

Auburn Vocational School District BOARD OF EDUCATION

Minutes of May 3, 2016

The May 3, 2016 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 7:00 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mr. Kent	Mr. Miller	Mrs. Wanyek
Dr. Culotta	Mr. Klima	Mr. Stefanko	Mrs. Wheeler
Mrs. Javins	Dr. Kolkowski	Mr. Walter	

Administrators: Margaret Lynch, Sherry Williamson, Jeff Slavkovsky, Sandy Ranck, Dee Stark, Marcy Trew and Victoria Bryant

065-16 Approve Agenda

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve the May 3, 2016 agenda.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

066-16 Approve Minutes Last Meeting

A motion was made by Mr. Kent and seconded by Mrs. Wheeler to approve the minutes of the April 5, 2016 Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Public Participation – There was no Public Participation at this meeting.

Administrative Report

- a) Senior Ceremony ~ May 25, 2016 at 12:15 pm
Lakeland Community College, Athletic Fitness Center
- b) ABLE Recognition Ceremony ~ June 23, 2016 at 6:30 pm
Auburn Career Center, Presentation Center
- c) Teachers Last Day ~ May 27, 2016

Facilities Committee Report - Ms. Maggie Lynch presented an update to the Board
Next Meeting Wednesday, May 11, 2016 @ 4:00 p.m.

067-16 Approve 2016 Summer Renovations' Bid Award

A motion was made by Mr. Miller and seconded by Mr. Stefanko to approve the 2016 Summer Renovations' Bid Award to Whitehouse Construction Company (WCC) of Bedford Heights, Ohio in the amount of \$169,200.00; which includes the base bid, contingency and bid alternates #1 and #4. (See Attachment Item #7A)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed.

Student Achievement Report - Mrs. Brush presented the monthly update

Legislative Report - Mrs. Javins presented the monthly update

Recruitment Committee Report -Ms. Maggie Lynch presented an enrollment update
Next Meeting May 10, 2016 @ 4:00 pm

Curriculum Committee Report - Combined with Recruitment

Finance Committee Report - Mrs. Sherry Williamson presented an update to the Board

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending March 31, 2016 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachments)

No Action Required

068-16 Approve Five-Year Forecast

A motion was made by Dr. Kolkowski and seconded by Mr. Klima to approve the FY2016-2020 Five-Year Forecast. The forecast and assumptions were previewed by the Finance Committee electronically and they are believed to represent the most probable scenario for the forecast period. Raises have not been assumed for the FY15 and beyond but longevity steps have been assumed. Changes in the Foundation funding have been forecasted based on estimates received from ODE. Finally, the Five-Year Facility Plan is not included due to lack of funding. It is possible that projects may be assumed as debt is paid down and the Forecast may be revised when such decisions are made. (See Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed.

069-16 Approve Permanent Improvement Levy Resolution

A motion was made by Mrs. Javins and seconded by Mrs. Wheeler to approve the resolution submitting the question of an additional tax levy for the purpose of improving and equipping school district buildings and facilities and clearing, improving and equipping their sites by, among other things, repairing roofs, replacing windows, installing HVAC equipment, providing insulation, replacing and improving driveways and parking lots, and acquiring technology and program equipment to the electors of the Auburn Vocational School District, pursuant to section 5705.21 of the revised code. (See Attachment Item #15)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler
 Dr. Kolkowski did not vote.

Nays: None
 Mr. Walter declared the motion passed.

070-16 Approve Policies Modifications: Final Reading

A motion was made by Mrs. Javins and seconded by Mr. Kent to approve the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at www.neola.com/auburnjvs-oh and clicking on the policy number.

Section	Title	Revised/New Policy
Administration 1130	Conflict of Interest	Revised
Administration 1422	Non Discrimination & Equal Employment Opportunity	Revised
Administration 1623	Section 504/ADA Prohibition Against Disability Discrimination in Employment	Revised
Administration 1630.01	FMLA Leave	Revised
Bylaws 0130	Technical Corrections	New Bylaw
Bylaws 0160	Executive Session	Revised
Classified Staff 4113	Conflict of Interest	Revised
Classified Staff 4122	Non Discrimination & Equal Employment Opportunity	Revised
Classified Staff 4123	Section 504/ADA Prohibition Against Disability Discrimination in Employment	Revised
Classified Staff 4430.01	FMLA Leave	Revised
Finances 6110	Grant Funds	Revised
Finances 6111	Internal Controls	New Policy
Finances 6112	Cash Management of Grants	New Policy
Finances 6114	Cost Principles – Spending Federal Funds	New Policy
Finances 6116	Time and Effort Reporting	New Policy
Finances 6144	Investments	Revised
Finances 6325	Procurement – Federal Grants/Funds	New Policy
Finances 6550	Travel Payment & Reimbursement	Revised
Finances 6800	System of Accounting	New Policy
Operations 8210	School Calendar	Revised
Operations 8325	Receiving Legal Documents	New Policy
Operations 8400	School Safety	Revised

Section	Title	Revised/New Policy
Operations 8420	Emergency Situations at Schools	Revised
Operations 8452	Automated External Defibrillators (AED)	Revised
Operations 8500	Food Services	Revised
Operations 8510	Wellness	Revised
Operations 8540	Vending Machines	Revised
Professional Staff 3113	Conflict of Interest	Revised
Professional Staff 3122	Non Discrimination & Equal Employment Opportunity	Revised
Professional Staff 3123	Section 504/ADA Prohibition Against Disability Discrimination in Employment	Revised
Professional Staff 3430.01	FMLA Leave	Revised
Program 2210	Curriculum Development	Revised
Program 2260	Nondiscrimination & Access to Equal Educational Opportunity	Revised
Program 2260.01	Section 504/ADA Prohibition Against Disability Discrimination in Employment	Revised
Program 2430	District-Sponsored Clubs & Activities	Revised
Program 2452	Disclosure of Security Policy & Crime Statistics (Clery Act)	New Policy
Program 2460.03	Independent Educational Evaluations	New Policy
Program 2461	Recording of District Meetings Involving Students and/or Parents	Revised
Program 2510	Adoption of Textbooks	Revised
Program 2520	Selection of Instructional Materials & Equipment	Revised
Property 7300	Disposition of Real Property/Personal Property	Revised
Property 7310	Disposition of Surplus Property	Revised
Property 7450	Property Inventory	Revised
Property 7540.02	District Web Page	Revised
Property 7540.03	Student Education Technology Acceptable Use & Safety	Revised
Property 7540.04	Staff Education Technology Acceptable Use & Safety	Revised
Students 5113	Admission of Students Enrolling Through Open Enrollment	Revised
Students 5330.02	Procurement & Use of Epinephrine Auto Injectors in Emergency Situations	New Policy
Students 5330.03	Procurement & Use of Asthma Inhalers in Emergency Situations	New Policy

Students 5336	Care of Students with Diabetes	New Policy
Students 5517.02	Sexual Violence	New Policy
Students 5830	Student Fund Raising	Revised

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

071-16 Human Resources

A motion was made Mrs. Javins and seconded by Mrs. Wheeler to approve

A. Approve Extended Days

Employed for additional days

Staff Name	Position	# of Days	Amount
Justine Malvicino	Cosmetology Instructor	6 Days	\$1,764.42
Brandi Holland	Cosmetology Instructor	6 Days	\$2,355.48

B. Approve Resignation

Approve the resignation from Mrs. Kay Low, ABLE/GED instructor, effective date June 30, 2016.

C. Approve Unlicensed Continuing Contract (Correction)*

Staff Name	Title	Salary	Daily Rate	Contract Days
Dawn Bubonic	Marketing/Public Relations	\$46,197.96	\$210.00	220
John Dicks	Systems Engineer	\$80,323.69	\$308.94	260
Kelley Golinar	EMIS Coordinator	\$49,148.55	\$204.79	240
Tim Marek	Senior Systems Engineer	\$104,889.89	\$403.42	260

- Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.
- Pursuant to Ohio Revised Code Section 121.22(G)(3), I hereby recommend that the Board make a motion to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Return to public session at 8:15 p.m.

074-16 Adjourn

A motion was made by Dr. Kolkowski and seconded by Mr. Miller to adjourn the meeting at 8:16 p.m.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed



Treasurer Board President

Treasurers Note: The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.



Attachment Item #13

Render Financial Reports

Auburn Career Center
Cash Fund Balance Report
March 31, 2016

A

Fund	Description	FY Beginning Fund Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$ 4,109,324.93	\$ 2,344,385.55	\$ 7,981,040.51	\$ 743,292.42	\$ 6,237,086.93	\$ 5,837,278.51	\$ 536,390.44	\$ 5,300,888.07
002	Bond Retirement	-	-	-	-	-	(67,814.41)	-	(67,814.41)
003	Permanent Improvement Fund	1,477.10	-	-	-	-	1,477.10	-	1,477.10
004	Building	-	306.12	306.12	(52,701.79)	120,399.90	(120,093.78)	314,748.81	(434,842.59)
006	Food Service	261.22	11,036.37	162,300.21	29,518.81	175,473.31	(12,911.88)	7,262.57	(20,174.45)
009	USSF	10,196.82	-	-	-	-	10,196.82	-	10,196.82
011	Rotary	91,779.53	4,533.45	18,556.03	4,300.71	21,543.55	88,792.01	8,701.18	80,090.83
012	Adult Education	202,398.73	143,817.59	1,266,764.44	115,126.82	1,183,428.50	285,734.67	177,993.29	107,741.38
014	Rotary Internal Service Fund	2,389.53	264.94	1,009.68	1,733.76	3,175.97	223.24	282.50	(59.26)
018	Principal Fund	1,550.67	-	25,000.00	1,285.70	16,440.06	10,110.61	3,035.93	7,074.68
019	Trust Fund-Camp Discovery	141,249.52	2,500.00	476,209.24	1,904.45	123,186.68	494,272.08	22,224.29	472,047.79
022	Scholarships	13,168.19	-	54,983.09	-	53,107.00	15,044.28	-	15,044.28
024	Employee Self Insurance Fund	4,589.10	-	30,000.00	4,380.56	16,701.99	17,887.11	17,807.40	79.71
031	Underground Storage Tank Fund	-	-	-	-	-	-	-	-
200	Student Activity Fund	83,858.68	1,254.30	39,813.51	4,776.32	35,273.88	88,398.31	29,586.65	58,811.66
451	Data Communication Fund	-	900.00	1,800.00	-	-	1,800.00	-	1,800.00
501	ABLE Literacy Fund	-	42,743.32	150,147.18	24,534.68	172,756.19	(22,609.01)	9,204.86	(31,813.87)
524	VEPD Secondary and Adult Fund	-	44,213.43	213,110.81	8,539.79	221,650.60	(8,539.79)	72,398.63	(80,938.42)
573	Title V Innovative Grants	-	-	-	-	-	-	-	-
584	Drug Free Grant Fund	-	-	-	(94.75)	-	-	-	-
590	Improving Teacher Quality	-	-	3,411.29	-	-	3,411.29	-	-
599	Miscellaneous Fed Grants (REAP)	-	-	-	3,978.72	3,978.72	(3,978.72)	13,627.63	(17,606.35)
	Grand Totals	\$ 4,662,244.02	\$ 2,595,955.07	\$ 10,424,452.11	\$ 890,576.20	\$ 8,471,428.98	\$ 6,615,267.15	\$ 1,213,264.18	\$ 5,402,002.97

This is an unaudited financial report.

Auburn Career Center
Appropriation Account Summary
 3/31/16

B

Fund	Dec Description	FYTD Appropriated	Carryover Encumbrances	FYTD Expendable	FYTD Expenditures	MTD Expenditures	Encumbered	FYTD Remaining	Percent Exp/Enc
001	General Fund	\$ 9,014,356.40	\$ 598,965.38	\$ 9,613,321.78	\$ 6,253,066.93	\$ 743,292.42	\$ 536,390.44	\$ 2,823,844.41	70.63%
002	Bond Retirement	\$ 475,696.00	\$ -	\$ 475,696.00	\$ 67,814.41	\$ -	\$ -	\$ 407,881.59	14.28%
003	Permanent Improvement	\$ 1,477.10	\$ -	\$ 1,477.10	\$ -	\$ -	\$ -	\$ 1,477.10	0.00%
004	Construction	\$ 1,330,000.00	\$ -	\$ 1,330,000.00	\$ 120,399.90	\$ (92,701.79)	\$ 314,748.81	\$ 894,851.29	0.00%
006	Lunchroom Fund	\$ 244,124.00	\$ -	\$ 244,124.00	\$ 175,473.31	\$ 29,518.81	\$ 7,262.57	\$ 61,388.12	74.85%
009	Uniform School Supply Fund	\$ 10,196.82	\$ -	\$ 10,196.82	\$ -	\$ -	\$ -	\$ 10,196.82	0.00%
011	Customer Service Fund	\$ 110,335.56	\$ -	\$ 110,335.56	\$ 21,543.55	\$ 4,300.71	\$ 8,701.18	\$ 80,090.83	27.41%
012	Adult Education Service Fund	\$ 1,801,827.58	\$ 24,056.27	\$ 1,825,883.85	\$ 1,183,428.50	\$ 115,126.82	\$ 177,993.29	\$ 464,462.06	74.56%
014	Rotary Internal Service Fund	\$ 1,879.32	\$ 1,519.89	\$ 3,399.21	\$ 3,175.97	\$ 1,733.76	\$ 282.50	\$ (59.26)	101.74%
018	Principal Fund	\$ 26,550.67	\$ -	\$ 26,550.67	\$ 16,440.06	\$ 1,285.70	\$ 3,035.93	\$ 7,074.68	73.35%
019	Other Grants	\$ 506,299.02	\$ 108,719.74	\$ 614,958.76	\$ 123,186.68	\$ 1,904.45	\$ 22,224.29	\$ 469,547.79	0.00%
022	Scholarships	\$ 75,395.19	\$ 3,128.00	\$ 78,523.19	\$ 53,107.00	\$ -	\$ -	\$ 25,416.19	67.63%
024	Employee Benefits	\$ 34,589.10	\$ -	\$ 34,589.10	\$ 16,701.99	\$ 4,380.56	\$ 17,807.40	\$ 79.71	99.77%
200	Student Activities	\$ 123,672.19	\$ -	\$ 123,672.19	\$ 35,273.88	\$ 4,776.32	\$ 29,586.65	\$ 58,811.66	52.45%
451	School Net Connectivity	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ 1,800.00	0.00%
501	ABLE Literacy Fund	\$ 279,989.33	\$ -	\$ 279,989.33	\$ 172,756.19	\$ 24,534.68	\$ 9,204.86	\$ 98,028.28	64.99%
524	VEPD Secondary and Adult	\$ 324,702.62	\$ -	\$ 324,702.62	\$ 221,650.60	\$ 8,539.79	\$ 72,398.63	\$ 30,653.39	90.56%
590	Improving Teacher Quality	\$ 3,506.04	\$ -	\$ 3,506.04	\$ 3,411.29	\$ (94.75)	\$ -	\$ 94.75	97.30%
599	REAP	\$ 32,571.00	\$ -	\$ 32,571.00	\$ 3,978.72	\$ 3,978.72	\$ 13,627.63	\$ 14,964.65	54.06%
	Grand Total	\$ 14,398,907.94	\$ 736,389.28	\$ 15,135,297.22	\$ 8,471,428.98	\$ 890,576.20	\$ 1,213,264.18	\$ 5,450,604.08	63.99%

Percent Expended/Enc is the calculation of expended plus encumbered divided by FYTD Expendable
 This is an unaudited financial statement

**Auburn Career Center
Monthly History Comparison-General Fund**

C

March 31, 2016

	Monthly Comparison				Annual Comparison				75%	
	Mar FY14	Mar FY15	Mar FY15	Mar FY15	Avg Chg	Actual 2014	Actual 2015	Budget 2016	Remain 2015	Budget Expended

Revenue													
Real Estate	\$ 4,537,275	\$ 4,737,436	\$ 4,608,807	\$ 4,618,415	\$ 5,398,396	\$ 4,481,187	\$ (127,620)	103%					
Commercial	\$ 361,398	\$ 142,695	\$ 880,675	\$ 750,712	\$ 399,421	\$ 880,675	\$ (0)	100%					
Tangible Personal (PU)	\$ 2	\$ -	\$ 412,393	\$ 368,464	\$ -	\$ 398,000	\$ (14,393)	104%					
Gen Tan & Exempt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Foundation	\$ 1,434,269	\$ 1,458,594	\$ 1,539,130	\$ 1,911,053	\$ 1,976,358	\$ 1,980,000	\$ 440,870	78%					
PU Reimb	\$ 4,359	\$ 4,359	\$ -	\$ 4,359	\$ -	\$ -	\$ -						
Tang Tx Rep/Casino	\$ -	\$ -	\$ -	\$ 65,858	\$ -	\$ -	\$ -						
Homeslead & Rollback	\$ 399,652	\$ 410,681	\$ 395,068	\$ 765,170	\$ 817,295	\$ 652,660	\$ 257,592	61%					
Other	\$ 187,280	\$ 101,014	\$ 135,463	\$ 222,674	\$ 243,693	\$ 226,650	\$ 91,187	60%					
Subtotal	\$ 6,924,235	\$ 6,854,779	\$ 7,971,536	\$ 8,706,705	\$ 8,835,163	\$ 8,619,172	\$ 647,636	92%					

Expense													
Salaries	\$ 3,373,070	\$ 3,419,553	\$ 3,060,065	\$ 4,459,423	\$ 4,531,297	\$ 4,329,389	\$ 1,269,324	71%					
Benefits	\$ 1,233,690	\$ 1,229,133	\$ 1,194,905	\$ 1,640,421	\$ 1,636,795	\$ 1,747,135	\$ 552,230	68%					
Services	\$ 979,905	\$ 1,076,901	\$ 870,107	\$ 1,222,975	\$ 1,506,175	\$ 1,495,581	\$ 625,474	58%					
Supplies	\$ 338,966	\$ 386,965	\$ 340,937	\$ 481,936	\$ 470,293	\$ 514,145	\$ 173,208	66%					
Equipment	\$ 444,262	\$ 350,052	\$ 148,876	\$ 321,888	\$ 262,034	\$ 232,741	\$ 83,865	64%					
Student House	\$ -	\$ -	\$ -	\$ 82,689	\$ -	\$ -	\$ -						
Land Purchase	\$ -	\$ -	\$ -	\$ 60,507	\$ -	\$ -	\$ -						
Roof Replacement+Weld	\$ -	\$ -	\$ -	\$ 110,951	\$ -	\$ -	\$ -						
Parking Lot	\$ (106,331)	\$ -	\$ 348,532	\$ -	\$ -	\$ 400,000	\$ 51,468	87%					
Other	\$ 72,747	\$ 121,884	\$ 165,196	\$ 153,060	\$ 161,285	\$ 185,290	\$ 20,094	89%					
Subtotal	\$ 6,336,309	\$ 6,584,488	\$ 6,128,618	\$ 8,533,850	\$ 8,567,879	\$ 8,904,281	\$ 2,775,663	69%					

Revenue/Expense (Operating Balance)	\$ 587,926	\$ 270,291	\$ 1,842,918	\$ 172,855	\$ 267,284	\$ (385,109)							
Other Uses													
Advances Returned	\$ 21,200	\$ 456,805	\$ 9,503	\$ 190,883	\$ 456,805	\$ 200,000							
Sale of Student House	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 295,775							
Repay Construction Loan	\$ -	\$ -	\$ -	\$ 480,122	\$ -	\$ 534,041							
Advances Out	\$ 565,000	\$ -	\$ -	\$ 565,000	\$ 9,503	\$ 100,000							
Transfers	\$ 962,561	\$ 444,535	\$ 124,465	\$ 907,500	\$ 905,906	\$ 75,000							
Subtotal	\$ (1,506,361)	\$ 12,270	\$ (114,962)	\$ (1,761,739)	\$ (458,604)	\$ (213,266)							
Beginning Cash	\$ 4,521,489	\$ 3,564,667	\$ 4,236,186	\$ 5,889,532	\$ 4,300,648	\$ 4,109,328							
Ending Cash	\$ 4,971,091	\$ 4,583,205	\$ 5,837,281	\$ 4,300,648	\$ 4,109,328	\$ 3,610,953							
Encumbrances	\$ 755,537	\$ 644,900	\$ 536,390	\$ 90,995	\$ 598,965	\$ 100,000							

Information taken from Form SM-2 as reported to ODE
This is an unaudited financial report.

Date: 04/01/2016
Time: 9:07 am

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 03/01/2016 AND 03/31/2016
ALL CHECKS SELECTED

Page: 1
(CHECK#)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
042985	W	02/25/2016	WHITEHOUSE CONSTRUCTION CO.	041039	VOID: 03/10/2016		173,101.69
043001	W	03/02/2016	DIGI-KEY CORP. 1537298	011461	RECONCILED: 03/07/2016		607.87
043002	W	03/02/2016	GRAINGER	000466	RECONCILED: 03/04/2016		992.82
043003	W	03/02/2016	MOUSER ELECTRONICS, INC.	001257	RECONCILED: 03/09/2016		537.91
043004	W	03/02/2016	WESTERN RESERVE OFFICE SUPPLY	001065	RECONCILED: 03/07/2016		415.68
043005	W	03/02/2016	VIVIANI FAMILY LIMITED PARTNERSHIP	011774	RECONCILED: 03/08/2016		1,512.16
043006	W	03/02/2016	SPEE-D-METALS	001679	RECONCILED: 03/04/2016		44.00
043007	W	03/02/2016	LAKE CTRY DEPT OF JOB & FAMILY	013530	RECONCILED: 03/08/2016		86.49
043008	W	03/02/2016	KIMCO DISTRIBUTING	040425	RECONCILED: 03/10/2016		708.50
043009	W	03/02/2016	CRAIN'S CLEVELAND BUSINESS EDUCATIONAL MANAGEMENT SERVICES INC	010855	RECONCILED: 03/08/2016		70.00
043010	W	03/02/2016	NEW READERS PRESS	001227	RECONCILED: 03/11/2016		1,050.00
043011	W	03/02/2016	WRKY	012341	RECONCILED: 03/04/2016		1,250.00
043012	W	03/02/2016	EKG CONCEPTS	041097	RECONCILED: 03/15/2016		330.00
043013	W	03/02/2016	LINCOLN ELECTRIC CO.	000984	RECONCILED: 03/04/2016		333.70
043014	W	03/02/2016	COMDOC INC.	008170	RECONCILED: 03/04/2016		116.00
043015	W	03/02/2016	PUBL. DIV. OF PROLITERACY WW	004000	RECONCILED: 03/08/2016		685.87
043016	W	03/02/2016	MICRO CENTER A/R	004017	RECONCILED: 03/04/2016		149.94
043017	W	03/02/2016	JOHNSTONE SUPPLY	013078	RECONCILED: 03/07/2016		261.44
043018	W	03/02/2016	CDW GOVERNMENT, INC.	011547	RECONCILED: 03/09/2016		6,638.90
043019	W	03/02/2016	REIDERS	012171	RECONCILED: 03/07/2016		68.13
043020	B	03/03/2016	KEVIN MCATS	041103	RECONCILED: 03/09/2016		35.00
043021	B	03/03/2016	BAILEY MEZGEC	041104	RECONCILED: 03/14/2016		220.00
043022	B	03/03/2016	UNIVERSITY SCHOOLS	041098	RECONCILED: 03/15/2016		905.00
043023	C	03/08/2016	BUSINESS OFFICE/SHERRY GREER	999999	RECONCILED: 03/31/2016		223,429.95
043024	W	03/10/2016	STATE TEACHERS RETIREMENT	000480	VOID: 03/10/2016		24,804.12
043025	W	03/10/2016	SCHOOL EMPLOYEES RETIREMENT SYSTEM	007727	RECONCILED: 03/30/2016		10,448.07
043026	W	03/10/2016	STATE TEACHERS RETIREMENT	000480	RECONCILED: 03/14/2016		24,741.12
043027	W	03/10/2016	IDENTISYS, INC.	010770	RECONCILED: 03/15/2016		164.00
043028	W	03/10/2016	POSTMASTER	000431	RECONCILED: 03/15/2016		225.00
043029	W	03/10/2016	ILLUMINATING COMPANY	000925	RECONCILED: 03/15/2016		37,565.03
043030	W	03/10/2016	ENVISION ED PLUS, LLC	040714	RECONCILED: 03/15/2016		3,500.00
043031	W	03/10/2016	MICHELE D TIMMONS	007406	RECONCILED: 03/17/2016		1,294.75
043032	W	03/10/2016	ZEPPER'S PIZZERIA	001526	RECONCILED: 03/15/2016		1,897.66
043033	W	03/10/2016	MCGRAW-HILL SCHOOL EDUC HOLDINGS, LLC	000051	RECONCILED: 03/17/2016		77.90
043034	W	03/10/2016	AMARD EMBLEM	013500	RECONCILED: 03/15/2016		288.47
043035	W	03/10/2016	LBL PRINTING	013078	RECONCILED: 03/14/2016		114.57
043036	W	03/10/2016	JOHNSTONE SUPPLY	040583	RECONCILED: 03/14/2016		1,771.10
043037	W	03/10/2016	WELLS FARGO FINANCIAL LEASING	041094	RECONCILED: 03/14/2016	1	700.00
043038	W	03/10/2016	KEN'S TRANSPORT	001065	RECONCILED: 03/14/2016		839.98
043039	W	03/10/2016	WESTERN RESERVE OFFICE SUPPLY	012731	RECONCILED: 03/17/2016	1	227.38
043040	W	03/10/2016	ATFN: ACCOUNTS RECEIVABLE	000815	RECONCILED: 03/30/2016		1,053.00
043041	W	03/10/2016	OHIO DECA	041080	RECONCILED: 03/17/2016		8.00
043042	W	03/10/2016	Easy Graphics Corp Assessment Technologies CRILE ROAD HARDWARE	000551	RECONCILED: 03/22/2016		141.79

Date: 04/01/2016
Time: 9:07 am

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 03/01/2016 AND 03/31/2016
ALL CHECKS SELECTED

Page: 2
(CHECKPY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
043043	W	03/10/2016	LAKE COUNTY DEPARTMENT OF UTILITIES	001435	RECONCILED:03/16/2016		756.45
043044	W	03/10/2016	AUTOMOTIVE SUPPLY, INC.	000631	RECONCILED:03/15/2016		674.41
043045	W	03/10/2016	VERITY OPERATING COMPANY	013596	RECONCILED:03/14/2016		1,038.40
043046	W	03/10/2016	PACIFIC TELEMANAGEMENT SERVICES	040344	RECONCILED:03/16/2016		153.00
043047	W	03/10/2016	OHIO SCHOOLS COUNCIL - GAS ELEMENT MATERIALS TECHNOLOGY E GROUP	000812	RECONCILED:03/14/2016		5,548.37
043048	W	03/10/2016	AT&T	010225	RECONCILED:03/22/2016		160.00
043049	W	03/10/2016	HAWLEY'S FLORIST	040037	RECONCILED:03/18/2016		79.20
043050	W	03/10/2016	OASBO, INC.	000171	RECONCILED:03/15/2016		1,221.37
043051	W	03/10/2016	EDWARD KOZIOLO	008345	RECONCILED:03/15/2016		51.00
043052	W	03/10/2016	CITY OF P.VILLE UTIL.	008216	RECONCILED:03/14/2016		300.00
043053	W	03/10/2016	SYSCO FOOD SERVICES OF CLEVELAND	040937	RECONCILED:03/17/2016		24.38
043054	W	03/10/2016	WILCO TRANSPORTATION	000215	RECONCILED:03/17/2016		773.12
043055	W	03/10/2016	AT&T	008412	RECONCILED:03/15/2016		3,094.60
043056	W	03/10/2016	BURBANK COMPANY, INC.	012426	RECONCILED:03/16/2016		2,184.00
043057	W	03/10/2016	PEOPLE & WAGONER, LTD.	000171	RECONCILED:03/14/2016		145.13
043058	W	03/10/2016	LOWE'S COMPANIES, INC.	000482	RECONCILED:03/14/2016		540.59
043059	W	03/10/2016	LINCOLN ELECTRIC CO.	012424	RECONCILED:03/14/2016		2,644.99
043060	W	03/10/2016	AUBURN CAREER CENTER	011038	RECONCILED:03/16/2016		874.97
043061	W	03/10/2016	LUCINDA YOO	000984	RECONCILED:03/14/2016		1,308.40
043062	W	03/10/2016	A	000499	RECONCILED:03/11/2016		879.95
043063	W	03/10/2016	GEORGE D BROWN	014013	RECONCILED:03/11/2016		100.44
043064	W	03/10/2016	TERRY COLESCOTT	040740	RECONCILED:03/11/2016		29.16
043065	W	03/10/2016	JANENE ISHEE	040391	RECONCILED:03/11/2016		180.03
043066	W	03/10/2016	A	010194	RECONCILED:03/11/2016		95.04
043067	W	03/10/2016	ADVANCED GAS & WELDING SOLUTIONS LLC	013407	RECONCILED:03/11/2016		1,343.39
043068	W	03/10/2016	NCS PEARSON, INC	012139	RECONCILED:03/11/2016		6,050.00
043069	B	03/10/2016	JOSH LAZZARA	041109	RECONCILED:03/14/2016		1,916.00
043070	B	03/10/2016	ROBERT STUCKY	041105	RECONCILED:03/17/2016		675.00
043071	B	03/10/2016	JAMES HOLT	041106	RECONCILED:03/18/2016		675.00
043072	B	03/10/2016	NATHAN MILLER	041107	RECONCILED:03/15/2016		675.00
043073	W	03/10/2016	WHITEHOUSE CONSTRUCTION CO.	041039	RECONCILED:03/14/2016		173,101.69
043074	W	03/15/2016	TREASURER, STATE OF OHIO	001188	RECONCILED:03/17/2016		1,240.00
043075	W	03/15/2016	OHIO DEPT OF JOB & FAMILY SERVICES	001877	RECONCILED:03/21/2016		68.16
043076	W	03/15/2016	TREASURER, STATE OF OHIO	001188	RECONCILED:03/23/2016		493.76
043077	W	03/18/2016	SHEAKLEY UNISERVICE, INC.	040167	RECONCILED:03/21/2016		896.00
043078	W	03/18/2016	FIRST COMMUNICATIONS	010610	RECONCILED:03/23/2016		147.28
043079	W	03/18/2016	TOTAL QUALITY TESTING	040323	RECONCILED:03/23/2016		2,200.00
043080	W	03/18/2016	GENERAL PEST CONTROL CO.	011210	RECONCILED:03/21/2016		103.75
043081	W	03/18/2016	UNITED PARCEL SERVICE	002108	RECONCILED:03/23/2016		17.52
043082	W	03/18/2016	PMF RENTAL	041084	RECONCILED:03/22/2016		210.00
043083	W	03/18/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:03/22/2016		233.52
043084	W	03/18/2016	LINCOLN ELECTRIC CO.	000984	RECONCILED:03/21/2016		794.30
043085	W	03/18/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:03/22/2016		27.94
043086	W	03/18/2016	URSUTINE COLLEGE	040568	RECONCILED:03/24/2016		4,232.03
043087	W	03/18/2016	JANITORIAL SERVICES INC.	013804	RECONCILED:03/22/2016		17,120.00

Date: 04/01/2016
Time: 9:07 am

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 03/01/2016 AND 03/31/2016
ALL CHECKS SELECTED

Page: 3
(CHECKPY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
043088	W	03/18/2016	GRIMES HORTICULTURE, INC.	008014	RECONCILED:03/21/2016	1	191.19
043089	W	03/18/2016	MAJOR WASTE DISPOSAL SERVICES, INC	000570	RECONCILED:03/24/2016		70.00
043090	W	03/18/2016	WASTE MANAGEMENT OF OHIO	000734	RECONCILED:03/22/2016		635.01
043091	W	03/18/2016	GORDON FOOD SERVICE	008479	RECONCILED:03/23/2016		5,802.86
043092	W	03/18/2016	STATE CLEANING SOLUTIONS	012272	RECONCILED:03/22/2016		68.87
043093	W	03/18/2016	TREASURER, STATE OF OHIO	000194	RECONCILED:03/21/2016		578.07
043094	W	03/18/2016	ALFRED NICKLES BAKERY INC	001071	RECONCILED:03/22/2016		30.44
043095	W	03/18/2016	SAM LANDSCAPING INC	013502	RECONCILED:03/22/2016		3,640.00
043096	W	03/18/2016	CONTINENTAL FIRE & SECURITY	011490	RECONCILED:03/23/2016		259.00
043097	W	03/18/2016	REFRIGERATION SALES CORP.	000056	RECONCILED:03/23/2016		252.29
043098	W	03/18/2016	AT&T	000171	RECONCILED:03/23/2016		582.68
043099	W	03/18/2016	LORAIN CTY COMMUNITY COLLEGE BUSINESS OFFICE - CC217	013647	RECONCILED:03/23/2016		1,394.75
043100	W	03/18/2016	WHITEHOUSE CONSTRUCTION CO.	041039	RECONCILED:03/21/2016		120,399.90
043101	W	03/18/2016	BORDEN DAIRY COMPANY	000154	RECONCILED:03/21/2016		507.25
043102	W	03/18/2016	LESLIE MACHUTA	040220	RECONCILED:03/21/2016		20.00
043103	B	03/18/2016	PEGGY SHACK	041111	RECONCILED:03/24/2016		35.00
043104	B	03/18/2016	THOMAS PURKEY	041076	RECONCILED:03/22/2016		1,308.00
043105	B	03/18/2016	BRIAN BOWMAN	041043	RECONCILED:03/22/2016		1,308.00
043106	C	03/23/2016	Payroll	999999	RECONCILED:03/31/2016		224,460.89
043107	C	03/22/2016	POCKET NURSE ENTERPRISES, INC.	0100331	RECONCILED:03/25/2016		387.98
043108	W	03/22/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:03/24/2016		1,012.50
043109	W	03/22/2016	FRSTMERIT BANKCARD CENTER	008469	RECONCILED:03/24/2016		1,638.86
043110	W	03/22/2016	FRSTMERIT BANKCARD CENTER	010092	RECONCILED:03/24/2016		1,063.40
043111	W	03/22/2016	GARY COTTRILL	013803	RECONCILED:03/25/2016		56.23
043112	W	03/22/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:03/24/2016		543.32
043113	W	03/22/2016	LAKETERRA	007776	RECONCILED:03/28/2016		25.00
043114	W	03/22/2016	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:03/28/2016		483.04
043115	W	03/22/2016	BLAGIO'S	001231	RECONCILED:03/24/2016		86.35
043116	W	03/22/2016	Bada Bing	041100	RECONCILED:03/25/2016		100.00
043117	W	03/22/2016	MENTOR CHAMBER OF COMMERCE	012437	RECONCILED:03/25/2016		75.00
043118	W	03/22/2016	ALLIANCE FOR WORKING TOGETHER	040448	RECONCILED:03/25/2016		250.00
043119	W	03/22/2016	FOUNDATION				
043120	W	03/22/2016	MCMMASTER-CARR SUPPLY CO.	010826	RECONCILED:03/28/2016		422.21
043121	W	03/22/2016	IRON MOUNTAIN	011058	RECONCILED:03/28/2016		119.88
043122	W	03/22/2016	JOHNSTONE SUPPLY	013078	RECONCILED:03/25/2016		111.48
043123	W	03/22/2016	STPS OHIO	040508	RECONCILED:03/25/2016		80.00
043124	W	03/22/2016	CHAERIN VALLEY AUTO PARTS	000240	RECONCILED:03/25/2016		495.29
043125	W	03/22/2016	O'REILLY AUTOMOTIVE, INC	040813	RECONCILED:03/28/2016		1,701.84
			BETH CUENI	008445	RECONCILED:03/23/2016		168.15
			A				
043126	W	03/22/2016	DAN CRAIL	013805	RECONCILED:03/23/2016		33.60
043127	W	03/22/2016	PEARSON VUE	011450	RECONCILED:03/23/2016		2,275.00
043128	W	03/22/2016	ADVANCED GAS & WELDING	013407	RECONCILED:03/23/2016		1,634.10
			SOLUTIONS LLC				
043129	W	03/25/2016	STATE TEACHERS RETIREMENT	000480	RECONCILED:03/31/2016		24,771.66
043130	W	03/25/2016	SCHOOL EMPLOYEES RETIREMENT SYSTEM	007727	VOID: 03/25/2016		10,703.12
043131	W	03/25/2016	SCHOOL EMPLOYEES RETIREMENT SYSTEM	007727	RECONCILED:03/30/2016		10,710.03
043132	W	03/31/2016	ILLUMINATING COMPANY	000925	RECONCILED:03/30/2016		1,232.98

(Multi-bank check)

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043133	W	03/31/2016	OHIO FCCIA	002745			395.00
043134	W	03/31/2016	HOME DEPOT CREDIT SERVICES DEPT 32-2502458767	010207			624.16
043135	W	03/31/2016	FIRSTMERT BANKCARD CENTER AT&T	000171			133.84
043136	W	03/31/2016	FIRSTMERT BANKCARD CENTER	010092	RECONCILED: 03/31/2016		708.96
043137	W	03/31/2016	KOZLOVICH PAINTING INC.	013802			8,000.00
043138	W	03/31/2016	FIRSTMERT BANKCARD CENTER	010092	RECONCILED: 03/31/2016		231.88
043139	W	03/31/2016	POCKET NURSE ENTERPRISES, INC.	010331			846.06
043140	W	03/31/2016	SALLY BEAUTY SUPPLY CO.	000063			941.49
043141	W	03/31/2016	OHIO ACTE	000682			145.00
043142	W	03/31/2016	AUBURN CAREER CENTER	000499			500.00
043143	W	03/31/2016	UNITED WAY OF LAKE COUNTY	001064			250.00
043144	W	03/31/2016	RIVERSIDE LOCAL SCHOOLS	000214			74.16
043145	W	03/31/2016	MOUSER ELECTRONICS, INC.	001257			85.47
043146	W	03/31/2016	CHARLES den HEIJER CPA, INC.	040244			135.00
043147	W	03/31/2016	NORTH MADISON MINI STORAGE INC	040274			209.97
043148	W	03/31/2016	PROJECT LOVE	011157			8,334.00
043149	W	03/31/2016	GRAINGER	000466			454.82
043150	W	03/31/2016	ASSESSMENT TECHNOLOGIES	040285			1,040.00
043151	W	03/31/2016	INSTITUTE, LLC	008397			85.00
043152	W	03/31/2016	WEISKOPF INDUSTRIES CORPORATION	000507			320.04
043153	W	03/31/2016	META SOLUTIONS	013523			700.00
043154	W	03/31/2016	KIMCO DISTRIBUTING	040425			86.80
043155	W	03/31/2016	CENTRAL RESTAURANT PRODUCTS	007205			3,525.50
043156	W	03/31/2016	HUNTER EQUIPMENT SERVICE CO.	013361			999.41
043157	W	03/31/2016	NEOLA, INC.	011092			1,177.70
043158	W	03/31/2016	BUCKEYE EDUCATIONAL SYSTEMS INC	000746			1,200.00
043159	W	03/31/2016	ESCO INSTITUTE	011206			30.00
043160	W	03/31/2016	BURMAX COMPANY, INC.	000482			52.12
043161	W	03/31/2016	U S POSTAL SERVICE	007745			1,500.00
043162	W	03/31/2016	CMRS-POC EDUCATIONAL MANAGEMENT SERVICES INC	001227			1,050.00
043163	W	03/31/2016	DOMINION EAST OHIO	004003			2,487.83
043164	W	03/31/2016	WEX BANK	010639			461.86
043165	W	03/31/2016	VIVIANI FAMILY LIMITED PARTNERSHIP	011774			1,474.63
043166	W	03/31/2016	ILLUMINATING COMPANY	000925			20,449.43
043167	W	03/31/2016	ORWELL NATURAL GAS	012805			152.41
043168	W	03/31/2016	SCREENVISION DIRECT	040250			432.00
043169	W	03/31/2016	GEAUGA CNTY EDUC. SERVICE CTR.	000871			9,818.20
043170	W	03/31/2016	DAWNCHEM, INC.	000600			1,589.02
043171	W	03/31/2016	WESTERN RESERVE OFFICE SUPPLY	001065			114.79
043172	W	03/31/2016	CDW GOVERNMENT, INC.	011547			428.00
043173	W	03/31/2016	LINDA GOJAK	041102			2,000.00
043174	W	03/31/2016	VITALONE'S LIMOUSINE SRVC, INC	011679			600.00
043175	W	03/31/2016	REFRIGERATION SALES CORP.	000056			304.82
043176	W	03/31/2016	SALONCENTRIC	013024			998.65

Date: 04/01/2016
Time: 9:07 am

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 03/01/2016 AND 03/31/2016
ALL CHECKS SELECTED

Page: 5
(CHECKPY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT	
043177	W	03/31/2016	ESCO INSTITUTE	011206			525.00	
043178	W	03/31/2016	NOC COG ONE STOP AREA 19	040653			459.06	
043179	W	03/31/2016	LAKE CTY DEPT OF JOB & FAMILY PREMIER PAINT	013530			100.21	
043180	W	03/31/2016	TECHNOLOGIES, INC. SUNRISE SPRINGS WATER CO.	001141			1,068.82	
043181	W	03/31/2016	WKRY	001256			69.70	
043182	W	03/31/2016	RIVERSIDE LOCAL SCHOOLS	012341			1,250.00	
043183	W	03/31/2016	LAKE COUNTY SHERIFF'S OFFICE	000214			352.75	
043184	W	03/31/2016	TIME WARNER CABLE - NORTHEAST	011385			34,758.50	
043185	W	03/31/2016	GORDON FOOD SERVICE	013042			399.00	
043186	W	03/31/2016	REIDER'S	008479			764.58	
043187	W	03/31/2016	ALFRED NICKLES BAKERY INC	012171			8.96	
043188	W	03/31/2016	WELLS FARGO FINANCIAL LEASING	001071			62.81	
043189	W	03/31/2016	R.E. MICHEL COMPANY INC	040583			883.00	
043190	W	03/31/2016	SANDY RANCK	012295			1,835.88	
043191	W	03/31/2016	MARY ANN KERWOOD	014011			38.12	
043192	W	03/31/2016	MARY ANN KERWOOD	001517			67.40	
043193	W	03/31/2016	LUCINDA YOO	014013			121.98	
043194	W	03/31/2016	MARY STEE	041012			296.05	
043195	W	03/31/2016	MICHELLE RODEWALD	011544			106.56	
043196	W	03/31/2016	SUSAN J LEPLER	011937			35.98	
043197	W	03/31/2016	A ADVANCED GAS & WELDING SOLUTIONS LLC	013407			1,361.00	
043198	W	03/31/2016	B&H PHOTO-VIDEO REMITTANCE PROCESSING CENTER	008659			4,192.22	
043199	W	03/31/2016	BORDEN DAIRY COMPANY SERS	000154			200.45	
902016	M	03/07/2016	MEMO ONLY	900926			2,040.93	
973971	M	03/10/2016	BANK ONE/MEMO/MEDICARE	500663			3,183.21	
973972	M	03/10/2016	BANK ONE/MEMO/FICA	900693			23.25	
973973	M	03/10/2016	Workers Comp	900950			1,003.37	
973976	M	03/01/2016	FLEX SAVE MZ: 04 2M 8317	999992			157.60	
973977	M	03/01/2016	LAKE COUNTY SCHOOLS COUNCIL	999998			87,889.24	
974058	M	03/25/2016	BANK ONE/MEMO/MEDICARE	900663			3,204.99	
974059	M	03/25/2016	Workers Comp	900950			1,010.17	
990711	M	03/30/2016	MEDICAL MUTUAL OF OHIO MEMO ONLY	999994			4,380.56	
V VOIDED CHECKS							3	208,608.93
R RECONCILED CHECKS							128	970,903.13
W WARRANT CHECKS							188	675,577.07
M MEMO CHECKS							9	102,893.32
B REFUND CHECKS							10	7,752.00
I INVESTMENT CHECKS							0	0.00
T TRANSFER CHECKS							0	0.00
D DISTRIBUTION CHECKS							0	0.00
C PAYROLL CHECKS							2	447,890.84

Date: 04/01/2016
Time: 9:07 am

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 03/01/2016 AND 03/31/2016
ALL CHECKS SELECTED

Page: 6
(CHECKRY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT

MISSING CHECKS							
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***	TOTAL	CHECKS	WRITTEN				206

**	TOTAL	NET					1,025,504.30
***	TOTAL	GRAND	TOTALS				1,234,113.23

Auburn Career Center
Bank Reconciliation
March 31, 2016

E

First Merit Checking	\$ 157,998.95
Huntington (Main Depository)	\$ 4,175,994.10
O/S checks - a/p	\$ (125,522.81)
O/S checks - p/r	\$ (293.28)
Payroll Accum (O/S)-Checks NI	\$ -
Deposit in Transit	\$ -
Petty Cash	\$ 400.00
Change Funds	\$ 287.00
Net Operating Check + Cash	4,208,863.96
Health Care Deductible Pool - Huntington	\$ 17,887.11
Star Ohio	\$ 888,417.48
Fifth - Third Construction Investment - Interest Only	\$ 306.12
Net Available Cash	\$ 5,115,474.67
Investments:	
Marketable Gov't Bonds	\$ -
Non-Marketable CD's/ (CDARS)	\$ 1,499,792.48
Total Investments	\$ 1,499,792.48
Balance per bank	\$ 6,615,267.15
Balance per books	\$ 6,615,267.15
	\$ -

Investments Report

F

Institution	Maturity Date	Date Placed	Amount
First Merit CD	5/17/2016	11/19/2014	\$ 252,155.68
Tri State CDARS	5/27/2016	2/26/2015	\$ 505,951.71
First Merit CD	1/4/2016	7/8/2015	\$ 500,000.00
Tri State CDARS	8/10/2016	8/10/2015	\$ 241,685.09
			\$1,499,792.48



Attachment Item #14

Approve Five-Year Forecast

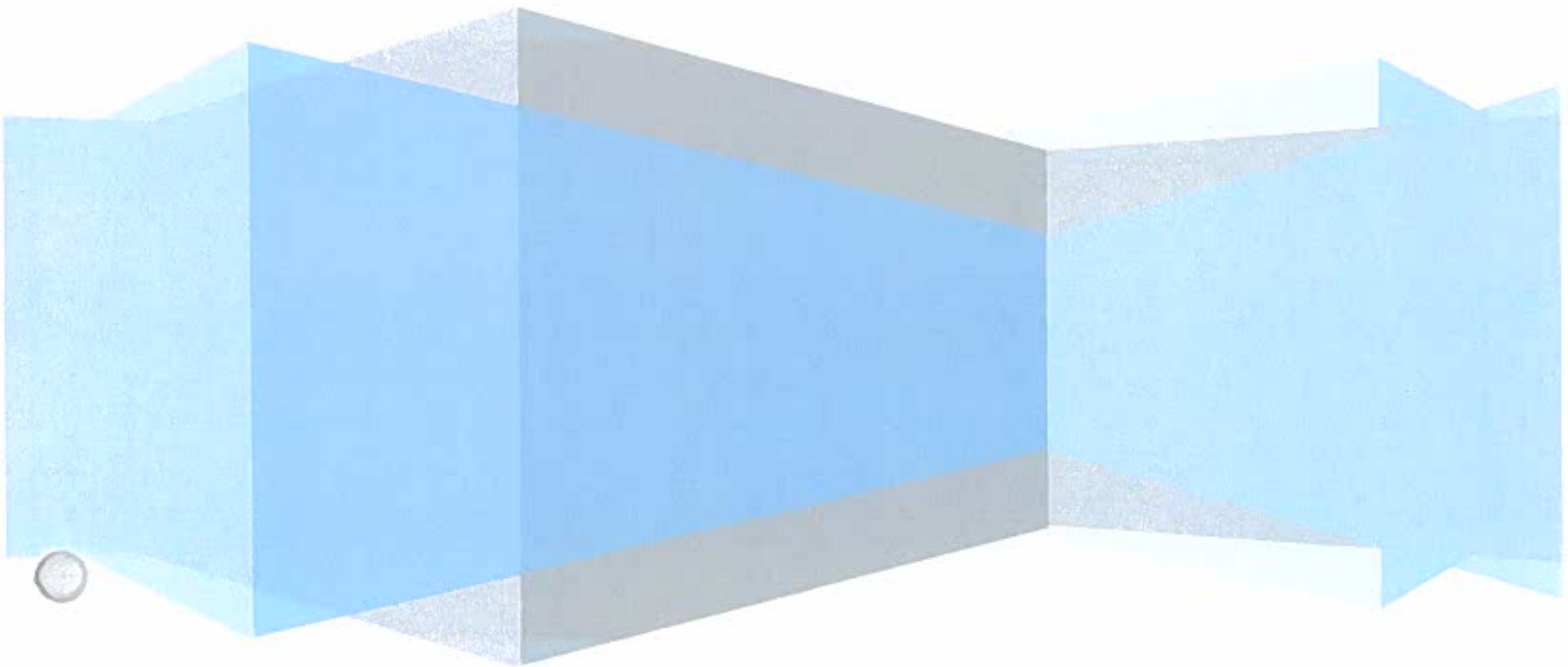
Auburn Career Center
Schedule Of Revenue, Expenditures and Changes In Fund Balances
Actual and Forecasted Operating Fund

	ACTUAL			FORECASTED				
	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020
Revenue:								
1.010 - General Property Tax (Real Estate)	5,464,575	5,369,126	5,360,058	5,493,137	5,399,702	5,510,543	5,511,884	5,513,226
1.020 - Public Utility Personal Property	371,847	368,466	437,759	412,393	406,500	406,500	406,500	406,500
1.030 - Income Tax	-	-	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	1,825,310	1,944,076	1,964,486	1,943,854	1,906,696	1,906,696	1,906,696	1,906,696
1.040 - Restricted Grants-in-Aid	-	-	11,872	87,000	87,000	87,000	87,000	87,000
1.045 - Restricted Federal Grants-in-Aid - SFSF	-	-	-	-	-	-	-	-
1.050 - Property Tax Allocation	809,822	802,365	817,295	784,422	775,340	775,340	775,340	775,340
1.060 - All Other Operating Revenues	166,408	222,674	243,693	164,237	232,686	238,225	243,967	249,916
1.070 - Total Revenue	8,637,962	8,706,707	8,835,163	8,885,043	8,807,924	8,924,305	8,931,387	8,938,678
Other Financing Sources:								
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-	-	-
2.020 - State Emergency Loans and Advancements	-	-	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	100,000	-	-	-	-	-
2.050 - Advances-In	262,500	165,000	400,000	109,503	125,000	125,000	125,000	125,000
2.060 - All Other Financing Sources	272,882	25,882	56,805	1,500	276,500	276,500	276,500	276,500
2.070 - Total Other Financing Sources	535,382	190,882	556,805	111,003	401,500	401,500	401,500	401,500
2.080 - Total Revenues and Other Financing Sources	9,173,344	8,897,589	9,391,968	8,996,046	9,209,424	9,325,805	9,332,887	9,340,178
Expenditures:								
3.010 - Personnel Services	4,449,189	4,459,422	4,531,297	4,089,243	4,294,028	4,379,908	4,467,507	4,556,857
3.020 - Employees' Retirement/Insurance Benefits	1,617,979	1,640,420	1,636,795	1,574,917	1,793,605	1,832,127	1,872,892	1,916,032
3.030 - Purchased Services	1,301,666	1,305,663	1,506,173	1,106,166	1,279,351	1,317,732	1,357,264	1,397,982
3.040 - Supplies and Materials	406,850	481,934	470,293	453,437	467,040	481,051	495,483	510,347
3.050 - Capital Outlay	670,678	493,347	262,034	525,000	678,000	475,000	475,000	475,000
3.060 - Intergovernmental	-	-	-	-	-	-	-	-
Debt Service:								
4.010 - Principal-All Years	-	325,000	-	-	-	-	-	-
4.020 - Principal - Notes	-	-	-	-	-	-	-	-
4.030 - Principal - State Loans	-	-	-	-	-	-	-	-
4.040 - Principal - State Advances	-	-	-	-	-	-	-	-
4.050 - Principal - HB264 Loan	-	-	-	-	-	-	-	-
4.055 - Principal - Other	-	-	-	-	-	-	-	-
4.060 - Interest and Fiscal Charges	-	155,121	-	-	-	-	-	-
4.300 - Other Objects	157,873	153,062	161,285	211,114	289,447	311,130	320,464	330,078
4.500 - Total Expenditures	8,604,235	9,013,969	8,567,877	7,959,876	8,801,471	8,796,949	8,988,609	9,186,296
Other Financing Uses								
5.010 - Operating Transfers-Out	638,531	907,500	1,005,906	625,696	625,595	630,190	629,307	625,000
5.020 - Advances-Out	485,000	565,000	9,503	25,000	25,000	25,000	25,000	25,000
5.030 - All Other Financing Uses	-	-	-	-	-	-	-	-
5.040 - Total Other Financing Uses	1,123,531	1,472,500	1,015,409	650,696	650,595	655,190	654,307	650,000
5.050 - Total Expenditures and Other Financing Uses	9,727,766	10,486,469	9,583,286	8,610,572	9,452,066	9,452,139	9,642,916	9,836,296
Excess of Rev & Other Financing Uses Over (Under)								
6.010 - Expenditures and Other Financing Uses	(554,422)	(1,588,880)	(191,318)	385,474	(242,642)	(126,334)	(310,029)	(496,118)
Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	6,443,947	5,889,525	4,300,645	4,109,327	4,494,801	4,252,159	4,125,825	3,815,796
7.020 - Cash Balance June 30	5,889,525	4,300,645	4,109,327	4,494,801	4,252,159	4,125,825	3,815,796	3,319,678
8.010 - Estimated Encumbrances June 30	260,439	90,995	598,965	250,000	250,000	250,000	250,000	250,000
Reservations of Fund Balance:								
9.010 - Textbooks and Instructional Materials	-	-	-	-	-	-	-	-
9.020 - Capital Improvements	-	-	-	-	-	-	-	-
9.030 - Budget Reserve	-	-	-	-	-	-	-	-
9.040 - DPIA	-	-	-	-	-	-	-	-
9.050 - Debt Service	-	-	-	-	-	-	-	-
9.060 - Property Tax Advances	-	-	-	-	-	-	-	-
9.070 - Bus Purchases	-	-	-	-	-	-	-	-
9.080 - Subtotal	-	-	-	-	-	-	-	-
Fund Balance June 30 for Certification								
10.010 - of Appropriations	5,629,086	4,209,650	3,510,362	4,244,801	4,002,159	3,875,825	3,565,796	3,069,678
Rev from Replacement/Renewal Levies								
11.010 - Income Tax - Renewal	-	-	-	-	-	-	-	-
11.020 - Property Tax - Renewal or Replacement	-	-	-	-	-	-	-	-
11.030 - Cumulative Balance of Replacement/Renewal Levies	-	-	-	-	-	-	-	-
Fund Balance June 30 for Certification								
12.010 - of Contracts, Salary and Other Obligations	5,629,086	4,209,650	3,510,362	4,244,801	4,002,159	3,875,825	3,565,796	3,069,678
Revenue from New Levies								
13.010 - Income Tax - New	-	-	-	-	-	-	-	-
13.020 - Property Tax - New	-	-	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-	-	-
14.010 - Revenue from Future State Advancements	-	-	-	-	-	-	-	-
15.010 - Unreserved Fund Balance June 30	5,629,086	4,209,650	3,510,362	4,244,801	4,002,159	3,875,825	3,565,796	3,069,678
ADM Forecasts								
20.015 - Grades 1-12	-	-	-	637	637	637	637	637



Five Year Forecast

FY2016-FY2020
(Submitted May 2016)



**Auburn Career Center
Five Year Forecast Assumptions FY16-20 (Summary)
Submitted May 2016**

The District:

Auburn Career Center is technically a Vocational School District within the definition of Ohio Revised Code and is comprised of eleven participating districts in Lake and Geauga County. Those districts include: Berkshire, Cardinal, Chardon, Kenston, Newbury, Fairport, Kirtland, Madison, Painesville City, Riverside and Perry Local.

Overview:

This financial forecast for the general operating fund is prepared according to the requirements legislated by HB412 and the district has prepared financial forecasts as a routine for many years and believes it is a valuable management tool. This forecast is an estimate of the most probable financial position, results of operations and changes in financial position for the five-year period. "Most probable" means that the assumptions have been evaluated by management and that the forecast is based upon management's judgment of the most likely set of conditions and its most likely course of action. "Most probable" is not used in a mathematical or statistical sense.

Summary Notes:

Revenue:

- Both Geauga and Lake County completed the sexennial tax value updates in 2011 and 2012 respectively. The triennial update occurred for Geauga County in 2014 and in 2015 for Lake County. Therefore, the full reappraisal will be 2017 for Geauga County and 2018 for Lake County. The forecast assumes that property values will remain relatively stable. The additional tax revenue as a result of the Ledgemont/Berkshire merger has been projected to begin with the spring, FY2017 tax settlement.
- Foundation levels have been adjusted to reflect the estimates received from the Ohio Department of Education and Department of Taxation. Estimates of HB64 forecast that Auburn will remain on the transitional aid guarantee in FY2016 and an additional \$2,780 in FY2017. Auburn will no longer receive TPP reimbursement and electric deregulation. Also, shown in this line item are casino revenue and open enrollment adjustments/transfers.
- HB59 removes property rollback reimbursement on any levies approved in November, 2013 and thereafter. Homestead is beginning to phase-out as well. However, local tax collections will offset.
- Adult Funds are anticipated to repay the general fund for advances over the next five years. The balance owed at of the beginning of FY16 is \$1,155,000. Projections reflect \$100,000 each year FY2016-FY2020.
- Student Constructed House sold in FY2013 and another is anticipated to be sold in FY2016 but will close in FY2017. The forecast reflects a cycle of a June completion and sale with a close date in next fiscal year.

Expense:

- FY2016 salaries reflect a 9.76% decrease due to staff reductions, shared service agreements and attrition. In FY17, projections reflect salaries for open positions that were vacated during the school year but have been unfilled to date. The remaining projected years are assumed to increase by scheduled experience steps and educational advancements only.
- Healthcare premiums have increased 19% in FY2016 but due to a premium holiday, the actual increase is 10%. FY2017 has been projected at a 4% increase in premiums and all other years are estimated at a 6% increase.
- Purchased Services and Supplies have been projected with a decrease of 26.56% and 3.58% respectively for FY16 due to the expenditure reduction initiatives put in place with regards to professional development, travel and centralized supply ordering. In addition, legal expenses are projected to be down 37% compared to FY15 and natural gas expense is projected to realize a 65% decrease due to the gas program Auburn is participating in through Ohio Schools Council. Slight increases have been projected for FY2017-FY2020 based on historical trend data.
- Capital Outlay allocates \$400,000 for FY2016 and \$350,000 for FY2017-FY2020 for capital projects. In addition, there is an allocation of \$125,000 per year for instructional, technology and maintenance equipment purchases. It should be noted that many of the equipment purchases continue to be funded by Perkins Grants and REAP funds. Five-Year Facilities Plan is not included in the forecast. FY17 reflects the purchase of three (3) lots for construction student houses. These lots are estimated at \$67,500 each. This expense is removed in FY18 through FY20
- Other objects include expenditures such as county auditor fees, state auditor fees, membership dues and other miscellaneous expenditures. This line item also reflects the repayment of the Lease-Purchase agreement with Fifth Third Bank beginning in June, 2016 for the Technology Learning Center addition project. Projections reflect a 3% increase to the previous year's total expenditure.
- Debt will be paid from the general fund for the two roof replacement projects totaling \$5.1 million in bond issues and included \$1.065 million for HB264 energy improvements. Debt repayment for the Industrial Arts Facility is also included for a \$600,000 bond issue. The following table reflects the debt repayment schedule:

Fiscal Yr.	Principal	Interest	Total
2015	330,000	145,499	475,499
2016	340,000	135,696	475,696
2017	350,000	125,595	475,595
2018	365,000	115,190	480,190
2019	375,000	104,307	479,307
2020-2024	2,025,000	348,254	2,373,254
2025-2027	1,130,000	57,210	1,187,210
Total	4,915,000	1,031,751	5,946,751



Attachment Item #15

Approve Permanent Improvement Levy Resolution

The Board of Education of the Auburn Vocational School District met on May 3, 2016, commencing at 7:00 p.m., at the Auburn Career Center, Technology Learning Center, Forum, 8221 Auburn Road, Concord Township, Ohio, with the following members present:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

_____ moved the adoption of the following resolution:

RESOLUTION NO. _____

A RESOLUTION SUBMITTING THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF IMPROVING AND EQUIPPING SCHOOL DISTRICT BUILDINGS AND FACILITIES AND CLEARING, IMPROVING AND EQUIPPING THEIR SITES BY, AMONG OTHER THINGS, REPAIRING ROOFS, REPLACING WINDOWS, INSTALLING HVAC EQUIPMENT, PROVIDING INSULATION, REPLACING AND IMPROVING DRIVEWAYS AND PARKING LOTS, AND ACQUIRING TECHNOLOGY AND PROGRAM EQUIPMENT TO THE ELECTORS OF THE AUBURN VOCATIONAL SCHOOL DISTRICT, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE.

WHEREAS, on April 5, 2016, this Board adopted a resolution, pursuant to Section 5705.03(B) of the Revised Code, declaring it necessary to levy an additional 0.25-mill tax levy for the purpose of improving and equipping School District buildings and facilities and clearing, improving and equipping their sites by, among other things, repairing roofs, replacing windows, installing HVAC equipment, providing insulation, replacing and improving driveways and parking lots, and acquiring technology and program equipment for five years and requesting the Lake County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by that levy; and

WHEREAS, the Lake County Auditor subsequently certified that the total tax valuation of the District is \$4,464,284,870, and that the estimated property tax revenue to be produced by the aforementioned additional levy would be \$1,116,071 annually during the life of the levy, assuming the tax valuation remains constant throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Auburn Vocational School District, Counties of Lake, Geauga and Trumbull, Ohio, two-thirds of all members of said Board elected thereto concurring, that:

Section 1. It is hereby found, determined and declared that the amount of taxes which may be raised by the Board of Education of the Auburn Vocational School District within the ten-mill limitation on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District, and that it is necessary to levy a tax in excess of such limitation for the purpose of improving and equipping School District buildings and facilities and clearing, improving and equipping their sites by, among other things, repairing roofs, replacing windows, installing HVAC equipment, providing insulation, replacing and improving driveways and parking lots, and acquiring technology and program equipment in the amount of 0.25 mills for five years.

Section 2. The question of an additional 0.25-mill tax levy for the purpose of improving and equipping School District buildings and facilities and clearing, improving and equipping their sites by, among other things, repairing roofs, replacing windows, installing HVAC equipment, providing insulation, replacing and improving driveways and parking lots, and acquiring technology and program equipment, for five years, beginning with the tax list and duplicate for the year 2016, the proceeds of which levy first would be available to this Board in calendar year 2017, shall be submitted under the provisions of Section 5705.21 of the Revised Code to the electors of the Auburn Vocational School District at an election to be held therein on November 8, 2016, as authorized by law, and that election shall be held at the regular places of voting in this District as established by the Board of Elections of Lake County, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. The form of the ballot to be cast at the election on the question of this tax levy shall be substantially as follows:

PROPOSED TAX LEVY
AUBURN VOCATIONAL SCHOOL DISTRICT

A majority affirmative vote is necessary for passage.

An additional tax for the benefit of the Auburn Vocational School District for the purpose of improving and equipping School District buildings and facilities and clearing, improving and equipping their sites by, among other things, repairing roofs, replacing windows, installing HVAC equipment, providing insulation, replacing and improving driveways and parking lots, and acquiring technology and program equipment at a rate not exceeding 0.25 mills for each one dollar of valuation, which amounts to 2.5 cents for each one hundred dollars of valuation, for five years, commencing in 2016, first due in calendar year 2017.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

Section 4. The Treasurer of this Board is hereby authorized and directed to give or cause to be given notice of said election as provided by law.

Section 5. The Treasurer is hereby directed to certify a copy of this resolution and the resolution and County Auditor's certificate referred to in the preambles hereto, and deliver them to the Board of Elections of Lake County, Ohio, not later than the close of business on August 10, 2016.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. This resolution shall be in full force and effect from and immediately upon its adoption.

_____ seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TREASURER'S CERTIFICATION

The foregoing is a true and correct extract from the minutes of the regular meeting of the Board of Education of the Auburn Vocational School District held on May 3, 2016, showing the adoption of the resolution hereinabove set forth.

Treasurer, Board of Education
Auburn Vocational School District,
Ohio

Dated: May ____, 2016



Attachment Item #7A

*Approve 2016 Summer
Renovations' Bid Award*



Margaret Lynch, Superintendent
Auburn Career Center
8221 Auburn Road
Concord Township, OH 44077

RE: 2016 Summer Renovation's
Bid Award Recommendation

Dear Ms. Lynch:

Enclosed for your review and approval is a copy of the tabulation of bids for all bidders on the above referenced project. We have thoroughly evaluated the bid by the apparent low bidder, **Whitehouse Construction Company (WCC)**, and have determined them to be responsive and responsible, and that the contract price is considered fair and reasonable. We have done our due-diligence in regards to reference checks provided in their contractor's qualifications and have found that WCC has a good performance and quality record with public owners ranging from municipalities and public entities as well as with the architect.

Cold Harbor Building Company in accordance with HSB Architects hereby recommends that award for the construction contract go to **Whitehouse Construction Company** in the amount of **\$169,200.00**; which includes the Base Bid, Contingency and bid alternates #1 and 4. Based on the published construction budget this project is well within the awardable limits. The additional funds left in budget would be used, to the extent they are required, for door replacement unit prices received with the bid. These unit prices were bid for door replacements, this replacement would be done to the extent of the availability of the budget and decided upon on a "greatest need, first replaced" basis. The bid award has an in contract contingency to accommodate the needed miscellaneous repairs required above and beyond specific doors.

The budget for the project was set by the School Board at \$300,000.00. Attached is the budget for the project inclusive of the items that would be covered in the award as well as listed on the budget.

Enclosed are WCC's bid, the bond presented is of good standing and meets state contracting requirements. Also included is a colored plan of the work areas being awarded, and the full bid tabulation.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Dale W. Griffis, II". The signature is written in a cursive style with a large initial "D" and "G".

Dale W. Griffis, II
President

**Auburn Vocational
School District 2016
Summer Renovations**

FORM OF PROPOSAL

BIDDER NAME: WHITEHOUSE CONSTRUCTION

BUSINESS ADDRESS: 23660 MILES RD. STE. 76

CITY: BEDFORD HTS.

STATE, ZIP: OHIO 44128

TELEPHONE: (216) 581-0581

FACSIMILE: (216) 581-0252

PROJECT TITLE: **Auburn Vocational School District 2016 Summer
Renovations**

DATE/LOCATION OF BID: **12 NOON, APRIL 29, 2016**
Auburn Vocational School District, at the TLC Building,
Locatod at 8221 Auburn Rd, Concord Twp., Ohio, 44077

AFTER HAVING INSPECTED THE SITE CONDITIONS GOVERNING THE CONSTRUCTION OF SAID PROJECT, AND READ/EXAMINED THE BIDDING DOCUMENTS INCLUDING ALL ADDENDA THERETO AS PREPARED for AUBURN VOCATIONAL SCHOOL DISTRICT, I (WE), THE SIGNATORY TO THIS PROPOSAL, HEREBY AGREE TO FURNISH ALL LABOR, MATERIALS, TRANSPORTATION AND EQUIPMENT NECESSARY TO COMPLETE THE WORK FOR THIS PROJECT. THE SAID WORK SHALL BE IN CONFORMANCE WITH THE CONTRACT DRAWINGS AND SPECIFICATIONS, INCLUDING ALL ADDENDA ISSUED FOR THE SUM(S) STATED IN THE BID OF THE CONTRACTOR.

FORM OF PROPOSAL

BID OF CONTRACTOR

In accordance with the Ohio Revised Code, Section 153.12, Total Bid of Contractor in excess of ten percent (10%) above the estimate shall be rejected.

TRADE CONTRACTOR: General Contracting

NOTE DATES ADDENDUM RECEIVED: Add #1 4/22/16 Add #2 _____

A. BASE BID (LUMP SUM)

Note: Include allowance values in the Base Bid as described in Division 01 - General Requirements, Section 01 21 13 - Cash Allowance

Base Bid includes only the work for the restroom renovation, complete.
Engineers Estimate is \$250,000 including the \$25,000 allowance.

1. BID OF CONTRACTOR
BEFORE ADDITION OF ALLOWANCE: 119,700.⁰⁰ DOLLARS (\$ _____)
2. CASH ALLOWANCE NO. A1: \$25,000 for owner directed work and unforeseen conditions.
3. TOTAL BID OF CONTRACTOR: 144,700.⁰⁰ DOLLARS
(\$ ONE HUNDRED FORTY FOUR THOUSAND SEVEN HUNDRED) (=Sum of the Amounts on lines 1 and 2)

B. ALTERNATES (ADD TO BASE BID)

Refer to Division 01- General Requirements, Section 01 23 00 Alternates for a description of each alternate.

1. ADD ALTERNATE NO. 1 - Auto Lab
ELEVEN THOUSAND AND XX/100 Dollars (\$ 11,000.00)
2. ADD ALTERNATE NO. 2 - Double Door to boiler room
ELEVEN THOUSAND, SEVEN HUNDRED FIFTY Dollars (\$ 11,750.00)
3. ADD ALTERNATE NO. 3 - Wheel Chair Lift
THIRTY THOUSAND Dollars (\$ 30,000.⁰⁰)
4. ADD ALTERNATE NO. 4 - Plywood ramp/platform and rails
THIRTEEN THOUSAND, FIVE HUNDRED Dollars (\$ 13,500.00)
5. ADD ALTERNATE NO. 5 - Extension on Alternate 4 ramp
FIVE THOUSAND, EIGHT HUNDRED Dollars (\$ 5,800.00)

C. UNIT PRICES

(Indicate in each Unit Price below whether the Unit Price is an Add or Deduct)

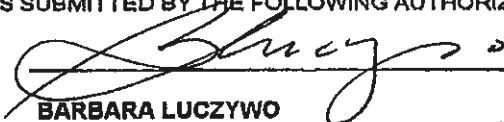
- | | |
|---------------------------|---|
| 1. <u>Unit Price 1:</u> | Add \$ <u>55.00</u> /HR |
| 2. <u>Unit Price 2:</u> | Add \$ <u>70.00</u> /HR |
| 3. <u>Unit Price 3:</u> | Add \$ <u>70.00</u> /HR |
| 4. <u>Unit Price 4:</u> | Add \$ <u>83.00</u> /HR |
| 5. <u>Unit Price 5:</u> | Add \$ <u>83.00</u> /HR |
| 6. <u>Unit Price 6:</u> | NOT USED |
| 7. <u>Unit Price 7:</u> | Add \$ <u>6,400.⁰⁰</u> /EACH |
| 8. <u>Unit Price 8:</u> | Add \$ <u>8000.00</u> /EACH |
| 9. <u>Unit Price 9:</u> | Add \$ <u>10,000.00</u> /EACH |
| 10. <u>Unit Price 10:</u> | Add \$ <u>9,300.00</u> /EACH |

SIGNATORY CONFIRMATION

I (WE), THE UNDERSIGNED HEREBY AGREE TO ENTER INTO A BINDING CONTRACT WITH CUYAHOGA COUNTY. THE "NOTICE OF AWARD AND COMMENCEMENT" SHALL INDICATE THE OFFICIAL COMMENCEMENT OF THE PROJECT.

THIS BID PROPOSAL IS SUBMITTED BY THE FOLLOWING AUTHORIZED INDIVIDUAL/FIRM:

SIGNATURE:



PRINTED NAME:

BARBARA LUCZYWO

TITLE:

PRESIDENT

COMPANY NAME:

WHITEHOUSE CONSTRUCTION

COMPANY ADDRESS:

23660 MILES RD. STE.76, BEDFORD HTS., OH 44126

FEDERAL I.D.:

34-1023707

END OF DOCUMENT

FORM OF PROPOSAL

BID GUARANTY AND
CONTRACT BOND

(Section 153.571 Ohio Revised Code)

KNOWN ALL MEN BY THESE PRESENTS, that we, the undersigned

Whitehouse Construction, 23660 Miles Road, Ste. 76, Bedford Heights, Ohio 44128

(Name and Address)

as Principal and International Fidelity Insurance Company

(Name of Surety)

.....
..... as Surety, are hereby held and firmly

bound unto the Auburn Vocational School District

hereinafter called the Oblige, in the penal sum of the dollar amount of the bid submitted by the Principal to the Oblige on

To undertake the project known as:

Auburn Vocational School District 2016 Summer Renovations

The penal sum referred to herein, shall be the dollar amount of the Principal's bid to the Oblige, incorporating any additive or deductive alternate proposals made by the Principal on the date referred to above to the Oblige, which are accepted by the Oblige. In no case shall the penal sum exceed the amount of

..... dollars (\$.....).

For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas the above named Principal has submitted a bid on the above referred to project.

NOW, THEREFORE, if the Oblige accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the Principal pays to the Oblige the difference not to exceed ten percent of the penalty hereof between the amount specified in the bid and such larger amount for which the Oblige may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event the Oblige does not award the contract to the next lowest bidder and resubmits the project for bidding, the Principal will pay the Oblige the difference not to exceed ten percent of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising and printing and mailing notices to prospective bidders, whichever is less than the obligation shall be void, otherwise to remain in full force and effect. If the Oblige accepts the bid of the Principal and the Principal

within ten days after the awarding of the contract, enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, which said contract is made a part of this bond the same as though set forth herein; and

IF THE SAID Principal shall well and faithfully perform each and every condition of such contract; and indemnify the Whitehouse Construction against all damage suffered by failure to perform such contract according to the provisions thereof and in accordance with the plans, details, specifications, and bills of material therefore; and shall pay all lawful claims of subcontractors, materialmen, and laborers, for labor performed and materials furnished in the carrying forward, performing, or completing of said contract; we agreeing and assenting that this undertaking shall be for the benefit of any materialman or laborer having a just claim, as well as for the Obligeo herein; then this obligation shall be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

THE SAID Surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of said contract or in or to the plans and specifications therefore shall in any wise affect the obligations of said Surety on this bond and it does hereby waive notice of any such modifications, omissions, or additions to the terms of the contract or to the work or to the specifications.

SIGNED AND SEALED This 29th day of April, 2016.

PRINCIPAL:

Whitehouse Construction

BY: [Signature]

TITLE: President

SURETY:

International Fidelity Insurance Company

BY: [Signature]
Attorney-in-Fact Kathy Van Tassel

SURETY COMPANY ADDRESS:

One Newark Center 20th Floor
Street
Newark, NJ 07102
City State Zip

SURETY AGENT'S ADDRESS:

Dawson Insurance
Agency Name
1340 Depot Street
Street
Cleveland, Ohio 44116
City State Zip

Tel (973) 624-7200

POWER OF ATTORNEY

INTERNATIONAL FIDELITY INSURANCE COMPANY ALLEGHENY CASUALTY COMPANY

ONE NEWARK CENTER, 20TH FLOOR NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and ALLEGHENY CASUALTY COMPANY a corporation organized and existing under the laws of the State of Pennsylvania, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

MARY ANN COPLEY, MAGGIE LOESER, KATHY VAN TASSEL, STEPHANIE HOHMAN, KYP L. ROSS,
LORI A. PROCH, MARK N. COLEMAN, JEREMY S. BALL, DAVID J. BLACK, LINKA V. ROESER,
GARY E. ROADRUCK, ROBERT W. LAMPUS, STEPHANIE A. ROOK, BRUCE W. LOCKHART,
LAURA B. WHALEY, FAITH A. STUDENY, LOUIS A. COLAGROSSI, ELAINA M. MCGRATH

Rocky River, OH.

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed and may be revoked, pursuant to and by authority of the By-Laws of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY and is granted under, and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 15th day of August, 2000:

"RESOLVED, that (1) the President, Vice President, Chief Executive Officer or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney; and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY have each executed and attested these presents on this 22nd day of July, 2014.



STATE OF NEW JERSEY
County of Essex

ROBERT W. MINSTER
Chief Executive Officer (International Fidelity Insurance Company) and President (Allegheny Casualty Company)



On this 22nd day of July 2014, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.



A NOTARY PUBLIC OF NEW JERSEY
My Commission Expires April 16, 2019

CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this

29th

day of April, 2014

MARIA BRANCO, Assistant Secretary

Office of Risk Assessment
50 West Town Street
Third Floor - Suite 300
Columbus, Ohio 43215
(614)644-2658
Fax(614)644-3256
www.insurance.ohio.gov

Ohio Department of Insurance

John R. Kasich - Governor
Mary Taylor - Lt. Governor/Director

Certificate of Compliance



Issued 03/17/2016

Effective 04/02/2016

Expires 04/01/2017

I, Mary Taylor, hereby certify that I am the Lt. Governor/Director of Insurance in the State of Ohio and have supervision of insurance business in said State and as such I hereby certify that

INTERNATIONAL FIDELITY INSURANCE

of New Jersey is duly organized under the laws of this State and is authorized to transact the business of insurance under the following section(s) of the Ohio Revised Code:

Section 3929.01 (A)

Fidelity

Surety

INTERNATIONAL FIDELITY INSURANCE certified in its annual statement to this Department as of December 31, 2015 that it has admitted assets in the amount of \$203,095,057, liabilities in the amount of \$119,218,033, and surplus of at least \$83,877,024.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused my seal to be affixed at Columbus, Ohio, this day and date.

Mary Taylor

Mary Taylor, Lt. Governor/Director



INTERNATIONAL FIDELITY INSURANCE COMPANY
ONE NEWARK CENTER, 20TH FLOOR, NEWARK, NEW JERSEY 07102-5207

STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS

AT DECEMBER 31, 2015

ASSETS

Bonds (Amortized Value)	\$98,458,862
Common Stocks (Market Value)	31,508,222
Mortgage Loans on Real Estate	373,152
Cash, Bank Deposits & Short Term Investments	35,819,450
Other Invested Assets	432,450
Unpaid Premiums & Assumed Balances	10,051,083
Reinsurance Recoverable from Reinsurers	(129,053)
Electronic Data Processing Equipment	625,537
Investment Income Due and Accrued	582,669
Current federal & foreign income tax recoverable & interest thereon	261,876
Net Deferred Tax Assets	4,054,946
Receivables from Parent, Subsidiaries & Affiliates	129,984
Other Assets	<u>20,925,879</u>
TOTAL ASSETS	<u>\$203,095,057</u>

LIABILITIES, SURPLUS & OTHER FUNDS

Losses (Reported Losses Net as to Reinsurance Ceded and Incurred But Not Reported Losses)	(\$564,096)
Reinsurance Payable on Paid Losses and Loss Adjustment Expenses	1,270,638
Loss Adjustment Expenses	3,267,578
Commissions Payable, Contingent Commissions & Other Similar Charges ..	191,728
Other Expenses (Excluding Taxes, Licenses and Fees)	3,600,877
Taxes, Licenses & Fees (Excluding Federal Income Tax)	331,317
Unearned Premiums	32,509,578
Dividends Declared & Unpaid: Policyholders	800,000
Ceded Reinsurance Premiums Payable	3,337,507
Funds Held by Company under Reinsurance Treaties	1,031
Amounts Withheld by Company for Account of Others	67,779,362
Provision for Reinsurance	51,384
Payable to Parent, Subsidiaries and Affiliates	92,221
Other Liabilities	<u>6,548,908</u>
TOTAL LIABILITIES	<u>\$119,218,033</u>
Common Capital Stock	\$1,500,000
Gross Paid-in & Contributed Surplus	374,600
Surplus Notes	16,000,000
Unassigned Funds (Surplus)	67,827,534
Less: Treasury Stock at cost (40,558 shares common) (value incl. \$45.)	<u>1,825,110</u>
Surplus as Regards Policyholders	<u>\$83,877,024</u>
TOTAL LIABILITIES, SURPLUS & OTHER FUNDS	<u>\$203,095,057</u>

I, Francis L. Mitterhoff, President of INTERNATIONAL FIDELITY INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2015, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of New Jersey.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 22nd day of February, 2016.
INTERNATIONAL FIDELITY INSURANCE COMPANY

(Handwritten Signature)

	Contractor	Base Bid	Alt. 1	Alt. 2	Alt. 3	Alt. 4	Alt. 5			
1	Whitehouse Construction	\$ 144,700.00	\$ 11,000.00	\$ 11,750.00	\$ 30,000.00	\$ 13,500.00	\$ 5,800.00			
2	Alabasi Construction, Inc.	\$ 155,000.00	\$ 17,000.00	\$ 7,000.00	\$ 11,000.00	\$ 18,000.00	\$ 12,000.00			
3	Millstone Management Group	\$ 161,980.00	\$ 13,380.00	\$ 8,800.00	\$ 33,400.00	\$ 15,480.00	\$ 14,800.00			
4	Mark's Building Co.	\$ 213,000.00	\$ 23,810.00	\$ 8,200.00	\$ 36,800.00	\$ 23,000.00	\$ 15,325.00			
	Contractor	U.P. 1	U. P. 2	U. P. 3	U.P. 4	U. P. 5	U.P. 7	U.P. 8	U.P. 9	U.P. 10
	Whitehouse Construction	\$ 55.00	\$ 70.00	\$ 70.00	\$ 83.00	\$ 83.00	\$ 6,400.00	\$ 8,000.00	\$ 10,000.00	\$ 9,300.00
	Alabasi Construction, Inc.	\$ 45.00	\$ 55.00	\$ 60.00	\$ 55.00	\$ 55.00	\$ 7,000.00	\$ 3,000.00	\$ 9,999.00	\$ 8,500.00
	Millstone Management Group	\$ 42.90	\$ 51.48	\$ 150.00	\$ 55.00	\$ 75.00	\$ 8,000.00	\$ 4,400.00	\$ 8,500.00	\$ 7,200.00
	Mark's Building Co.	\$ 42.00	\$ 48.00	\$ 66.00	\$ 65.00	\$ 65.00	\$ 10,500.00	\$ 6,168.00	\$ 8,200.00	\$ 8,000.00

2016 Summer Maintenance Project Budget

Item	Description	Budget	Costs to Date	Estimated Costs To Complete	Remaining Encumbered	Remaining Budget	Current Variance
1	Design Fees	\$ 18,000.00		\$ 18,000.00		\$ 18,000.00	\$ 18,000.00
2	Owner General Conditions	\$ 4,000.00		\$ 4,000.00		\$ 4,000.00	\$ 4,000.00
3	Contract Supervision	\$ 8,000.00		\$ 8,000.00		\$ 8,000.00	\$ 8,000.00
4	General Contractor w/ Contingency	\$ 169,200.00		\$ 169,200.00		\$ 169,200.00	\$ 169,200.00
6	Testing and Inspection	\$ -		\$ -		\$ -	\$ -
7	ACC Project Contingency	\$ 90,800.00		\$ 90,800.00		\$ 90,800.00	\$ 90,800.00
8	Board Reserved Contingency	\$ 10,000.00		\$ 10,000.00		\$ 10,000.00	\$ 10,000.00
Board Approved Budget		\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 300,000.00

SECTION 01 23 00 – ALTERNATES

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Description of alternates.

1.2 ACCEPTANCE OF ALTERNATES

- A. Coordinate related work and modify surrounding work to integrate the Work of each alternate.

1.3 SCHEDULE OF ALTERNATES

- A. ADD ALTERNATE NO. 1 –All work as shown in the area of the Auto Lab Locker Area Re-work.
- B. ADD ALTERNATE NO. 2 –Remove and replace double door and transom to boiler room. Replace with new solid FRP Specialite SL-17, New Aluminum louver to match existing, new stainless hardware to match existing function. Hinge is to Roton concealed.
- C. ADD ALTERNATE NO. 3 –All work to provide, install and hook-up a Garaventa Lift, Xpress II or equal in the carpentry lab entry. This would require framing an extension on the stair side for the equipment to mount and reworking the handrail. Power and controls to be included.
- D. ADD ALTERNATE NO. 4 – Remove and replace wood ramp and platform at trash compactor. Replace with new ramp and platform. All joists to be 2 x 10, 12" c/c. decking to be 2 x 6. All lumber to be pressure treated. New handrail to be provided on the ramp and the two exposed sides of the platform. Rail to be goldenrail.com or equal, bolted, side mounted. Include a chain gate, 36" wide to the left and to the right of the compactor.
- E. ADD ALTERNATE NO. 5 –Add an Extension on the platform in add alternate 4. The extension is intended to have a truck back up to be unloaded. The extension would be 7'-2" x 10' and match the height of the platform in Alternate 4. The extension is to include hand rail as in alternate for also include an 8 foot removable section for the truck to access. The alternate is to include 2 each 6" steel bollards, concrete filled and embedded 42 inches in the ground in 18 inch round concrete foundation.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION 012300

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF UNIT PRICES

- A. Unit Price No. 1 – Hourly rate for a laborer, including payroll taxes and insurance.
- B. Unit Price No. 2 – Hourly rate for a carpenter, including payroll taxes and insurance.
- C. Unit Price No. 3 – Hourly rate for an operator, including payroll taxes and insurance.
- D. Unit Price No. 4 – Hourly rate for an electrician, including payroll taxes and insurance.
- E. Unit Price No. 5-- Hourly rate for a plumber, including payroll taxes and insurance.
- F. Unit Price No. 6—NOT USED
- G. Unit Price No.7-- Price to demo and remove existing overhead door and replace in kind with a new insulated overhead coiling door, prefinished, Overhead Door Corp. Model 627 or Equal. Price included all required painting, caulking and removal and cleanup of debris. Electrical Operation, inclusive of hookup and controls. This is to include prep and painting of the tube between the man door and the Overhead door, the lintel and jamb.
- H. Unit Price No. 8—Price to remove Frame, doors, and transom frame and transom materials. Replace with a new thermally broken aluminum frame, and transom with 1" Insulated glass in transom to code. Door layout and hardware to match existing as far as hardware configurations. This is inclusive of all new stainless steel hardware to match existing. Thresholds are aluminum. Doors and frames to be Special-lite SL-17 or equal, standard color. New Hinges are to be Roton concealed hinges or equal. This Unit Price is for the locations with single doors, and tall transom. (such as doors 9,10, 11, 12, 13, 15, 16, 19) Note: any materials running through frame or transom will be relocated on ticket, do not include in this unit price. Borrowed lites in doors are to match existing.
- I. Unit Price No. 9—Price to remove Frame, doors, and transom frame and transom materials. Replace with a new thermally broken aluminum frame, and transom with 1" insulated glass in transom to code. Door layout and hardware to match existing as far as hardware configurations. This is inclusive of all new stainless steel hardware to match existing. Thresholds are aluminum. Doors and frames to be Special-lite SL-17 or equal, standard color. New Hinges are to be Roton concealed hinges or equal. This Unit Price is for the locations with double doors, and transoms. (such as doors 35 and 36) Note: any materials running through frame or transom will be relocated on ticket, do not include in this unit price. Borrowed lites in doors are to match existing.
- J. Unit Price No. 10—Price to remove Frame, doors, and transom frame and transom materials. Replace with a new thermally broken aluminum frame, and transom with 1" insulated glass in transom to code. Door layout and hardware to match existing as far as hardware configurations. This is inclusive of all new stainless steel hardware to match existing. Thresholds are aluminum. Doors and frames to be Special-lite SL-17 or equal, standard color. New Hinges are to be Roton concealed hinges or equal. This Unit Price is for the locations with double doors, and no transoms. (such as doors 14B) Note: any materials running through frame will be relocated on ticket, do not include in this unit price. Borrowed lites in doors are to match existing.
- K.

END OF SECTION 012200