encumbrances	\$ 915,711	\$ 918,114	\$ 1,155,256		\$ 598,965	\$ 59,426				

Information taken from Form SM-2 as reported to OD
 This is an unaudited financial report.

AUBURN VOCATIONAL SCHOOL DISTR
 SORT BY CHECK NUMBER
 CHECK DATES BETWEEN 10/01/2016 AND 10/31/2016
 ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
044143	C	10/04/2016	Payroll	999999	RECONCILED:10/28/2016		225,184.94
044144	W	10/07/2016	STATE TEACHERS RETIREMNT	000480	RECONCILED:10/12/2016		25,054.15
044145	W	10/07/2016	SCHOOL EMPLOYEES RETIRE- MENT SYSTEM	007727	RECONCILED:10/26/2016		10,125.97
044146	B	10/07/2016	RACHEL BAKER	041192	RECONCILED:10/12/2016		624.09
044147	B	10/07/2016	WILLIAM KUBACH	041195	RECONCILED:10/19/2016		61.14
044148	B	10/07/2016	JANITORIAL SERVICES INC.	013804	RECONCILED:10/12/2016		14,320.00
044149	W	10/11/2016	CENGAGE LEARNING	010328	RECONCILED:10/14/2016	1	8,800.00
044150	W	10/11/2016	SHEKLEY UNISERVICE, INC.	040167	RECONCILED:10/17/2016		365.00
044151	W	10/11/2016	MCMASER-CARR SUPPLY CO.	010826	RECONCILED:10/13/2016		942.82
044152	W	10/11/2016	PEARSON EDUCATION	011383	RECONCILED:10/17/2016	1	499.68
044153	W	10/11/2016	SITEONE LANDSCAPE SUPPLY, LLC	007719	RECONCILED:10/14/2016		416.30
044154	W	10/11/2016	LBL PRINTING	013500	RECONCILED:10/13/2016		8,054.54
044155	W	10/11/2016	ESCO INSTITUTE	011206	RECONCILED:10/14/2016		2,162.75
044156	W	10/11/2016	OHIO ACTE	000682	VOID: 10/13/2016		685.17
044157	W	10/11/2016	FUTURE IMAGE PROMOTIONS	041176	RECONCILED:10/14/2016		230.87
044158	W	10/11/2016	CRILE ROAD HARDWARE	000551	RECONCILED:10/12/2016		461.66
044159	W	10/11/2016	ULINE	012731	RECONCILED:10/17/2016		131.40
044160	W	10/11/2016	ATVN: ACCOUNTS RECEIVABLE	041185	VOID: 10/13/2016		1,108.39
044161	W	10/11/2016	PUBLISHER'S GROUP WEST, LLC	013530	RECONCILED:10/14/2016		331.29
044162	W	10/11/2016	LAKE CITY DEPT OF JOB & FAMILY	001406			90.00
044163	W	10/11/2016	A.M. LEONARD, INC.	007672			540.00
044164	W	10/11/2016	CLEVELAND STATE UNIVERSITY	013991	RECONCILED:10/14/2016		930.24
044165	W	10/11/2016	MENTORING MINDS	000466	RECONCILED:10/14/2016		74.89
044166	W	10/11/2016	GRAINGER	007447	RECONCILED:10/19/2016		955.25
044167	W	10/11/2016	DISCOUNT SCHOOL SUPPLY	001017	RECONCILED:10/14/2016		1,880.00
044168	W	10/11/2016	CHANEY ELECTRONICS	000786	RECONCILED:10/18/2016		95.00
044169	W	10/11/2016	OHIO SCHOOL BOARD ASSOCIATION	000682	RECONCILED:10/18/2016		95.00
044170	W	10/11/2016	OHIO ACTE	008204	RECONCILED:10/17/2016		60.00
044171	W	10/11/2016	WEIDIG'S FLORAL	012900	RECONCILED:10/14/2016		380.00
044172	W	10/11/2016	BARRINGTON CONSULTING GROUP	040974	RECONCILED:10/19/2016		372.75
044173	W	10/11/2016	SMOCKER BY BEXAR MFG CO	000631	RECONCILED:10/14/2016		689.68
044174	W	10/11/2016	AUTOMOTIVE SUPPLY, INC.	007083	RECONCILED:10/13/2016		260.00
044175	W	10/11/2016	OH ASSOC. OF SECONDARY SCHOOL ADMINISTRATORS	040994	RECONCILED:10/17/2016		865.00
044176	W	10/11/2016	PLATTENBURG AND ASSOC., INC.	040140	VOID: 10/12/2016		16,622.95
044177	W	10/11/2016	WESTFALL MASONRY, INC. PACIFIC TELEMANAGEMENT SERVICES	040344	RECONCILED:10/17/2016		153.00
044178	W	10/11/2016	ILLUMINATING COMPANY	000925	RECONCILED:10/14/2016		28,159.79
044179	W	10/11/2016	AT&T	000171	RECONCILED:10/17/2016		1,381.57
044180	W	10/11/2016	CITY OF P'VILLE UTIL.	000215	RECONCILED:10/17/2016		802.92
044181	W	10/11/2016	WELLS FARGO FINANCIAL LEASING	040583	RECONCILED:10/14/2016		1,771.10
044182	W	10/11/2016	VIVIANI FAMILY LIMITED PARTNERSHIP	011774	RECONCILED:10/27/2016		1,547.99
044183	W	10/11/2016	VOCATIONAL RESEARCH INST A DIVISION OF JEVS HUMAN SVCS	000053	RECONCILED:10/17/2016		299.00
044184	W	10/11/2016	EDUCATIONAL MANAGEMENT SERVICES INC	001227	RECONCILED:10/24/2016		1,050.00
044185	W	10/11/2016	SONIC FOUNDRY, INC	012285	RECONCILED:10/17/2016		2,250.00
044186	W	10/11/2016	TOTAL QUALITY TESTING	040323	RECONCILED:10/13/2016		1,235.00
044187	W	10/11/2016	EDGE DOCUMENT SOLUTIONS	040070	RECONCILED:10/14/2016		103.73

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044188	W	10/11/2016	CENGAGE LEARNING	010328	RECONCILED:10/14/2016		129.80
044189	W	10/11/2016	BUCK INSTITUTE FOR EDUCATION	040913	RECONCILED:10/14/2016		11,000.00
044190	W	10/11/2016	BUCKEYE EDUCATIONAL SYSTEMS INC	000746	RECONCILED:10/24/2016		373.00
044191	W	10/11/2016	AIRGAS GREAT LAKES, INC.	000375	RECONCILED:10/17/2016		2,268.70
044192	W	10/11/2016	SALLY BEAUTY SUPPLY CO.	000063	RECONCILED:10/18/2016		185.60
044193	W	10/11/2016	CHAGRIN VALLEY AUTO PARTS	000240	RECONCILED:10/14/2016		618.50
044194	W	10/11/2016	CINTRAS CORPORATION	000532	RECONCILED:10/18/2016		1,522.00
044195	W	10/11/2016	LOCATION 259-T90				
044196	W	10/11/2016	MENTOR WHOLESAL LUMBER	000834	RECONCILED:10/14/2016		10,107.10
044197	W	10/11/2016	JOHNSTONE SUPPLY	013078	RECONCILED:10/14/2016		126.04
044198	W	10/11/2016	GORDON FOOD SERVICE	008479	RECONCILED:10/14/2016		3,781.75
044199	W	10/11/2016	ALFRED NICKLES BAKERY INC	001071	RECONCILED:10/13/2016		141.37
044200	W	10/11/2016	SYSCO FOOD SERVICES OF CLEVELAND	008412	RECONCILED:10/14/2016		1,336.99
044201	W	10/11/2016	REIDER'S	012171	RECONCILED:10/12/2016		25.83
044202	W	10/11/2016	POCKET NURSE ENTERPRISES, INC.	010331	RECONCILED:10/13/2016		680.00
044203	W	10/11/2016	NORTHCOAST EQUIP SPECIALISTS	040028	RECONCILED:10/13/2016		1,250.00
044204	W	10/11/2016	IDENTISYS, INC.	010770	RECONCILED:10/18/2016		185.92
044205	W	10/11/2016	TYCO INTEGRATED SECURITY LLC	040669	RECONCILED:10/17/2016		1,997.00
044206	W	10/11/2016	GEAUGA MECHANICAL COMPANY, INC	011872	RECONCILED:10/14/2016		1,318.95
044207	W	10/11/2016	CINTRAS CORPORATION	000532	RECONCILED:10/18/2016		2,416.14
044208	W	10/11/2016	LOCATION 259-T90				
044209	W	10/11/2016	WELLS FARGO FINANCIAL LEASING	040583	RECONCILED:10/14/2016		1,766.00
044210	W	10/11/2016	BUKMAX COMPANY, INC.	000482	RECONCILED:10/14/2016		2,048.67
044211	W	10/11/2016	BFG SUPPLY CO., LLC	001284	RECONCILED:10/17/2016		6,709.58
044212	W	10/11/2016	COMDOC INC.	008170	RECONCILED:10/13/2016		11,373.17
044213	W	10/11/2016	EMF RENTAL	041084	RECONCILED:10/13/2016		210.00
044214	W	10/11/2016	GENERAL PEST CONTROL CO.	011210	RECONCILED:10/18/2016		103.75
044215	W	10/11/2016	SIEVERS SECURITY SYSTEMS INC	001931	RECONCILED:10/14/2016		578.85
044216	W	10/11/2016	THYSSENKRUPP ELEVATOR CORP.	011792	RECONCILED:10/14/2016		1,337.20
044217	W	10/11/2016	ACTIVE PLUMBING SUPPLY CO.	000304	RECONCILED:10/13/2016		430.63
044218	W	10/11/2016	GCA SERVICES GROUP	041167	RECONCILED:10/13/2016		15,760.08
044219	W	10/11/2016	GEAUGA MECHANICAL COMPANY, INC	011872	RECONCILED:10/14/2016		183.75
044220	W	10/11/2016	UNITED PARCEL SERVICE	002108	RECONCILED:10/17/2016		66.41
044221	W	10/11/2016	ROBERT HILL	000977	RECONCILED:10/12/2016		1,125.61
044222	W	10/11/2016	CAROL BRAFFORD	041142	RECONCILED:10/12/2016		106.92
044223	W	10/11/2016	LARB GORDON	012964	RECONCILED:10/12/2016		38.66
044224	W	10/11/2016	SYMPPLICITY CORPORATION	040124	RECONCILED:10/12/2016		2,457.75
044225	W	10/11/2016	BORDEN DAIRY COMPANY	000154	RECONCILED:10/12/2016		270.15
044226	W	10/11/2016	NCS PEARSON, INC	012139	RECONCILED:10/12/2016		600.00
044227	W	10/11/2016	MSC INDUSTRIAL SUPPLY CO. INC.	007489	RECONCILED:10/12/2016		288.97
044228	W	10/11/2016	CDW GOVERNMENT	011547	RECONCILED:10/12/2016		1,477.53
044229	W	10/12/2016	ADVANCED GAS & WELDING SOLUTIONS LLC	013407	RECONCILED:10/12/2016		4,886.87
044230	W	10/13/2016	LAVIGNE POURED WALLS	041190	RECONCILED:10/18/2016		16,622.95
044231	W	10/13/2016	JAMES LAVIGNE	040613	RECONCILED:10/25/2016		1,967.23
044232	W	10/13/2016	O'REILLY AUTOMOTIVE, INC	001931	RECONCILED:10/18/2016		78.00
044233	W	10/13/2016	SIEVERS SECURITY SYSTEMS INC	000171	RECONCILED:10/17/2016		154.97
044234	W	10/13/2016	AT&T	013530	RECONCILED:10/19/2016		119.94
044235	W	10/13/2016	LAKE CITY DEPT OF JOB & FAMILY				

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044233	W	10/13/2016	JAMECO ELECTRONICS	000389	RECONCILED:10/18/2016		988.45
044234	W	10/13/2016	OACTS	010827			432.00
044235	W	10/13/2016	WHITEHOUSE CONSTRUCTION CO.	041039	RECONCILED:10/20/2016		61,265.28
044236	W	10/13/2016	TIME WARNER CABLE - NORTHEAST	013042	RECONCILED:10/18/2016		399.00
044237	W	10/13/2016	WHITEHOUSE CONSTRUCTION CO.	041039	RECONCILED:10/20/2016		38,296.00
044238	B	10/19/2016	Mathew Mallady	041205			638.00
044239	B	10/19/2016	DANIEL LALLITTO	041125	RECONCILED:10/19/2016		1,350.00
044240	B	10/19/2016	LEONARD MEEK	041208	RECONCILED:10/20/2016		1,328.63
044241	B	10/19/2016	BRADLY KASNICK	041206	RECONCILED:10/24/2016		1,267.50
044242	B	10/19/2016	BRANDON COOPER	041124	RECONCILED:10/24/2016		4,700.00
044243	B	10/19/2016	NATHAN HOFFMAN	041123	RECONCILED:10/27/2016		1,350.00
044244	B	10/19/2016	SETH DURIG	041210	RECONCILED:10/27/2016		1,267.50
044245	B	10/19/2016	JEREMY PATCHIN	041203	RECONCILED:10/24/2016		2,125.50
044246	B	10/19/2016	LENIEL RAMIREZ	041201	RECONCILED:10/24/2016		1,601.00
044247	B	10/19/2016	OLIVER BAIRD	041198	RECONCILED:10/24/2016		524.00
044248	B	10/19/2016	MICHAEL SWINNEY	041199	RECONCILED:10/24/2016		1,207.00
044249	B	10/19/2016	JEFFERY PAJESTKA	041157	RECONCILED:10/20/2016		1,708.50
044250	B	10/19/2016	DEANDRE WARE	041204	RECONCILED:10/25/2016		1,445.50
044251	B	10/19/2016	NATHAN STARKEY	041202	RECONCILED:10/25/2016		1,645.50
044252	B	10/19/2016	MALIK BRADLEY	041203	RECONCILED:10/24/2016		211.50
044253	B	10/19/2016	STEVEN STREET	041209	RECONCILED:10/20/2016		747.00
044254	B	10/19/2016	RYAN MALONEY	041200	RECONCILED:10/20/2016		543.00
044255	W	10/20/2016	PAXTON PATTERSON	000638	RECONCILED:10/24/2016		237.70
044256	W	10/20/2016	SAH'S CLUB	008469	RECONCILED:10/24/2016		124.83
044257	W	10/20/2016	UH GEAUGA MEDICAL CENTER	007298			95.00
044258	W	10/20/2016	WITMER PUBLIC SAFETY GROUP INC	040883	RECONCILED:10/24/2016		384.00
044259	W	10/20/2016	SCREENVISION DIRECT	040250	RECONCILED:10/26/2016		864.00
044260	W	10/20/2016	DE TECHNOLOGY CORP	040404	RECONCILED:10/25/2016		600.00
044261	W	10/20/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:10/21/2016		43.45
044262	W	10/20/2016	OHIO SCHOOLS COUNCIL - GAS	000812	RECONCILED:10/24/2016		3,177.09
044263	W	10/20/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:10/21/2016		2,500.00
044264	W	10/20/2016	FIRST COMMUNICATIONS	010610	RECONCILED:10/25/2016		119.91
044265	W	10/20/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:10/21/2016		1,362.20
044266	W	10/20/2016	AT&T	000171	RECONCILED:10/25/2016		703.07
044267	W	10/20/2016	FIRSTMERIT BANKCARD CENTER	010092			2,734.57
044268	W	10/20/2016	CENGAGE LEARNING	010328	RECONCILED:10/24/2016	1	2,605.63
044269	W	10/20/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:10/21/2016		127.94
044270	W	10/20/2016	PREMIER PAINT	001141	RECONCILED:10/24/2016		274.94
044271	W	10/20/2016	TECHNOLOGIES, INC.	041196	RECONCILED:10/26/2016		900.00
044272	W	10/20/2016	MARKS CRANE SERVICE				
044273	W	10/20/2016	MARK A NAUGHTON				
044274	W	10/20/2016	LAKE ERIE VIDEO PRODUCTION INC	040594	RECONCILED:10/20/2016		1,700.00
044275	W	10/20/2016	AUBURN CAREER CENTER	000499	RECONCILED:10/21/2016		445.50
044276	W	10/20/2016	ALRO STEEL CORPORATION	041193	RECONCILED:10/21/2016		4,421.70
044277	C	10/21/2016	CDW GOVERNMENT	011547	RECONCILED:10/21/2016		185.77
044278	W	10/25/2016	Payroll	999999	RECONCILED:10/28/2016		234,549.04
044279	W	10/25/2016	STATE TEACHERS RETIREMNT	000480	RECONCILED:10/27/2016		25,870.29
044280	W	10/25/2016	SCHOOL EMPLOYEES RETIRE- MENT SYSTEM	007727	RECONCILED:10/26/2016		10,520.44
044281	W	10/27/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:10/28/2016		1,448.07
044282	W	10/27/2016	PODOJIL CONSULTING & PROFESSIONAL SERVICES, INC	041197	RECONCILED:10/31/2016		4,178.46

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044282	W	10/27/2016	WITMER PUBLIC SAFETY GROUP INC	040683			627.00
044283	W	10/27/2016	DIGI-KEY CORP. 1537298	011461	RECONCILED:10/31/2016		988.01
044284	W	10/27/2016	CENGAGE LEARNING	010328	RECONCILED:10/31/2016		1,866.43
044285	W	10/27/2016	COMDOC INC.	008170	RECONCILED:10/31/2016		2,121.96
044286	W	10/27/2016	WKRY	012341	RECONCILED:10/28/2016		1,250.00
044287	W	10/27/2016	ALFRED NICKLES BAKERY INC	001071	RECONCILED:10/31/2016		23.52
044288	W	10/27/2016	TREASURER, STATE OF OHIO	000194			27.46
044289	W	10/27/2016	CORDON FOOD SERVICE	008479	RECONCILED:10/31/2016		2,846.70
044290	W	10/27/2016	MAJOK WASTE DISPOSAL SERVICES, INC	000570			70.00
044291	W	10/27/2016	YARDMASTER INC.	008148	RECONCILED:10/28/2016		909.38
044292	W	10/27/2016	ACTIVE PLUMBING SUPPLY CO.	000304	RECONCILED:10/28/2016		165.21
044293	W	10/27/2016	WASTE MANAGEMENT OF OHIO	000734	RECONCILED:10/31/2016		557.21
044294	W	10/27/2016	TYCO INTEGRATED SECURITY LLC	040669			1,997.00
044295	W	10/27/2016	DAWNICHEM, INC.	000600	RECONCILED:10/31/2016		1,510.94
044296	W	10/27/2016	WEX BANK	010639			321.27
044297	W	10/27/2016	OHIO SCHOOL RESOURCE OFFICERS ASSOCIATION	040934			250.00
044298	W	10/27/2016	GEAUGA GROWTH PARTNERSHIP, INC	040116	RECONCILED:10/31/2016		1,000.00
044299	W	10/27/2016	WESTERN RESERVE OFFICE SUPPLY	001065	RECONCILED:10/31/2016		409.01
044300	W	10/27/2016	LAKE COUNTY EDUCATIONAL SERVICE CENTER	000134	RECONCILED:10/27/2016		150.00
044301	W	10/27/2016	OHIO ACTE	000682			55.00
044302	W	10/27/2016	GEAUGA MECHANICAL COMPANY, INC	011872	RECONCILED:10/28/2016		1,290.00
044303	W	10/27/2016	GRAINGER	000466	RECONCILED:10/31/2016		992.68
044304	W	10/27/2016	WEISKOPF INDUSTRIES CORPORATION	000507			320.04
044305	W	10/27/2016	CENTRAL RESTAURANT PRODUCTS	007205			117.78
044306	W	10/27/2016	LEL PRINTING	013500	RECONCILED:10/28/2016		1,677.78
044307	W	10/27/2016	BURMAX COMPANY, INC.	000482			469.60
044308	W	10/27/2016	JOHNSTONE SUPPLY	013078	RECONCILED:10/31/2016		849.97
044309	W	10/27/2016	SYSCO FOOD SERVICES OF CLEVELAND	008412	RECONCILED:10/31/2016		3,064.03
044310	W	10/27/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:10/28/2016		2,762.72
044311	W	10/27/2016	KT'S CUSTOM LOCOS	007127			200.00
044312	W	10/27/2016	UNIFORM GUY, LLC	041181	RECONCILED:10/31/2016		1,315.50
044313	W	10/27/2016	MARIANNA	000541			24,628.47
044314	W	10/27/2016	LAKE CITY DEPT OF JOB & FAMILY	013530			90.04
044315	W	10/27/2016	NOC COG ONE STOP AREA 19	040653			370.95
044316	W	10/27/2016	AT&T	000171			133.94
044317	W	10/27/2016	ILLUMINATING COMPANY	000925	RECONCILED:10/31/2016		1,810.36
044318	W	10/27/2016	DOMINION EAST OHIO	004003	RECONCILED:10/31/2016		780.17
044319	W	10/27/2016	VALUATION ENGINEERS, INC.	011296			1,256.00
044320	W	10/27/2016	AKRON-CANTON WASTE OIL	010241			65.00
044321	W	10/27/2016	SUNRISE SPRINGS WATER CO.	001256	RECONCILED:10/31/2016		48.95
044322	W	10/27/2016	RIVERSIDE LOCAL SCHOOLS	000214			402.82
044323	W	10/27/2016	AUBURN CAREER CENTER	000499	RECONCILED:10/28/2016		419.00
044324	W	10/27/2016	LINCOLN ELECTRIC CO.	000984	RECONCILED:10/31/2016		13,025.73
044325	W	10/27/2016	AOCC	000937			275.00

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044327	W	10/27/2016	COMDOC INC.	008170	RECONCILED:10/31/2016		130.44
044328	W	10/27/2016	84 LUMBER	000989	RECONCILED:10/31/2016		310.22
044329	W	10/27/2016	RAINBOW PRINTING	040571	RECONCILED:10/31/2016		405.00
044330	W	10/27/2016	APPLIED INDUSTRIAL TECHNOLOGIE	008583	RECONCILED:10/31/2016		6.71
044331	W	10/27/2016	VITALONE'S LIMOUSINE SRVC, INC	011679	RECONCILED:10/31/2016		300.00
044332	W	10/27/2016	ALFRED NICKLES BAKERY INC	001071	RECONCILED:10/31/2016		57.20
044333	W	10/27/2016	ICE CREAM SPECIALTIES & BAKERY	013154	RECONCILED:10/31/2016		128.51
044334	W	10/27/2016	GORDON FOOD SERVICE	008479	RECONCILED:10/31/2016		951.60
044335	W	10/27/2016	CINTAS CORPORATION LOCATION 259-T90	000532	RECONCILED:10/31/2016		5,726.00
044336	W	10/27/2016	GENE PTACHEK & SON FIRE EQUIPMENT, INC.	000640			68.75
044337	W	10/27/2016	NATIONAL RESTAURANT ASSOC. SOLUTIONS, LLC	011495		1	1,945.94
044338	W	10/27/2016	P3 SYSTEMS INC	041000			1,980.00
044339	W	10/27/2016	PLATTENBURG AND ASSOC., INC.	040994	RECONCILED:10/31/2016		3,862.00
044340	W	10/27/2016	WELLS FARGO FINANCIAL LEASING	040583	RECONCILED:10/31/2016		2,845.00
044341	W	10/27/2016	TREASURER, STATE OF OH DIVISION OF INDUSTRIAL COMP.	008101			319.50
044342	W	10/27/2016	LUCINDA YOO A	014013	RECONCILED:10/28/2016		35.64
044343	W	10/27/2016	CAROL BRAFFORD	041142	RECONCILED:10/28/2016		83.16
044344	W	10/27/2016	DEE STARK-KURTZ A	008279	RECONCILED:10/28/2016		188.10
044345	W	10/27/2016	SEAN DAVIS A	040567	RECONCILED:10/28/2016		41.96
044346	W	10/27/2016	SANDY RANCK A	014011	RECONCILED:10/28/2016		95.47
044347	W	10/27/2016	MARGARET LYNCH A	011104	RECONCILED:10/28/2016		279.66
044348	W	10/27/2016	JAMES D BROWN	000037	RECONCILED:10/28/2016		54.53
044349	W	10/27/2016	BORDEN DAIRY COMPANY	000154	RECONCILED:10/28/2016		395.63
044350	W	10/27/2016	ADVANCED GAS & WELDING SOLUTIONS LLC	013407	RECONCILED:10/28/2016		23,791.29
044351	W	10/27/2016	CDW GOVERNMENT	011547	RECONCILED:10/28/2016		1,222.94
044352	W	10/27/2016	NCS PEARSON, INC	012139	RECONCILED:10/28/2016		2,117.00
044353	W	10/27/2016	AIRO STEEL CORPORATION	041193	RECONCILED:10/28/2016		3,994.36
044354	W	10/31/2016	AMY RYAN SERS	041013			150.00
900916	M	10/05/2016	MEMO ONLY	900926			3,608.30
975019	M	10/07/2016	BANK ONE/MEMO/MEDICARE	900663			3,215.50
975020	M	10/07/2016	Workers Comp	900950			1,013.35
975076	M	10/01/2016	FLEX SAVE MZ: 04 2W 8317	999992			157.60
975077	M	10/01/2016	LAKE COUNTY SCHOOLS COUNCIL	999998			94,411.34
975148	M	10/25/2016	BANK ONE/MEMO/MEDICARE	900663			3,351.38
975149	M	10/25/2016	BANK ONE/MEMO/FICA	900693			38.75
975150	M	10/25/2016	Workers Comp	900950			1,055.62
990726	M	10/03/2016	AUBURN CAREER CENTER	908140			1,921.00
990727	M	10/12/2016	AUBURN CAREER CENTER	908140			8,650.00
990728	M	10/17/2016	AUBURN CAREER CENTER	908140			8,650.00
990729	M	10/27/2016	MEDICAL MUTUAL OF OHIO	999994			706.61

Date: 11/01/2016
 Time: 9:40 am

AUBURN VOCATIONAL SCHOOL DISTR
 SORT BY CHECK NUMBER
 CHECK DATES BETWEEN 10/01/2016 AND 10/31/2016
 ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	MEMO ONLY	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
990730	M	10/24/2016	AUBURN CAREER CENTER		909140			
V	VOIDED CHECKS			3				18,163.34
R	RECONCILED CHECKS			177				986,375.93
W	WARRANT CHECKS			190				548,413.96
M	MEMO CHECKS			13				137,374.25
B	REFUND CHECKS			20				38,665.36
I	INVESTMENT CHECKS			0				0.00
T	TRANSFER CHECKS			0				0.00
D	DISTRIBUTION CHECKS			0				0.00
C	PAYROLL CHECKS			2				459,733.96
	MISSING CHECKS			0				
**	TOTAL CHECKS (LESS VOIDED)			222				1,166,024.21
***	TOTAL CHECKS WRITTEN			225				1,184,187.55

Auburn Career Center
Bank Reconciliation
October 31, 2016

E

First Merit Checking	\$ 329,373.47
Huntington (Main Depository)	\$ 3,561,075.89
O/S checks - a/p	\$ (43,934.78)
O/S checks - p/r	\$ (3,506.36)
Payroll Accum (O/S)-Checks NI	\$ (354.08)
Deposit in Transit	\$ -
Petty Cash	\$ 400.00
Change Funds	\$ 287.00
Net Operating Check + Cash	<u>3,843,341.14</u>
Health Care Deductible Pool - Huntington	\$ 25,793.46
Star Ohio	\$ 891,229.19
Fifth - Third Construction Investment - Interest Only	\$ 1,426.60
Net Available Cash	<u>\$ 4,761,790.39</u>
Investments:	
Marketable Gov't Bonds	\$ -
Non-Marketable CD's/ (CDARS)	\$ 1,500,827.72
Total Investments	<u>\$ 1,500,827.72</u>
Balance per bank	\$ 6,262,618.11
Balance per books	\$ 6,262,618.11
	\$ -

Investments Report

F

Institution	Maturity Date	Date Placed	Amount
First Merit CD	11/14/2016	5/16/2016	\$ 250,000.00
Tri State CDARS	11/25/2016	5/26/2016	\$ 507,079.53
First Merit CD	1/3/2017	1/4/2016	\$ 500,000.00
Tri State CDARS	8/10/2017	8/10/2015	\$ 243,748.19
			<u>\$1,500,827.72</u>

Auburn Career Center
Adult Workforce Education - Program Budget History Report
Prepared - October 31, 2016

Programs	FY17		FY16		FY15		FY14		FY13		FY12	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Receivable 2017												
Patient Centered Care (Nursing)	\$ 297,811	\$ 76,178	\$ 300,810	\$ 321,553	\$ 644,468	\$ 423,606	\$ 564,213	\$ 460,761	\$ 615,629	\$ 448,363	\$ 226,926	\$ 336,196
STNA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (11,858)	\$ 638	\$ 21,293	\$ 13,477
EMT Basic	\$ 32,021	\$ 19,611	\$ 32,321	\$ 35,475	\$ 29,427	\$ 40,429	\$ 32,139	\$ 27,781	\$ 19,519	\$ 19,032	\$ 8,803	\$ 17,423
EMT Paramedic	\$ 161,656	\$ 41,858	\$ 161,656	\$ 126,059	\$ 107,532	\$ 78,437	\$ 72,722	\$ 51,915	\$ 50,170	\$ 48,779	\$ 50	\$ 6,041
Cost	\$ -	\$ -	\$ -	\$ -	\$ 20,200	\$ 16,235	\$ 37,290	\$ 36,896	\$ 48,706	\$ 128,563	\$ 18,965	\$ 10,014
Adult Education (Hrly Programs)	\$ 1,019	\$ 2,940	\$ 1,019	\$ 2,006	\$ 7,283	\$ 12,080	\$ 18,780	\$ 24,490	\$ 65,368	\$ 38,641	\$ 35,241	\$ 22,064
Customized	\$ 38,069	\$ 156	\$ 38,069	\$ 20,770	\$ 2,230	\$ 30,329	\$ 27,138	\$ 126,463	\$ 6,300	\$ 110,506	\$ 19,554	\$ 118,162
HVAC Refrigeration	\$ 173,200	\$ 88,451	\$ 173,201	\$ 61,585	\$ 134,209	\$ 33,762	\$ 154,146	\$ 34,581	\$ 119,776	\$ 63,007	\$ 68,754	\$ 37,623
Auto Body	\$ -	\$ -	\$ -	\$ -	\$ 16,693	\$ -	\$ -	\$ -	\$ 150	\$ 187	\$ -	\$ -
Ground Transportation Maintenance (Aut)	\$ 69,027	\$ 24,158	\$ 69,027	\$ 35,629	\$ 50,242	\$ 40,292	\$ 75,916	\$ 36,684	\$ 39,788	\$ 40,687	\$ 50,962	\$ 26,959
DC and AC Electronic Circuits (Electrical)	\$ 3,459	\$ 11,083	\$ 3,459	\$ 39,074	\$ 18,692	\$ 21,906	\$ 27,423	\$ 14,864	\$ 28,523	\$ 5,488	\$ -	\$ -
Manufacturing Operations (Indust Maint)	\$ 75,085	\$ 36,591	\$ 75,085	\$ 24,918	\$ 43,781	\$ 5,538	\$ 29,837	\$ 620	\$ 9,230	\$ 527	\$ -	\$ -
Structural Systems (Facilities Management)	\$ 32,194	\$ 25,268	\$ 32,194	\$ 15,795	\$ 32,427	\$ 26,736	\$ 41,100	\$ 26,632	\$ 14,027	\$ 18,973	\$ -	\$ -
Manufacturing Capstone (Machine Trades)	\$ 81,854	\$ 44,948	\$ 82,323	\$ 19,644	\$ 102,384	\$ 21,240	\$ 94,815	\$ 7,188	\$ 35,164	\$ 2,033	\$ 11,267	\$ 1,777
Gas Metal Arc Welding	\$ 154,057	\$ 40,624	\$ 154,057	\$ 77,886	\$ 99,047	\$ 76,369	\$ 139,692	\$ 69,736	\$ 69,518	\$ 59,918	\$ 20,493	\$ 17,391
Firefighter 1	\$ 62,333	\$ 37,839	\$ 64,391	\$ 41,293	\$ 77,077	\$ 57,407	\$ 58,422	\$ 40,843	\$ 33,965	\$ 20,681	\$ 37,377	\$ 48,668
Truck Driving Training	\$ (820)	\$ -	\$ 20,577	\$ 13,473	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Assessment	\$ 5,793	\$ 2,612	\$ 7,098	\$ 8,471	\$ 54,333	\$ 145,379	\$ 96,968	\$ 230,434	\$ 108,146	\$ 233,447	\$ 88,455	\$ 222,301
Lifetime Learning/GED	\$ 9,047	\$ 10,206	\$ 9,047	\$ 113,495	\$ 10,757	\$ 100,832	\$ 8,180	\$ 99,846	\$ 4,996	\$ 76,840	\$ 3,350	\$ 65,135
Adult Resale Uniform Supplies	\$ -	\$ -	\$ -	\$ -	\$ 16	\$ 15,010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One Stop	\$ 39,087	\$ 15,084	\$ 42,665	\$ 31,636	\$ 34,340	\$ 33,070	\$ 32,736	\$ 37,537	\$ 35,387	\$ 34,772	\$ 46,490	\$ 41,121
Total	\$ 1,234,892	\$ 455,345	\$ 1,266,998	\$ 988,760	\$ 1,485,138	\$ 1,178,657	\$ 1,511,515	\$ 1,327,271	\$ 1,292,502	\$ 1,345,081	\$ 667,794	\$ 984,559
Program Profit/Loss		\$ 102,312		\$ 278,238		\$ 306,481		\$ 184,244		\$ (52,579)		\$ (316,765)
Front Office												
Revenue	\$ 274,135	\$ 66,630	\$ 275,408	\$ 434,447	\$ 300,207	\$ 316,424	\$ 291,240	\$ 288,117	\$ 256,274	\$ 325,400	\$ 267,228	\$ 317,306
Salaries/Benefits	\$ -	\$ -	\$ -	\$ 169,930	\$ -	\$ 98,913	\$ -	\$ 50,897	\$ -	\$ 105,785	\$ -	\$ 123,798
Services	\$ -	\$ -	\$ -	\$ 4,530	\$ -	\$ 4,247	\$ -	\$ 4,191	\$ -	\$ 7,166	\$ -	\$ 33,133
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 1,274	\$ 5,008	\$ 10,471	\$ 10,050	\$ -	\$ 10,050	\$ -	\$ 6,448	\$ -	\$ 16,547	\$ -	\$ 7,228
Total	\$ 275,409	\$ 66,630	\$ 275,408	\$ 619,378	\$ 300,207	\$ 429,634	\$ 291,240	\$ 349,653	\$ 256,274	\$ 454,897	\$ 267,228	\$ 481,465
Front Office Over/Under		\$ (153,297)		\$ (343,970)		\$ (129,427)		\$ (58,413)		\$ (198,623)		\$ (214,237)
All Adult Workforce		\$ (50,985)		\$ (65,732)		\$ 177,054		\$ 125,831		\$ (251,202)		\$ (531,002)
AWE Long Term Loan Balance Owed to Gen Fund		\$ 1,155,000		\$ 1,155,000		\$ 1,155,000		\$ 1,255,000		\$ 1,380,000		\$ 1,380,000

FYTD Advances Returned
FYTD Advances Owed to Gen Fund



Attachment Item #15

Approve Agreement
between Auburn Career
Center and FirstEnergy
Nuclear Operating
Company

AGREEMENT

THIS AGREEMENT IS HEREBY ENTERED INTO this sixth day of December 2016, by and between the AUBURN CAREER CENTER, hereinafter referred to as the "District" and FIRSTENERGY NUCLEAR OPERATING COMPANY (FENOC), an Ohio Corporation, hereinafter referred to as the "Company".

WITNESSETH

WHEREAS, the term of this agreement will be in effect for an forty-eight month period up to and including December 31, 2020. Any and all agreements entered into between the District and FENOC or the Company prior to the date of this agreement shall be considered null and void.

WHEREAS, the Company is required to provide a Joint Information Center (JIC), hereinafter referred to as "JIC", for use during scheduled drills and/or emergencies at the Perry Nuclear Power Plant, hereinafter referred to as "PNPP", and

WHEREAS, the District has the facilities, equipment, and services required for use by the Company for the JIC during scheduled drills and/or emergencies at the PNPP,

Now, therefore, in consideration of the foregoing premises and of the mutual promises, terms and conditions hereinafter contained, it is mutually agreed by and between the parties as follows:

1. The District will make available to the Company the following facilities as requested, for use as the JIC during scheduled drills and/or emergencies:
 - a) Presentation Center
 - b) Presentation Center A and B
 - a) Storage Area in Presentation Center B
 - c) TLC Rotunda Room
 - d) TLC - Forum
 - e) Fish Bowl Computer Lab and offices
 - a) Front Office
 - b) Rear Office (Storage)
 - f) Three Second Floor Classrooms with 2 second floor offices in "C Wing"
 - a) Classroom 26C
 - b) Office Area 22C
 - c) Back Up Office Space 24C
 - d) Math Classroom
 - e) Online English Room 25C
 - g) Networking Computer Lab 21C
2. The Company agrees to reimburse the District the annual facility retainer fee and daily rates for the facilities, equipment, and services used for the JIC, as shown on Exhibit "A" attached hereto and made a part hereof. The annual facility retainer fee will be billed by the District to the Company on January 1 of each year, and will be payable to the District within thirty (30) days. Daily facility rentals will be billed by the District to the Company subsequent to actual usage, and will be payable to the District within thirty (30) days.
3. The Company will provide the District a minimum notice period of 5 business days in the event of cancelation of scheduled drills to avoid being charged the daily facility rate (Exhibit "A"). Upon notice of cancelation, the District will make every effort to avoid incurring any related support costs (e.g., food, additional equipment, etc.) in preparation of the originally scheduled drill. However, any costs incurred as a result of a scheduled drill being canceled without sufficient and reasonable notice, will be reimbursed by the Company to the District.

4. Company will give the District at least two (2) months written notice of the dates for the scheduled drills. The District will acknowledge the dates of the scheduled drills and make the facilities set forth in paragraph 1.a through 1.g available to the Company, as required.
5. The District will provide a lectern and a sufficient number of tables and chairs in accordance with Company needs. Additional supplies and equipment will be provided by the Company and stored in a secured location in the District's Storage Areas located in the Presentation Center Room and in the rear office space located in the Fishbowl Computer Lab. The District will also provide personnel to set up and take down the chairs and tables. The District will make its best effort to have its personnel set up the chairs and tables within two (2) hours of notification by the Company in the event of an emergency. The use of the District equipment and personnel is included in the daily rates as shown on Exhibit "A".
6. In accordance with the needs defined by the Company, the District will provide, wherever possible:
 - a) photocopies of documents from its Copy areas;
 - b) Food Service in Company work areas and/or the district cafeteria;
 - c) facilities to meet video and audio requirements;
 - d) personnel to provide security services;
 - e) technical personnel to set up and activate video and audio equipment;
 - f) a qualified technician on an on-call basis to resolve video or audio equipment problems that may occur;
 - g) access to the district's internet, and
 - h) enhanced communication support, as available (i.e. telephone, computer support).

The above will be provided throughout scheduled drills and/or emergencies. Any costs associated with the use of these facilities, equipment, supplies, or personnel will be paid by the Company. The District will submit itemized bills to the Company for each function and applicable expenses as stated above at the end of scheduled drills and on a weekly basis during emergencies.

7. In the case of an emergency, the District will make available the facilities set forth in paragraph 1.a through 1.g regardless of uses that have been scheduled for these facilities prior the emergency. The District agrees that emergency use will take precedence over any other scheduled use of the facilities. The Company agrees to reimburse the District for any and all expenses the District may incur resulting from the canceling or shifting of activities from these facilities during an emergency.
8. Before an award is made for this agreement, the Company will be required to provide a Certificate of Insurance naming "Auburn Career Center" and its affiliated subsidiary units, commissions, departments and organizations that now or shall hereafter be constituted" as Additional Insured.

The Company shall provide the following minimum insurance requirements:

- A. 1) Comprehensive or Commercial General Liability, including Premises-Operations, Independent Contractors, Products and Completed Operations, and Broad Form Property Damage.

Bodily Injury and Property Damage Combined Single Limit, CSL:

Each Occurrence	\$1,000,000
Products & Completed Operations Aggregate	\$2,000,000
Personal & Advertising Injury	\$1,000,000
General Aggregate	\$2,000,000
Fire Legal Liability	\$ 100,000

- 2) Products and Completed Operations to be maintained for two years after Final payment and Company shall continue to provide evidence of such Coverage to the District on an annual basis during the aforementioned Period.

- 3) Property Damage Liability insurance shall provide X (explosion), C (collapse), and U (underground) coverage.
 - 4) Contractual Liability (Hold Harmless Coverage): Bodily Injury and Property Damage (Combined Single Limit) \$5,000,000 Each Occurrence.
 - 5) If the General Liability policy includes a General Aggregate, such General Aggregate shall be not less than \$2,000,000. POLICY SHALL BE ENDORSED TO HAVE GENERAL AGGREGATE APPLY PER PROJECT.
- B. Umbrella Excess Liability:
 - 1) \$2,000,000 over primary insurance
 - C. Automobile Liability (owned, non-owned, hired).
 - 1) Bodily Injury and Property damage, Combined Single Limit: \$1,000,000 each accident.
 - D. Certificate from the State of Ohio evidencing Ohio Workers' Compensation insurance.
 - E. Company may self-insure any of the requirements of the "Agreement", provided the Company maintains a self-insurance program.

Before commencing the Agreement, the Company shall furnish a Certificate of Insurance, satisfactory to the District, from each insurance company showing that the above insurance is in force, stating policy numbers, dates of expiration, and limits of liability hereunder, and further providing that the insurance will not be canceled or changed until the expiration of at least thirty (30) days after written notice of such cancellation or change has been mailed to and received by the District.

- 9. All personal property belonging to the Company or to any other person located on or about said facilities shall be at the sole risk of the Company or such other person, and neither the District nor the District's agents or employees shall be liable for the theft or misappropriation thereof, nor for any damage or injury thereto, nor the damage or by an act or neglect of other users of said facilities, or of any other person, or caused in any other manner whatsoever, unless the same shall proximately result from the negligence of the District or District's agents or employees. The Company will protect, indemnify, and save harmless the District from all losses, costs, or damage sustained by reason of any act or other occurrence causing injury to any person and/or property whomsoever or whatsoever due directly or indirectly to the use of said facilities or any part hereof by the Company, except losses, costs, and damages proximately resulting from the negligence of the District or District's agents or employees.
- 10. District and Company agree that, in the event of loss due to any of the perils for which they have agreed to assume or accept, each party shall look solely to its insurance for recovery. District and Company hereby grant to each other, on behalf of any insurer providing insurance to either of them with respect to the demised premises, a waiver of any right of subrogation which any insurer of one party may acquire against the other by virtue of payment of any loss under each insurance.

IN WITNESS WHEREOF, the parties have hereunto set their hands to duplicate copies hereof the day and year first written

AUBURN CAREER CENTER

FIRSTENERGY NUCLEAR OPERATING COMPANY

By: _____
Sherry Williamson
 Auburn Career Center Treasurer
Printed Name and Title

By: _____
David Hamilton, Vice President Perry Nuclear
Power Plant
Printed Name and Title

Date: _____

Date: _____

Exhibit A

The following rates will apply to the use of District facilities and personnel for the purpose of operating a Joint Information Center (JIC)

	2017	2018	2019	2020
Annual Facility Retainer Fee (billed January 1 of each year)	\$2,000.00	\$2,000.00	\$2,100.00	\$2,100.00
Daily Facility Rental (per 4-hour period)	\$3,000.00	\$3,000.00	\$3,150.00	\$3,150.00
Daily Facility Rental (minimum of 8 hours)	\$6,000.00	\$6,000.00	\$6,300.00	\$6,300.00
Daily Facility Resources Rental:				
Police Officer (Sheriff Deputy) *when requested	\$30.00/hr	\$30.00/hr	\$30.00/hr	\$30.00/hr
Maintenance Services (\$350 per day minimum)	\$50/hr	\$50/hr	\$50/hr	\$50/hr
Technical Support (\$300 per day minimum)	\$75/hr	\$75/hr	\$75/hr	\$75/hr
Food Services (Billed based on items ordered)				
Copier, Printer and Paper supplies (Billed based on items ordered)				



Attachment Item #21

Approve Resolution to
Amend Board Policies

Auburn Joint Vocational School District Board of Education
Resolution to Amend Board Policies

The Auburn Joint Vocational School District Board of Education ("Board") met in open session on the [DAY] day of [MONTH] [YEAR], with the following members present:

Erik L. Walter, Board President
Mary Javins, Vice President
Jean Brush, Board Member
Dr. Susan Culotta, Board Member
Geoffrey Kent, Board Member
Dr. Brian Kolkowski, Board Member
Roger Miller, Board Member
Paul Stefanko, Board Member
Kelly Wanyek, Board Member
Mary Wheeler, Board Member

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Board Member _____ moved the adoption of the following resolution:

WHEREAS, the Board exercised its rule-making power under R.C. 3313.20 by adopting bylaws and policies for the organization and operation of the School District; and

WHEREAS, Policy 0130 provides that any policy may be adopted, amended, and repealed at any meeting of the Board by a recorded roll call two-thirds (2/3's) vote of the full Board; and

WHEREAS, Policy 1240 "Evaluation of the Superintendent," Policy 1240.01 "Non-Reemployment of Superintendent," Policy 1330 "Evaluation of the Treasurer," and Policy 1340 "Non-Re-Reemployment of the Treasurer" are, and continue to be, part of the Board's Bylaws & Policies; and

WHEREAS, the Board has determined that it is in the best interest of the Auburn Career Center that Policy 1240 "Evaluation of the Superintendent," Policy 1240.01 "Non-Reemployment of Superintendent," Policy 1330 "Evaluation of the Treasurer," and Policy 1340 "Non-Re-Reemployment of the Treasurer" be amended.

NOW THEREFORE, BE IT RESOLVED, by the Board that:

Section 1. Policy 1240 "Evaluation of the Superintendent" shall be amended to conform with Exhibit A, a copy of which is attached hereto and incorporated herein. The Treasurer shall record the adoption of the amended policy in the minutes of the Board and the amended policy shall be printed in the Board policy manual.

Section 2. Policy 1240.01 "Non-Reemployment of Superintendent" shall be amended to conform with Exhibit B, a copy of which is attached hereto and incorporated herein. The Treasurer shall record the adoption of the amended policy in the minutes of the Board and the amended policy shall be printed in the Board policy manual.

Section 3. Policy 1330 "Evaluation of the Treasurer" shall be amended to conform with Exhibit C, a copy of which is attached hereto and incorporated herein. The Treasurer shall record the adoption of the amended policy in the minutes of the Board and the amended policy shall be printed in the Board policy manual.

Section 4. Policy 1340 "Non-Re-Reemployment of the Treasurer" shall be amended to conform with Exhibit D, a copy of which is attached hereto and incorporated herein. The Treasurer shall record the adoption of the amended policy in the minutes of the Board and the amended policy shall be printed in the Board policy manual.

Section 5. This Board authorizes and directs other school personnel, as necessary, to take any actions consistent with this Resolution.

Section 6. It is hereby found and determined that all formal actions of the Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 7. This Resolution shall be in full force and effect from and immediately after its adoption.

Board Member _____ seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows:

Erik L. Walter, Board President	_____
Mary Javins, Vice President	_____
Jean Brush, Board Member	_____
Dr. Susan Culotta, Board Member	_____
Geoffrey Kent, Board Member	_____
Dr. Brian Kolkowski, Board Member	_____
Roger Miller, Board Member	_____
Paul Stefanko, Board Member	_____
Kelly Wanyek, Board Member	_____
Mary Wheeler, Board Member	_____

Ken Klima

TREASURER'S CERTIFICATION

The foregoing is a true and correct excerpt from the minutes of the meeting on [DATE], of the Auburn Joint Vocational School District Board of Education showing the adoption of the Resolution hereinabove set forth.

Treasurer, Board of Education
Auburn Joint Vocational School District

Auburn JVS
Bylaws & Policies

1240 - EVALUATION OF THE SUPERINTENDENT

The performance of the Superintendent will be monitored systematically.

Annual Performance Goals

The Board shall, on an annual basis, engage in dialogue with the Superintendent to identify the Superintendent's annual performance goals. The performance goals will identify specific matters on which the Superintendent is expected to demonstrate reasonable progress toward organizational accomplishment within the boundaries established by the Board.

Performance Monitoring

The Board, as in its discretion it judges appropriate, may periodically monitor the Superintendent's performance throughout the evaluation year. Monitoring shall:

- A. determine the degree to which the Board's expectations and the Superintendent's annual performance goals are being met; and
- B. provide the opportunity for dialogue between the Board and the Superintendent on performance-related matters.

The Board may acquire monitoring data by one (1) or more of three (3) methods:

- A. by Superintendent report, in which the Superintendent reports information and documents performance-related matters to the Board;
- B. by external verification, in which an external, disinterested third party selected by the Board assesses performance and compliance with Board policies; or
- C. by direct Board evaluation, in which the Board assesses performance and compliance with the Board's policies.

The Board may monitor performance at any time, by any of the three (3) methods cited above.

Annual Performance Evaluation

The Board will conduct a formal summative evaluation of the Superintendent. The summative evaluation will utilize information collected during the year from performance monitoring.

As part of the evaluation, the Board and Superintendent will engage in dialogue on the Superintendent's performance towards the annual performance goals and the Board's expectations.

The Board will prepare a written evaluation document, consisting of:

- A. the Board's consensus conclusion on whether or not each annual performance goal has been achieved or reasonable progress has been made towards its achievement;
- B. the Board's consensus conclusions whether or not each expectation has been achieved or reasonable progress has been made towards its achievement; and
- C. the Board's consensus comments regarding the Superintendent's performance during the year.

The Board will make the final determination as to whether or not any performance goal or expectation has been achieved or reasonable progress has been made.

Development of Evaluation Procedures

The Board shall develop procedures to carry out this policy. The evaluation procedures may be amended at any time as determined by the Board.

The Board will periodically monitor and discuss the evaluation procedures. Self-monitoring will include comparison of the Board's activity and procedures with the principles set forth in the Board's policies.

The establishment of an evaluation procedure shall not create the expectation of continued employment. The Board shall be responsible for any final determination regarding the Superintendent's employment.

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Auburn JVS
Bylaws & Policies

1240.01 - NON-REEMPLOYMENT OF THE SUPERINTENDENT

The non-reemployment of the Superintendent shall be consistent with the law.

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Auburn JVS
Bylaws & Policies

1330 - EVALUATION OF THE TREASURER

The performance of the Treasurer will be monitored systematically.

Annual Performance Goals

The Board shall, on an annual basis, engage in dialogue with the Treasurer to identify the Treasurer's annual performance goals. The performance goals will identify specific matters on which the Treasurer is expected to demonstrate reasonable progress toward organizational accomplishment within the boundaries established by the Board's expectations.

Performance Monitoring

The Board, as in its discretion it judges appropriate, may periodically monitor the Treasurer's performance throughout the evaluation year. Monitoring shall:

- A. determine the degree to which the Board's expectations and the Treasurer's annual performance goals are being met; and
- B. provide the opportunity for dialogue between the Board and the Treasurer on performance-related matters.

The Board may acquire monitoring data by one (1) or more of three (3) methods:

- A. by Treasurer report, in which the Treasurer reports information and documents performance-related matters to the Board;
- B. by external verification, in which an external, disinterested third party selected by the Board assesses performance and compliance with Board policies; or
- C. by direct Board evaluation, in which the Board assesses performance and compliance with the Board's policies.

The Board may monitor performance at any time, by any of the three (3) methods cited above.

Annual Performance Evaluation

The Board will conduct a formal summative evaluation of the Treasurer. The summative evaluation will utilize information collected during the year from performance monitoring.

As part of the evaluation, the Board and Treasurer will engage in dialogue on the Treasurer's performance towards the annual performance goals and the Board's expectations for the Treasurer.

The Board will prepare a written evaluation document, consisting of:

- A. the Board's consensus conclusion on whether or not each annual performance goal has been achieved or reasonable progress has been made towards its achievement;
- B. the Board's consensus conclusions whether or not each Global Expectation has been achieved or reasonable progress has been made towards its achievement; and
- C. the Board's consensus comments regarding the Treasurer's performance during the year.

The Board will make the final determination as to whether or not any performance goal or expectation has been achieved or reasonable progress has been made.

Development of Evaluation Procedures

The Board shall develop procedures to carry out this policy. The evaluation procedures may be amended at any time as determined by the Board.

The Board will periodically monitor and discuss the evaluation procedures. Self monitoring will include comparison of the Board's activity and procedures with the principles set forth in the Board's policies.

The establishment of an evaluation procedure shall not create the expectation of continued employment. The Board shall be responsible for any final determination regarding the Treasurer's employment.

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Bylaws & Policies

1340 - NON-REEMPLOYMENT OF THE TREASURER

The non-reemployment of the Treasurer shall be consistent with the law.

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