

Adult Workforce Education **CATALOG**

Auburn
Career Center **A**

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WHY CHOOSE AUBURN CAREER CENTER?

Short term, hands on training by industry professionals in high demand fields.
Financial Aid and Scholarships available!

*"Auburn sparked my passion for welding.
The hands-on experience is amazing.
I'm happy to be here."
~Casandra Alston-Hoop*



THE SCHOOL FOR STRIVERS

Strivers are not satisfied by playing it safe. Be it a student, educator, or parent, everyone is drawn to Auburn for the same reason: to achieve something better for themselves. Auburn is the path that best suits their needs and opens multiple doors that they can walk through in the future.

WHAT IS CAREER TECHNICAL EDUCATION?

Career Technical Education (CTE) provides learners with the knowledge and skills to be prepared for college and careers. It prepares learners for their futures while closing the skills gap for employers across the country.

CTE gives purpose to learning by emphasizing real-world skills and practical knowledge within a selected career focus.

Students in CTE programs have the opportunity to participate in internships, engage with mentors and practice what they are learning through hands-on, real-world projects.

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LIFE ON PURPOSE.



KNOWLEDGE FOR THE NEW ECONOMY.

Auburn's modernized courses are tailored to open a variety of doors in today's economy, yet are flexible enough for the future. The relevant training and in-demand skills give students the confidence to get a head start on their journey to independence in an ever-changing world.



WELCOME TO

Auburn Career Center



Auburn prides itself on the ability to adapt to the local business community and the needs to the ever-changing workforce. When on campus, you will see that our labs are state-of-the-art and our equipment and training are what local employers tell us we need to move you from our program to their companies.

Our job placement rate is over 85%, and often our students find full-time jobs before they graduate our classes.

To help you meet your goals, we offer Financial Aid, scholarships, career-advising, and personalized attention.

Our instructors are excellent having worked in the field for numerous years, and our classes are designed around students who have busy lives and families. I would be glad to tell you more, give you a tour, and have you talk to our career-advising specialists!

Michelle Rodewald
Director of Adult Workforce Education and Business Partnerships

The Board of Education does not discriminate on the basis of race, color, religion, national origin, sex, disability, military status, ancestry, age, genetic information, or any other legally protected characteristic, in its programs and activities, including employment opportunities.

TOP REASONS TO ATTEND AUBURN

SHORT TERM TRAINING

Auburn's adult classes provide hands-on career focused training that takes less than a year in most cases to complete! Students can start and end your training and be working in the industry within a year!

BUSINESS PARTNERS AND INTERNSHIPS

Auburn Career Center works with over 500 actively involved business partners who offer internships, job opportunities, tours of their companies, advice about the industry and much more! Machining's internship is paid and 99% of graduates end up with full time employment after their internship is completed.

COST OF PROGRAMS

Auburn's programs are short term and the cost is low. Plus, Auburn offers multiple ways to pay for programs making it affordable! Most program costs include all tools, training equipment, books, online resources and materials.

STATE-OF-THE-ART FACILITIES

Auburn's labs are state-of-the-art. We rely on local businesses to tell us what we should have to offer the best training possible. Lincoln Electric helped design our welding lab; HVAC companies helped us design our HVAC lab; in our industrial electrical lab, we have equipment from Rockwell Automation and use Amatrol trainers.

TEACHERS ARE EXPERTS IN THEIR FIELDS

Auburn's adult teachers come from industry. Our machining teachers are tool and die journeymen as well as CNC experts; our fire instructors are Fire Chiefs, our nursing instructors are working in hospitals, long term facilities and clinics. Our instructors also have connections in the industry to help our students find even more employment opportunities.



MISSION STATEMENT

Auburn Career Center provides an innovative career and technical education that empowers all learners to excel in the emerging workplace and enrich their community.



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Auburn is very beneficial for me because it is very hands-on. Auburn is also helping me find a job.

~Ish Rojas

Auburn Career Center partners with over 500 local companies representing all 23 high school and 16 adult programs. Employers hire Auburn graduates, employ high school and adult interns, participate in mock interviews, advisory boards, job fairs, open houses and more. Auburn's placement rate into jobs, the military or continuing education is 85%!

Auburn students and graduates are in high demand. Our business partners are an important component of our success.

Auburn's programs offer the opportunity to earn industry-specific certifications. These certifications show employers that students are prepared for the workforce. Certifications are listed for each program in this catalog.

Auburn's Adult Workforce Education offers a variety of programs and training to meet the demands of the ever-changing workplace. You can develop the skills to start a new career or enter into the fields of Manufacturing/CNC; Welding; Heating, Ventilation and Air Conditioning; Electrical; Machining; Auburn Practical Nursing; Emergency Medical Technician; EKG; Firefighter 1 & 2; Paramedic and Public Safety Academy.

Auburn Adult Workforce helps students with financial aid and many programs offer scholarships. Students who complete adult programs at Auburn are in high demand by employers.

Partnerships & Certifications



Financial Aid & Admissions Policies, Scholarships and Career Services

FINANCIAL AID & ADMISSIONS POLICIES

ADMISSIONS ELIGIBILITY

Admission to Auburn Career Center Adult Workforce Education is open to all adult learners: Students taking financial aid need to be (1) High School graduates from regionally accredited or state-approved high schools; (2) Persons who hold a General Education Development High School Equivalency Certificate and/or GED. (3) High school students 16 years of age or older with written permission from parents and school principal prior to registration. The Auburn Practical Nursing Program and Public Safety programs also have additional eligibility requirements. A \$45.00 registration fee is required.

FINANCIAL AID

Programs that are 600 clock hours or more are eligible for Federal Financial Aid. Auburn Career Center offers the following types of Federal Aid if students are eligible: Pell Grant, Direct Subsidized Stafford Loan, and Direct Unsubsidized Stafford Loan and Direct Parent PLUS Loans for dependent students. Direct Loans must be repaid!

To apply for Federal Financial Aid, students must complete a Free Application for Federal Student Aid (FAFSA) online at: <https://fafsa.ed.gov>. After completing the FAFSA, email financialaid@auburncc.org or call 440-357-7542 ext. 8326 to make an appointment to discuss eligibility for Federal Financial Aid.

VETERANS BENEFITS

Several Auburn programs have been approved by the State of Ohio Approving Agency, and tuition, books and all fees are covered by the Veterans Administration (VA). Auburn Career Center programs are based on clock hours. For further information, email financialaid@auburncc.org or call 440-357-7542 Ext. 8326.

SCHOLARSHIPS

Recent Auburn Graduates and their family members are eligible for up to \$500 off the program cost. Call to find out about additional scholarship opportunities! Auburn also partners with Ohio Means Jobs to help people find funding for programs!

CAREER SERVICES

Auburn will also help you with: resume writing, developing a portfolio, job search, strategies to be successful in the classroom

AUBURN PRACTICAL NURSING PROGRAM



1,200 HOURS
Approximate Cost: \$20,095.00*

* Subject to change.

Visit www.auburncc.org for current pricing.

Prior to registration, you need :

- Passing HESI A2 sections (Grammar, Reading, Vocabulary and Math) with a minimum of 70%
- Copy of Driver's License
- Official Transcript or High School diploma
- Background check (FBI and BCI)
- Drug Screen
- Financial Aid discussion, if needed

Complete:

- An Application and pay registration fee
- An Enrollment Agreement
- A FERPA Form

To help students prepare for the HESI entrance exam, it is highly recommended they enroll in NURSE HUB (nursehub.com). It is a program designed and structured for your success.

A hands-on learning approach to training prepares students for state board credentialing exam for Licensed Practical Nursing. The program focuses on delivering high-quality nursing care to patients in any stage of wellness or illness. As a part of Auburn's Health Career Pathway Partnership with Lakeland Community College, students who complete the program are able to continue their career pathway education in most Associate Degree nursing programs.

For more information on the Auburn Practical Nursing Program, visit www.auburncc.org, email Karen Howell at khowell@auburncc.org, or call 440-357-7542.

EMERGENCY MEDICAL TECHNICIAN



220 HOURS
Approximate Cost: \$2,307.20*

**Subject to change.*

Visit www.auburncc.org for current pricing.

Our Emergency Medical Technician Program is accredited by the Ohio Division of EMS and meets the National EMT Curriculum. An additional 32 hours of clinical time is required. Additional fees may apply for immunizations, fingerprints and certification testing.

ODPS #302 This program is also available to students who would like to simultaneously earn their high school equivalency.

The Emergency Medical Technician program prepares students to provide basic emergency medical care and transportation for critical and emergent patients. They function as part of a comprehensive EMS response under medical oversight. Emergency Medical Technicians perform interventions with the basic equipment typically found on an ambulance. The Emergency Medical Technician is a link from the scene to the emergency health care system. Successful completion of the program allows students to take the National Registry of Emergency Medical Technicians certification examination.

PARAMEDIC



SCHOLARSHIPS FINANCIAL AID AVAILABLE

1,020 HOURS

Approximate Cost: \$8,669.20*

* Subject to change.

Visit www.auburncc.org for current pricing.

Prerequisite: Emergency Medical Technician or
Advanced Emergency Medical Technician

Auburn Career Center Paramedic program is accredited by the Commission on Accreditation of Allied Health Educational Programs (www.caahep.org) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Professions (CoAEMSP). The Commission on Accreditation of Allied Health Educational Programs, 25400 U.S. Highway 19 North, Suite 158, Clearwater, FL 33763, (727)210-2350, www.caahep.org. To contact CoAEMSP, 8301 Lakeview Parkway Suite 111-312, Rowlett, TX 75088, (214)703-8445, Fax: (214)703-8992, www.coaemps.org.

This intensive, 1020-hour course meets the new National Standard Curriculum for Paramedics. It is a comprehensive, rigorous program designed to take an Emergency Medical Technician or Advanced Emergency Medical Technician to the next level in their EMS or firefighting career. The course integrates online, classroom, practical, and clinical experiences to provide refinement of learned skills. Successful completion of this program is necessary for State of Ohio Paramedic certification, ODPS Accreditation #302. Additional fees may apply for immunizations, fingerprints, and certification testing.

Fire  Dex

For more information on the Paramedic Program, visit www.auburncc.org or call 440-357-7542.

FIREFIGHTER 1 & 2



MONTHLY PAYMENT PLANS AVAILABLE

300 HOURS

Approximate Cost: \$4,623.20*

**Subject to change.*

Visit www.auburncc.org for current pricing.

Preferred: ODPS EMS certification. ODPS#302

Required: A valid AHA CPR and First Aid Card prior to the start of class.

Certifications: 244 ODPS Firefighter Certification,
16 EVOC Course

Email the Director of Public Safety at
sdavis@auburncc.org for a course syllabus or view the
course schedule online.

Firefighter 1 & 2 training and education program is designed to train students for an entry-level position into the fire service. A student who has successfully completed the Firefighter 1 & 2 course is eligible to take the certification examination. Additional fees may apply for immunizations, fingerprints and drug screening.



For more information on the Firefighter 1 & 2
Program, visit www.auburncc.org or
call 440-357-7542.

PUBLIC SAFETY ACADEMY



SCHOLARSHIPS AND FINANCIAL AID AVAILABLE

624 HOURS

Approximate Cost: \$8,770.40*

**Subject to change.*

Visit www.auburncc.org for current pricing.

Certifications: Emergency Medical Technician, EKG Technician, and Firefighter 1 & 2.

EMT Classes Tuesday & Thursday 6:00 -10:00 PM;
Anatomy & Physiology Classes Fridays 8:00 AM - 5:00 PM;
EKG Classes Fridays 8:00 AM - 5:00 PM; Firefighter
Tuesdays and Thursdays 4:00 - 10:00 PM and
occasional Saturdays from 8:00 am - 5:00 pm.

This program covers Emergency Medical Technician, Anatomy & Physiology, EKG Technician, and Firefighter 1 & 2. It prepares you to take the Ohio Department of Emergency Medical Services certification, National Registry as well as prepares students to move into the Paramedic program after successful completion of the academy. Additional fees may apply for immunizations, fingerprints and certification testing.

Fire  Dex

For more information on the Public Safety Program, visit www.auburncc.org or call 440-357-7542.

ANATOMY & PHYSIOLOGY - 80 hours, approximate cost \$920

This course (in-person and online) is a combination of Anatomy & Physiology and Medical Terminology that enables students to understand the structures and functions of the human body as well as the terminology of how they relate. Objectives include, but not limited to, support and movement, control and coordination, continuity of life, root words and medical terminology, and patient care.

FIRE INSPECTOR - 80 hours, approximate cost \$1,000*

This course uses the International Association of Fire Chiefs Fire Inspector Principles and Practice 1st Edition book, Ohio Fire Code, and Ohio Building Code. Students do not have to purchase the codebooks if they or their sponsoring department have the current up-to-date Ohio Fire Code and Ohio Building Code books. The course is a mix of didactic and practical application.

Ohio Fire Services & EMS Instructor Training, 60 hours, approximate cost \$900*

The Ohio Fire and EMS Instructor Training Program contains education standards approved and adopted by the Emergency Medical, Fire, and Transportation Services Board.

Prior to admission into a Fire Instructor course, students shall meet all of the following requirements: in the preceding seven years, have at least five years of experience as a certified firefighter; possess a current and valid firefighter certificate; successfully pass instructor knowledge examination at the firefighter II level, within one year prior to the start of a fire instructor course. Comply with rule OAC 4765-21-3.

Prior to admission into a EMS Instructor course, candidate shall meet all of the following requirements: in the preceding seven years, has been certified or licensed for at least five years as an EMS provider, registered nurse or physician assistant; possesses a current and valid certificate to practice as an EMS provider or holds a current and valid Ohio license to practice as a registered nurse or a physician assistant. Comply with rule OAC 4765-18-03

The Full Instructor Course requires students to complete 40 hours of instruction methods class, 8 hours specific module, 2 hours of cognitive methods exam and 10 hours of teach back time.

*Approximate cost, subject to change. Visit www.auburncc.org for current pricing.



Public Safety & Medical
VILT - Virtual Instructor Led Training

EMT VILT 30-HOUR REFRESHER

This course is a 30-hour State of Ohio EMT Refresher course following the current guidelines. This class is also compliant with the 2016 NCCP EMT and NREMT updates. Credit is given for both at no extra cost, however it requires additional testing that is included in the class. Price \$250*

PARAMEDIC VILT 48-HOUR REFRESHER

The didactic portion of the Ohio Paramedic Refresher Training Program is designed to refresh Paramedic skills. The program consists of 48 hours of online content and one 8-hour skills verification session. In order to receive a certificate of completion, students must demonstrate competency over the knowledge psychomotor skills outlined in the program through written and practical testing. Price \$350*

INCIDENT SAFETY OFFICER 24-HOUR VILT

This Incident Safety Officer program is an Online Virtual Instructor Lead class covering 24 hours of course curriculum related to FEMA, NFPA 1521, and Fire Department Incident Safety Officer Texts. The course materials and learning activities follow the NFPA JPR's for certification as an Incident Safety Officer. To be eligible for this program students must have no less than 5 years active duty as a firefighter, have taken NIMS ICS 100, 200, 300, 700 and 800, as well as a Fire Officer 1 (NFPA 1021 standard) certification. The course is given over a three-month period and students must complete each month's assignments with in the allotted time. This course is designed for fire officers at any level to advance their education and help to develop an atmosphere of safety at their department. Price \$300* includes digital book ISBN 9781284205046

FIRE OFFICER 1 & 2 - 120-HOUR VILT

This Fire Officer 1 & 2 program is an Online Virtual Instructor Lead class covering 120 hours of Line Officer NFPA 1021 Standards and Fire Officer Texts. The course materials and learning activities follow the NFPA JPR's for certification at the Fire Officer 1 & 2 Level. To be eligible for the course, students must have 5-year active duty as a firefighter and have taken NIMS ICS 100, 200, 700, 800. The course is given over a three-month period and students must complete the assignments in each month with in the given time frame. At anytime during the course, your instructor can be reached for clarification. This course has a Monthly webinar with the instructor to help student progress. This course is designed for the line firefighter looking to climb the ladder at their department and start working toward promotion. Price \$650* includes digital book ISBN 9781284190120

FIRE OFFICER 3 & 4 - 100-HOUR VILT

This Fire Officer 3 & 4 program is an Online Virtual Instructor Lead class covering 100 hours of Chief Level NFPA 1021 Standards and Chief Officer Texts. The course materials and learning activities follow the NFPA JPR's for certification at the Fire Officer 3 & 4 Level. To be eligible for the course, students must have 5-years active duty as a firefighter, have taken NIMS ICS 100, 200, 300, 700, 800, and have taken a Fire officer 1&2 (NFPA 1021 standard) course. The course is given over a three-month period and students must complete the assignments in each month with in the given time frame. At any time during the course, your instructor can be reached for clarification. This course has a Monthly webinar with the instructor to help student progress. This course is designed for the line officer (1 or 2 level) looking to climb the ladder at their department and take on chief level promotions. Price \$650* includes digital book ISBN 9781284190199

*Approximate cost, subject to change. Visit www.auburncc.org for current pricing.

PUBLIC SAFETY TRAINING GROUNDS RENTAL



Pricing subject to change. Contact Sean Davis at sdavis@auburnncc.org for current pricing. All rentals must have at least one ACC instructor present the entire time of rental at a cost of \$65 per hour. Use of Live fire props requires proper staffing of all 4, NFPA 1403 Live Fire Instructor positions. Minimum one ACC instructor will fill one of those positions. If the renting department cannot fill the required positions then each additional needed instructor is \$45 per hour.

NFPA compliant Fire Engine or Ladder Truck, \$125 per hour added to the hour meter (minimum 1 hour, rounded up to nearest half hour). Includes use of all NFPA compliant equipment, not specifically listed on this pricing list.

NFPA compliant SCBA compressor (4500 PSI) \$125 per hour added to the hour meter (minimum 1 Hour, rounded up to the nearest half hour).

NFPA 1403 Compliant Class A Burn Building, \$500 per burn room used, price includes class A burning materials. (1st floor burn room and/or 2nd floor burn room).

NFPA 1403 Compliant Class B Fuel Oil and Pressurized gas props. \$500 per prop used includes propane. Props available are Car Fire Simulator, Liquid Fuel Spill, Propane Tree, House Propane tank with spill pan.

Variable Pitch Roof Vent Simulator, 3 available types, price is per simulator used and includes wood. \$350

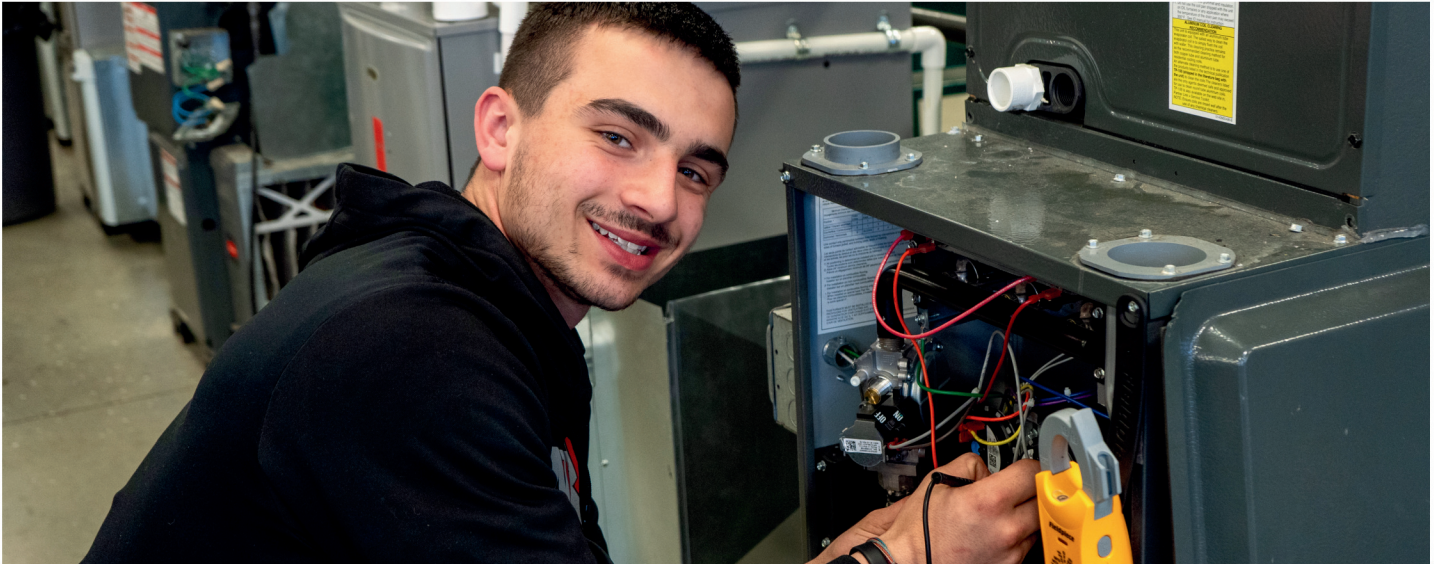
Non-Variable Pitch Roof Vent Simulators, 2 pitches available, price is per simulator, price includes wood. \$450

NFPA compliant 1403 Class A Flashover simulator, includes classroom lecture on fire behavior and 2 burn rotations. \$500

Forced Entry door prop, 2 different props Available, includes wood used in prop, \$350

Use of building for Ropes and Repelling (department must supply rope and rigging) is the hourly cost of the instructor only. \$65 per hour

HVAC



SCHOLARSHIPS AND FINANCIAL AID AVAILABLE

600 HOURS
Approximate Cost: \$10,461.00*

*Subject to change.

Visit www.auburncc.org for current pricing.

Certifications:

- EPA Section 608,
- EPA R-410A,
- 10-Hour OSHA General Industry (required before starting)

Financial assistance & monthly payment plans available.

This comprehensive HVAC course covers electrical processes, refrigeration, cooling and A/C, heating, heat pumps, installation, air distribution, and hydronics. The EPA Section 608 Certification for CFC Refrigeration Recovery/Recycling and OSHA 10-Hour General Industry Certification tests are included.

“Career tech opened my eyes to the trades and is giving me a headstart. It teaches you how to work with your hands and gives you the skills and discipline to take you wherever you want to go.”
~Nick Jares

For more information on the HVAC Program, visit www.auburncc.org or call 440-357-7542.

REFRIGERATION, COOLING AND AIR CONDITIONING



260 HOURS
APPROXIMATE COST: \$4,821*

*Approximate cost, subject to change.
Visit www.auburncc.org for current pricing.

Certifications:

- EPA 608
- EPA R-410A
- 10-Hour OSHA General Industry (required before starting)

This program is also available to students who would like to simultaneously earn their high school equivalency.

Earn EPA certifications and learn about refrigeration, refrigerants, tubing and piping, leak detection, systems evacuation, and system clean up. The module also covers refrigerant and oil chemistry and management including: recovery, recycling, reclaiming, and retrofitting. In addition, system charging, evaporators and the refrigeration system, condensers, compressors, and expansion devices are covered. If time allows, air source heat pumps and geothermal heat pumps are reviewed. EPA certification requirements are covered throughout.

For more information on the Refrigeration, Cooling and Air Conditioning Program, visit www.auburncc.org or call 440-357-7542.

INDUSTRIAL ELECTRICITY - ELECTRICAL TRAINING



320 HOURS
Approximate Cost: \$5,366.00*

*Subject to change.

Visit www.auburncc.org for current pricing.

Modules:

- Core DC & AC Topics
- Electronic Relay Controls
- Motor Controls
- Programmable Logic Controller (PLC)

Certification:

- 10-Hour OSHA General Industry (required before starting)

This program provides training in industrial electrical applications. Instruction consists of instructor-led classroom, online topics and hands-on learning with equipment. Students are responsible to have a multimeter and safety glasses prior to the start of class.

This class only takes 10 students, sign up today!!

“

Auburn has given me hands-on training and experience that has helped me at my job. It has allowed me to implement new systems and still be hands-on with older implementations.

~ Jacob Holder

”

For more information on the Industrial Electricity-Electrical Training Program, visit www.auburncc.org or call 440-357-7542.

MACHINING/CNC



SCHOLARSHIPS AND FINANCIAL AID AVAILABLE

665 HOURS
APPROXIMATE COST: \$10,174*

*Approximate cost, subject to change.
Visit www.auburncc.org for current pricing.

Modules:

- Machining I (108 Hours)
- Machining II (112 Hours)
- CNC Operations (165 Hours)

Master crucial skills- from CNC programming and precision operation to blueprint reading and quality measurements- on modern, industry-standard machinery. This program is developed in collaboration with local manufacturers, providing valuable networking opportunities and up-to-date insight.

Career transition services are also provided, such as assistance in resume building and job searching, helping students navigate the transition towards internships and employment.

For more information on the Machining/CNC Program, visit www.auburncc.org or call 440-357-7542.

MACHINING/CNC MODULES

MANUAL MACHINING I

108 hours, approximate cost \$2,337*

A comprehensive course designed to provide the skills needed for an entry-level position in manufacturing and machining trades. Topics include safety, blueprint reading, machining math, quality assurance, tolerances, geometric dimensioning, machine maintenance, machining operations, turning (lathe) processes, and milling processes.

MANUAL MACHINING II

108 hours, approximate cost \$2,356*

Topics in machining including advanced machining math topics, geometric dimensioning and tolerances, dimensional gauging, precision measuring tools, advanced cutting tools and processes, milling operations and turning operations.

Prerequisite: Machining I or equivalent work experience based upon an evaluation by our program instructors. Certification: 10-Hour OSHA General Industry

CNC OPERATIONS

148 hours, approximate cost \$3,397*

Introduction to Computer Numerical Control (CNC) operations. Topics include use of Cartesian coordinate system, G codes, M codes, fundamentals of programming, subroutines, machine offsets, tool holders, loading programs, troubleshooting programs. Includes hands-on experience on HAAS CNC turning and milling centers.

Prerequisite: Machining I & II or equivalent work experience based upon an evaluation by our program instructors. Certification: 10-Hour OSHA General Industry Certification

*Approximate cost, subject to change. Visit www.auburncc.org for current pricing.



WELDING



SCHOLARSHIPS AND FINANCIAL AID AVAILABLE

620 HOURS
APPROXIMATE COST: \$10,714*

*Approximate cost, subject to change.
Visit www.auburncc.org for current pricing.

Modules: Stick Welding, Intermediate Stick Welding, MIG Welding, TIG Welding, Advanced Topics

Qualifications: SMAW 1" Groove Weld Test, GMAW FCAW A36 1" 3G Groove OR GMAW A36 1" Groove, GTAW 1/8" 304 2F Fillet Weld Test on Stainless Steel or Aluminum, 10-Hour OSHA General Industry (required before starting)

Tools and safety equipment required within the first week of class: clear safety glasses, welding hood (automatic or standard lens), welding jacket or fire retardant welders long sleeve shirt, leather work boots, pants (preferably jeans or fire retardant pants (NO NYLON CLOTHING), full leather welding gloves, chipping hammer, two wire brushes (one large and one small tooth brush size), Welder MIG pliers, and one pair of vise grip pliers or channel lock pliers. Recommended that student bring extra clear protectives lenses for welding hood.

This comprehensive program teaches students the fundamentals of the welding process. It includes welding safety, plasma cutting, oxy/fuel cutting, carbon arc gauging, SMAW, GMAW and GTAW and FCAW processes, brazing, fabrication, measuring tools, blueprint reading with welding symbol recognition, proper use of shop equipment and hand tools. Proper gas, rod and wire selections for each welding process including proper welding equipment set-up and equipment problem recognition. Welding qualifications available.

For more information on the Welding Program, visit www.auburncc.org or call 440-357-7542.

WELDING MODULES

STICK WELDING - 124 hours, approximate cost \$2,524*

Fundamentals of SMAW (stick welding) include welding safety, proper equipment set up and recognition, proper electrode selection for flat, vertical up and overhead welding on light gauge material. Blueprint reading including welding symbol recognition, use of measuring tools. A 10-Hour OSHA online safety certification is required before classes begin. All tools and safety equipment listed are required within the first week of class includes clear safety glasses, welding hood (automatic or standard lens), welding jacket or fire retardant welders long sleeve shirt, leather work boots, pants (preferably jeans or fire retardant pants (NO NYLON CLOTHING), full leather welding gloves, chipping hammer, two wire brushes (one large and one small tooth brush size), Welder MIG pliers, and one pair of vise grip pliers or channel lock pliers. Recommended that students bring extra clear protective lenses for welding hood. Certification: 10-Hour OSHA General Industry Certification

INTERMEDIATE STICK WELDING - 124 hours, approximate cost \$2,524*

This course provides additional skills in SMAW welding process (Stick). Including safe, proper welding techniques, electrode selection and proper welding equipment set up for flat, vertical up and overhead welding on heavy steel plate and other metals. A 10-Hour OSHA online safety certification is required before classes begin. Safe and proper use of shop fabrication equipment, blue print reading and welding symbol recognition, some online work will be assigned outside of class. Prerequisite: Stick Welding or equivalent work experience based upon an evaluation by our program instructors. Certifications: 10-Hour OSHA General Industry Certification; 1" Plate qualification.

MIG WELDING - 124 hours, approximate cost \$2,549*

Fundamentals of GMAW (MIG welding) includes safe, proper use and set up of welding equipment, proper size and types of welding wire including solid wires and flux core wires, proper gas selection and ratios for welding on steel-light gauge and heavy steel plate and introduction to Pulse-Spray techniques. A 10-Hour OSHA online safety certification is required before classes begin. Certifications/qualifications: 10-Hour OSHA General Industry Certification; 1" Plate qualification.

TIG WELDING - 124 hours, approximate cost \$2,549*

Fundamentals of GTAW (TIG) welding includes safe, proper use of welding equipment and set up on AC/DC polarities, proper gas ratios and types, proper wire selection and tungsten selections for different types of metals including steel, stainless steel, and aluminum (light gauge to 1/8") material, and introduction to pulse welding. A 10-Hour OSHA online safety certification is required before classes begin. One qualification test included with course. Additional qualifications available with instructor's approval at an additional cost. Certifications: 10-Hour OSHA General Industry Qualification; T-Filet qualification

ADVANCED TOPICS - 124 HOURS, APPROXIMATE COST \$2,153*

Fundamentals of welding Flux Core and more practice on all other modes. in the flat 1G, horizontal 2G, vertical 3G, overhead 4G. A 10-Hour OSHA certification is required and will require online work outside of class. View prerequisites at auburncc.org.

*Approximate cost, subject to change. Visit www.auburncc.org for current pricing.

ASPIRE



"The word aspire means to direct one's hopes or ambitions towards achieving something; to rise high. I am thrilled to be a part of the Aspire team as we assist members of our community in achieving their goals. We are here to help!"

*~Stacy Allen
Aspire Coordinator*

BETTER SKILLS

BETTER JOBS

- Basic Skills
- College & Career Preparation
- High School Equivalence Prep
- English for Speakers of Other Languages

**FREE
classes!**

The Aspire Program at Auburn Career Center provides free instructional services to adults who need to:

- Prepare for the GED®, Adult Diploma Program, or other high school equivalence exams
- Improve English for Speakers of Other Languages (ESOL)
- Improve literacy through foundation Math, Reading and Writing skills
- Attain additional skills before enrolling in college
- Transition into employment and college

Auburn Aspire classes offer the following advantages:

- Locations throughout Lake and Geauga counties
- A variety of days and times from which to choose to meet the learner's schedule
- Learners work at their own pace and have individualized learning plans
- Instructors are knowledgeable about the demands of the GED and other high school equivalency (HSE) tests

For more information on Aspire, visit www.auburncc.org, email lking@auburncc.org or call 440-357-7542.

ADULT DIPLOMA PROGRAM



This program is **FREE** to Ohio residents 20 years or older who have not obtained a high school diploma or GED.

- Registration for the Adult Diploma Program is contingent upon completion of the WorkKeys assessment with a score of 14 or higher and 40 hours of Aspire.

Available programs include:

- Welding Modules
- State Tested Nurse Aide
- Certified Production Technician
- Refrigeration, Cooling and Air Conditioning
- Emergency Medical Technician

The Adult Diploma Program provides job training and an alternate pathway for adults, ages 20 or older, to earn an industry-recognized credential aligned to one of Ohio's in-demand jobs (after passing the WorkKeys, course requirements, and assessments) AND awarded a state-issued high school diploma.

What makes this program different from a traditional high school setting is the delivery of instruction to adults. Instead of measuring academic achievement through clock hours, seat time or credits earned, the focus is on a competency-based approach that provides a self-paced option. Once competencies have been learned, adults then demonstrate mastery of skill.

For more information on the Adult Diploma Option, visit www.auburncc.org or call 440-357-7542.

ASSESSMENT CENTER & CUSTOMIZED TRAINING



ASSESSMENT CENTER

The Auburn Assessment Center is an authorized regional testing center for:

- Pearson VUE
- ACT WorkKeys
- Manufacturing Skill Standards Council (MSSC)
- High School Equivalence test (GED)
- Several Business & Industry assessments

We also offer exam proctoring services by request.

For more information about Auburn's proctoring services contact: 440-357-7542 x8278 or email Lexi King at lking@auburncc.org.

CUSTOMIZED TRAINING FOR BUSINESSES

Let Auburn work with your company to design a training program just for your employees! We can come to your company or your employees can come to our facility. Some programs can be done remotely.

Call Today! 440-357-7542

PROGRAM REQUIREMENTS AT A GLANCE

ALL PROGRAMS REQUIRE: APPLICATION AND REGISTRATION FEE - WAIVED IF AN AUBURN STUDENT, ENROLLMENT AGREEMENT, AND COPY OF DRIVER'S LICENSE

AUBURN PRACTICAL NURSING PROGRAM

- Complete Nurse Hub Practice Test: <https://nursehub.com/free-hesi-a2-practice-test/>
- Passing HESI A2 sections (Grammar, Reading, Vocabulary and Math) with a minimum of 70%
- Official transcript, high school diploma, or GED
- FBI/BCI background check (will accept a receipt for registration only)
- Physical and Drug screen
- Financial aid completed
- Complete registration two (2) weeks before program starts

EMERGENCY MEDICAL TECHNICIAN (EMT)

- Register Online <https://aceweb.auburnncc.org/wconnect/ace/home.htm>
- Official transcript, high school diploma, or GED (high school seniors excluded)
- BCI background check (will accept a receipt for registration only)
- Physical and Drug Screen
- NIMS IS-100, IS-200, & IS-700

FIREFIGHTER 1 & 2

- Register Online <https://aceweb.auburnncc.org/wconnect/ace/home.htm>
- Official transcript, high school diploma, or GED
- Proof of Ohio EMT Card or copy of current CPR & First Aid card
- BCI background check (will accept a receipt for registration only)
- Physical and Drug Screen
- NIMS IS-100, IS-200, & IS-700

PARAMEDIC

- Register Online <https://aceweb.auburnncc.org/wconnect/ace/home.htm>
- Official transcript, high school diploma, or GED
- Financial aid completed
- BCI background check (will accept a receipt for registration only)
- Physical and Drug screen
- Ohio EMT Card and National Registry EMT card
- NIMS IS-100, IS-200, & IS-700

PUBLIC SAFETY ACADEMY

- Register Online <https://aceweb.auburnncc.org/wconnect/ace/home.htm>
- Official transcript, high school diploma, and GED
- BCI background check (will accept a receipt for registration only)
- Physical and Drug screen
- Financial aid completed
- NIMS IS-100, IS-200, IS-700

HVAC, WELDING, MACHINING/CNC, INDUSTRIAL ELECTRICITY-ELECTRICAL TRAINING

- Register Online <https://aceweb.auburnncc.org/wconnect/ace/home.htm>
- High school diploma, transcripts or GED if using Financial Aid
- Financial Aid completed

GUIDELINES AND POLICIES

ACCREDITATION

Auburn Career Center is accredited by the:
Council on Occupational Education,
7840 Roswell Road, Building 300 Suite 325, Atlanta, GA 30350.
www.council.org, Telephone: 770-396-3898



PROGRAMMATIC ACCREDITATION

The Auburn Practical Nursing program complies with the Ohio Board of Nursing guidelines as set forth in the Ohio Administrative Code, Chapter 4723-5. The Ohio Board of Nursing is located at 17 South High Street, Suite 400, Columbus, OH 43215. Telephone: 614-466-3947

Our EMT Basic program complies with the Ohio Department of Public Safety and was granted a Certificate of Accreditation to conduct Emergency Medical Services Education Programs in the State of Ohio under Ohio Revised Code Section 4765.17.

Our Paramedic program complies with the Ohio Department of Public Safety and was granted a Certificate of Accreditation to conduct Emergency Medical Services Education Programs in the State of Ohio under Ohio revised Code Section 4765.17.

EQUAL OPPORTUNITY POLICY

Auburn Career Center provides equal opportunities in its educational programs. Auburn Career Center does not discriminate on the basis of race, color, natural origin, ancestry, creed, gender, age, religion, presence of a disability or handicap, marital status, pregnancy, sexual orientation or veteran status in the administration of its educational policies, admission policies, scholarship and loan programs, and other school-administered programs.

REFUND POLICY, ATTENDANCE AND STATEMENT OF LIABILITY

REFUND POLICY

Tuition and fee refunds for programs will be prorated based upon the amount paid and the percentage of the program hours elapsed during the scheduled payment period. Students who have completed 50% or more of their program hours owe 100% of their tuition. Books, tools and the application fee are non-refundable on the first day of class. For additional information regarding Auburn Career Center's Refund Policy, see the Student Handbook. You can obtain a copy from the Adult Workforce Education Office.

CLASS CANCELLATION POLICY

Classes may be canceled or the start of the program delayed if the minimum enrollment is not met. Auburn Career Center reserves the right to cancel, discontinue, postpone or combine courses before or after the first scheduled class. Students enrolled in a class that is canceled will be contacted by phone and have the option to transfer to another class or receive a full refund. The refund will be made within 45 days of the program's planned start date.

STATEMENT OF LIABILITY

Auburn Career Center shall not be held liable for any injury(s) to individuals while on Auburn Career Center properties or any loss(es) and/or damage(s) to an individual's property that may occur while on Auburn Career Center properties. All students are responsible for following safety codes and procedures related to their program(s). Students are expected to respect and adhere to school policies and program regulations. All students enrolled in any program at Auburn Career Center are expected to display good conduct and self-discipline.

ATTENDANCE & GRADES

Students are required to maintain a 90% attendance rate, for each program or module, at a minimum. Some programs such as Emergency Medical Technician, Auburn Practical Nursing, and Paramedic, are governed by state or federal agencies and may have requirements that are more stringent. Students must maintain a GPA of 80% or better.

Auburn
Career Center



ADULT WORKFORCE EDUCATION **CATALOG**

www.auburncc.org
440-357-7542

8140 Auburn Rd.,
Concord Twp., OH 44077



**Ready.
Go!**