



**Auburn Vocational Board Of Education
Agenda
January 5, 2016
7:30 pm**

Item #1 Roll Call

___ Mrs. Jean Brush	___ Mr. Ken Klima	___ Mr. Erik Walter
___ Dr. Susan Culotta	___ Dr. Brian Kolkowski	___ Mrs. Kelly Wanyek
___ Mrs. Mary Javins	___ Mr. Roger Miller	___ Mrs. Mary Wheeler
___ Mr. Geoffrey Kent	___ Mr. Paul Stefanko	

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #4 Approve Minutes of Last Meeting

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Public Participation

Item #6 Administrative Report

- a) Semi-Annual Harassment Report
- b) LGCA - META Merger Update

Item #7 Executive Session

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the purpose of considering the appointment, **employment**, dismissal, **discipline**, promotion, demotion, or **compensation of public employees** or regulated individuals, or the **investigation of charges or complaints against a public employee** or regulated individual unless such person requests a public hearing.
- b) Pursuant to Ohio Revised Code Section 121.22(G)(3), I hereby recommend that the Board make a motion to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of **pending or imminent court action**.

Motion _____ Time In: _____

Second _____ Time Out: _____

Vote: Pass _____ Fail _____

Item #8 Facilities Report – *Committee Meeting January 20, 2016 @ 4:30 pm*

a. Approve Cold Harbor Building Company Invoice

It is my recommendation that the Board of Education approve the invoice from Cold Harbor Building Company in the amount of \$3,357.67. This invoice covers meetings for the Technology Learning Center Construction, Job Site Visits, Soil Review, Notice of Commencement Filing and News Herald Legal Notice. Billing period of August 27, 2015 to November 30, 2015.

Motion _____

Second _____

Vote: Pass _____ Fail _____

b. Approve Cold Harbor Building Company Invoice

It is my recommendation that the Board of Education approve the invoice from Cold Harbor Building Company in the amount of \$1,680.00. This invoice covers facility meetings, Levy meetings and sign meetings. Billing period of August 27, 2015 to November 30, 2015.

Motion _____

Second _____

Vote: Pass _____ Fail _____

c. TLC Update – Cold Harbor Dale Griffis

d. Geauga Educational Service Center & TLC space

d. Approve Summer Projects and Bid Strategy

It is my recommendation that the Board approve the listing of summer projects and bid strategy. (See Attachment #8d)

Motion _____

Second _____

Vote: Pass _____ Fail _____

e. Approve Bidding Process for Summer Projects

It is my recommendation that the Board of Education approve the bidding process to begin for the summer projects as shown in attachment item #8d, total expenditures not to exceed \$350,000.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #9 Student Achievement Report

Item #10 Legislative Report

Item #11 Recruitment Subcommittee Report - No Report
Thursday, February 11, 2016 @ 6:00 pm

Item #12 Curriculum Committee Report - No Report
Monday, January 25, 2016 @ 6:00 pm

Treasurer's Agenda

Item #13 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending November 30, 2015 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachments Item#13)

No Action Required.

Item #14 Approve Tax Budget for FY 2016-2017

It is my recommendation that the board approve the Tax Budget for FY 2016-2017. The tax budget is based upon the five year forecast approved by the Board in October 2015 and includes estimates of tax collection for both Lake and Geauga counties. The Lake County Auditor has provided a summary form of budget resulting from amendments to the ORC related to tax budgets. (See Attachment Item #14)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #15 Approve Property Insurance 2016-2018

It is my recommendation that the Board approve the district property insurance for the period July 1, 2016 – June 30, 2018 with Wright Specialty/Catlin Insurance Company/Wells Fargo Insurance Services USA, Inc. (COL), PO Box 203417, Dallas, TX 75320-3416. The services of School Insurance consultants, LLC located in Lebanon, OH, are engaged to evaluate our policy and issue RFP’s. The company has agreed to reduce current rates between 4-5% for the 2016-2017 year and another 2-3% for the 2017-2018 year resulting in an approximate \$2,370 in savings over the two year period. We will pay up to \$3,500 for the consultant who will also serve as the agent for our policy. (See Attachment #15)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #16 Donations

It is my recommendation that the Board approve the following monetary donation of \$500.00 from Concord Garden Club, of Concord, Ohio. This monetary donation is for the field trip expenses for the Horticulture Landscape program.

It is my recommendation that the Board approve the following 2009 Nissan Versa from Mr. Richard Gamber, of Wickliffe, Ohio. This donation is for the Automotive Technology program.

It is my recommendation that the Board approve the following 1993 Subaru Justy from Mr. Ken Gladyszewski, of Concord, Ohio. This donation is for the Automotive Technology program.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #17 Approve Removal of Inventory

It is my recommendation that the Board of Education approve the removal of inventory on the following items. These items are out-dated, broken and unable to be fixed or have been auction off.

Tag #	Item
12118	HP Printer
12119	Visual Presenter
11649	Optiplex Desktop
11667	Optiplex Computer
11453	Optiplex Computer
11650	Optiplex Computer
11469	Optiplex Computer
12199	D630 Laptop
11986	D630 Laptop
11666	Optiplex Computer
10354	HP Laserjet 1320n
12242	Cisco Catalyst Router/Switch
12248	Compaq SCSI
12339	HP Proliant DL 380G3
12341	HP Proliant DL 380G3
12249	Compaq Proliant
12338	HP Proliant DL 380G3
12337	Compaq Array Controller
13139	HP Color LaserJet CP2025
13104	HP Color LaserJet CP2025
11711	HP Color LaserJet 3600n
13605	Laserjet Pro 400 Color
13098	HP Color LaserJet CP2025
11249	HP LaserJet 1320
10384	HP LaserJet P2015dn
10419	HP Laserjet 1300n
11086	HP LaserJet 1320
11074	HP Color LaserJet 5550dn
10568	HP Color LaserJet 4550N
11724	HP LaserJet 1320tn
11173	HP LaserJet 1100
10749	HP LaserJet 1200
13094	HP Scanjet 5590
12346	Epson Stylus CX6600
12469	HP LaserJet 2100
13498	HP Officejet 4500
13139	HP Color LaserJet CP2025

Motion _____

Second _____

Vote: Pass _____ Fail _____

Superintendent's Agenda

Item #18 Human Resources

A. *Approve Family Medical Leave and Extended Leave*

It is my recommendation that the Board approve Family Medical Leave & Extended Leave for Mrs. Michelle Rodewald, Business Partnership Coordinator. Based on the collective bargaining agreement article 16.5.5, Mrs. Rodewald will be on FMLA starting October 19, 2015 with an estimated return date of January 8, 2016.

B. *Approve Stipend for the 2015-2016 School Year*

It is my recommendation that the Board of Education approve the following stipend for Mrs. Judy Falcone for the supplemental duties of Stars, Student Ambassadors and Career Trailblazers based on the CATA agreement (21.1.1) for the 2015-2016 school year. The stipend amount of \$864.87 is based off the CATA Agreement (21.1.2). This amount will be divided into two installments.

C. *Approve Van Drivers for the 2015-2016 School Year*

It is my recommendation that the Board of Education approve the following van drivers for the 2015-2016 school year which include Gary Cottrill, Jim Brown, Michelle Rodewald, Jessica Szoka and Dennis Harvey.

D. *Approve Resignation*

It is my recommendation that the Board of Education approve the resignation of Mrs. Susie Gill, Enrollment Specialists, effective January 11, 2016.

E. *Approve Classified Non-Teaching Part Time Hourly for the 2015-2016 School Year*

It is my recommendation that the Board approve Mrs. Ellen Cochran, as our part time Accounts Payable Clerk, effective January 6, 2016 at an hourly rate of \$17.59 for 5.5 hours a day.

F. *Approve Part Time Career Development Instructor*

It is my recommendation that the Board approve Mrs. Teresa Detwiller for the part time position of Career Development Instructor for the 2015-2016 school year. Mrs. Detwiller will be at step _____ column_____ in the amount of \$_____.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #19 Approve 3-Year Principal Administration Contract

It is my recommendation that the Board of Education approve a three-year contract for Mr. Jeff Slavkovsky as Principal, contract date of August 1, 2016 to July 31, 2019. Contract days of 220 in the amount of \$94,501.93.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #20 Approve 3-Year Assistant Principal Administration Contract

It is my recommendation that the Board of Education approve a three-year contract for Mrs. Dee Stark, Assistant Principal from August 1, 2016 to July 31, 2019. Contract days of 220 in the amount of \$84,390.47.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #21 Approve Delinquent Debt Collection Agreement between The Ohio Attorney General and Auburn Vocational School District

It is my recommendation that the Board approve the agreement between the Ohio Attorney General (Attorney General) and Auburn Vocational School District (Political Subdivision). The purpose, the political subdivision has requested that the Attorney General undertake, and the Attorney General agrees to undertake, the collection of delinquent debt owed to the Political Subdivision, pursuant to Ohio Revised Code (O.R.C. 131.02). This agreement sets forth the rights, duties and obligations of the Parties and the amounts to be charged, collected and allocated between the Political Subdivision and Attorney General. (See Attachment #21)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #22 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #23 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

*Please Notice Enclosures: Attachments
Agenda and Attachments are on Blackboard*