



Adult Workforce Education Withdrawal Form

Today's Date:	Completed by:
Student Name:	
Address:	
Email:	Phone:
Program enrolled in:	
Reason for withdrawal:	
Last Date of Attendance:	Date of Withdrawal:
Student's Signature:	

For Office Use Only	Days Attended		Hours Attended	
	Cost per Day		Cost per Hour	

<p>Withdrawal Form has been seen by:</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%;"><u>Initials</u></td> <td style="width:15%;"><u>Date</u></td> <td></td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Student Services</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Adult Workforce Director</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Financial Aid Specialist</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Lori Smith (Reviewer)</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>AWE Administrative Assistant</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>New Payment Plan? (Y/N):</td> </tr> </table>	<u>Initials</u>	<u>Date</u>		_____	_____	Student Services	_____	_____	Adult Workforce Director	_____	_____	Financial Aid Specialist	_____	_____	Lori Smith (Reviewer)	_____	_____	AWE Administrative Assistant	_____	_____	New Payment Plan? (Y/N):	<p>Financial Information:</p> <table style="width:100%; border-collapse: collapse;"> <tr><td>Tuition</td><td>_____</td><td>_____</td></tr> <tr><td>Student Fees</td><td>_____</td><td>_____</td></tr> <tr><td>Testing Fees</td><td>_____</td><td>_____</td></tr> <tr><td>Books</td><td>_____</td><td>_____</td></tr> <tr><td>Supplies</td><td>_____</td><td>_____</td></tr> <tr><td>Application Fee</td><td>_____</td><td>_____</td></tr> <tr><td>Other</td><td>_____</td><td>_____</td></tr> <tr><td>Other</td><td>_____</td><td>_____</td></tr> <tr><td>Other</td><td>_____</td><td>_____</td></tr> <tr><td style="text-align: right;">Subtotal</td><td>_____</td><td>_____</td></tr> </table>	Tuition	_____	_____	Student Fees	_____	_____	Testing Fees	_____	_____	Books	_____	_____	Supplies	_____	_____	Application Fee	_____	_____	Other	_____	_____	Other	_____	_____	Other	_____	_____	Subtotal	_____	_____
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<u>Financial Aid Adjustment</u>	

	Subtotal

Student Responsibility	TOTAL
Student understands that this amount must be paid (Initials):	